# Volume VI, Section 8 — COD Reports

## Introduction

This section provides descriptions, business rules, and record layouts for Pell Grant and/or Direct Loan reports generated by COD and by DLSS.

# Pell Grant Reports

## Pell Grant Report Options

Pell Grant Reports are available to schools via the school's SAIG mailbox, via the school's Newsbox on the COD web site, or via data requests.

### Business Rules:

1. Pell Grant Reports for 2005-2006 are generated as fixed-length, flat files and not as XML documents.

2. Pell Grant Reports for 2005-2006 are viewable on the COD web site in the following format:

   a. Comma-Delimited (CSV)

3. Pell Grant Reports are sent to schools SAIG mailbox in the following format options. Format options vary by report. Not all reports are offered in all formats:

   a. Preformatted Text file

      i. Portrait

      ii. Courier 10

      iii. 78 characters per line

      iv. 59 lines per page

   b. Fixed-length file

4. The Pell Grant Report delivery method and format options vary by report type. These specific options are discussed under the appropriate report section.

Below is a summary of all Pell Grant Reports and available formats generated by the COD System.

| REPORT NAME | SORT | FREQUENCY | DATA REQUEST | | SAIG MAILBOX | | | | COD WEB SITE | |
|---|---|---|---|---|---|---|---|---|---|---|
| | | | Batch | Web | Preformatted Text | Comma-Delimited | Pipe-Delimited | Fixed Length | PDF | Comma-Delimited |
| Electronic Statement of Account (ESOA) | SSN | By Request | X | X | | | | X | | |
| Funded Disbursement List | SSN | Daily | | X | X | | | | | X |
| Multiple Reporting Record (MRR) | SSN | Daily | X | X | | | | X | | |
| Pell POP Report | Last Name | Weekly | X | X | X | | | | | X |
| Pending Disbursement List | Last Name | Weekly | | X | X | | | | | X |
| Reconciliation Report | SSN | By Request | X | X | | | | X | | |
| SSN/Name/Date of Birth Change Report | Last Name | Weekly (if triggered by change) | X | X | X | | | | | X |
| Verification Status Report | Name | Monthly | X | X | X | | | | | X |
| Year-to-Date (YTD) file | SSN | By Request | X | X | | | | X | | |

# Pell Grant Header/Trailer Layout

## Grant Batch Header

| Field Positions First | Last | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| 1 | 10 | 10 | A | Header Identifier | Identify Header record in file. Left Justified. | This field is required.<br><br>Constant: 'GRANT HDR ' | Missing Batch Header – Reject Batch |
| 11 | 14 | 4 | N | Data Record Length | Length of data records included in this Batch. | This field is required.<br><br>Must be numeric: 0001 to 9999 | If not equal to length for Message Class, then Reject Batch. |

| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| First | Last | | | | | | |
| 15 | 40 | 26 | A | Batch ID | Number generated by the institution to uniquely identify a specific batch of records. | This field is required.<br><br>Format = XXCCYY999999CCYYMMDDHHMMSS Where:<br>XX = batch type code (alpha)<br>CCYY = last year in cycle: '2006'<br>999999 = Reporting PELL ID<br>CCYYMMDD = date batch created<br>HHMMSS = time batch created | Valid Batch Type codes:<br>#A = Statement of Account<br>#C = Reconciliation<br>#I = Institution Data from the web<br>#M = Multiple Reporting<br>#R = Data Request<br>#T = ASCII Text<br>#Y = Year-to-Date<br>#S = SSN/Name/DOB Change<br>#U = Preformatted Pending Disbursement List<br>#B = Delimited Pending Disbursement List<br>#F = Preformatted Funded Disbursement List<br>#H = Delimited Funded Disbursement List<br>#V= Verification Status Report<br>#Z = Pell POP Report<br><br>If duplicate Batch ID, then reject Batch.<br>If Batch type does not agree with Message Class type, then reject Batch.<br>If #R, or #I Batch and received before system startup, then reject Batch.<br>If Batch Award Year does not agree with Message Class award year, then reject.<br>If reporting Pell ID is ineligible, then send warning message.<br>If Reporting Pell ID is a branch campus or has Central Funding, then reject Batch.<br>If date batch created is > system date, then reject Batch. |

| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| First | Last | | | | | | |
| 41 | 48 | 8 | A/N | OPE ID | The OPE ID number assigned to the reporting institution. | Valid OPE ID number or blank. | If not blank and not equal to OPE ID associated with Pell ID, then warn the Batch. |
| 49 | 58 | 10 | A/N | Software Provider | For non-Express software provide an identifier to indicate the software provider and version number if applicable. | This field is required. Software provider defined or blank | No edits will be performed on this field. |
| 59 | 62 | 4 | A | Unused | Reserved for future expansion. | Constant spaces | |
| 63 | 63 | 1 | A | ED Use | ED Use Only – do not use | Constant Spaces | Media Type = Y for Year-to-Date |
| 64 | 68 | 5 | A/N | ED Use | ED Use Only – do not use | Constant spaces | ED Express PC software version number |
| 69 | 76 | 8 | N | Process Date | Date the corresponding Batch was processed. | Format = CCYYMMDD | Completed as a result of processing the Batch. |
| 77 | 100 | 24 | N | Batch Reject Reasons | List of up to eight 3-digit batch reject reason codes which occurred during initial editing of the Batch. Only reject reason codes hit will display in this field. Otherwise, this space will be zero filled. | Reject Reasons format = 000 to 999 Position 101 to 103 = 1st reject reason code Position 104 to 106 = 2nd reject reason code Position 107 to 109 = 3rd reject reason code Position 110 to 112 = 4th reject reason code Position 113 to 115 = 5th reject reason code Position 116 to 118 = 6th reject reason code Position 119 to 121 = 7th reject reason code Position 122 to 124 = 8th reject reason code | Completed by Pell processor as a result of Batch editing. These are the 200 series of edits that can be found in this section of the Technical Reference. |
| | | XX | A | Unused | Length extended to make the header record the same length as the detail records which follow. | Constant spaces | |
| | | ≥100 | | **Total Record Length** | | | |

## Grant Batch Trailer

| Field Positions First | Last | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| 1 | 10 | 10 | A | Trailer Identifier | Identify Trailer record in file. | This field is required.<br><br>Constant: 'GRANT TLR ' | Missing Batch Trailer – reject batch. No detail records— reject Batch. |
| 11 | 14 | 4 | N | Data Record Length | Length of data records included in this Batch. | This field is required.<br><br>Must be numeric: 0001 to 9999 | If not equal to Data Record on Header, then reject Batch. |
| 15 | 40 | 26 | A | Batch ID | Number generated by the institution to uniquely identify a specific batch of records. | This field is required.<br><br>Format = XXCCYY999999CCYYMMDDHHMMSS Where:<br>    XX = batch type code (alpha)<br>    CCYY = last year in cycle = '2006'<br>    999999 = Reporting PELL ID<br>    CCYYMMDD = date batch created<br>    HHMMSS = time batch created | If not equal to Batch ID on Header, then reject Batch. |
| 41 | 46 | 6 | N | Reported Number of Records | Number of data records included in the Batch. | This field is required. Must be numeric: 000000 to 999999 | If not equal to count of detail records in input Batch, then return warning message. |
| 47 | 57 | 11 | N | Unused | Constant Zeros | | |
| 58 | 58 | 1 | A | Reported Total Sign Indicator | Positive or negative sign for total amount reported. | This field is required.<br><br>P = Positive<br>N = Negative<br>For ESOA is constant P. | |
| 59 | 64 | 6 | N | Accepted and Corrected Number of Records | ED USE ONLY - Number of data records accepted and corrected by the Pell Processor. | 000000 to 999999 | |

| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| First | Last | | | | | | |
| 65 | 75 | 11 | N | Accepted and Corrected Total of Batch | ED USE ONLY - Total Award or Disbursement amount accepted and corrected on Batch. | Dollars and cents. Use leading zeros, do not include the $ sign or decimal point. 00000000000 to 99999999999 | |
| 76 | 76 | 1 | A | Accepted and Corrected Total Sign Indicator | ED USE ONLY - Positive or negative sign for total amount accepted. | P = Positive N = Negative | |
| 77 | 82 | 6 | N | Number of Duplicate Records | ED USE ONLY- Number of data records that duplicate a previously accepted Origination or Disbursement record. For all other types of batches this field is all zeroes. | 000000 to 999999 | |
| 83 | 100 | 18 | A | Unused | Reserved for future expansion. | Constant spaces | |
| | | XX | A | Unused | Length extended to make the trailer record the same length as the detail records. | Constant spaces | |
| | | **≥100** | | **Total Record Length** | | | |

# Pell Grant Data Requests

Data Requests are sent by schools to request information files. These files are the Multiple Reporting Record, Electronic Statement of Account, Year-to-Date, Reconciliation File, and Verification Status, Pell POP Report.

## *Business Rules:*

1. Pell Data Requests are sent as fixed-length, flat files and not as XML documents.

2. Pell Data Requests are sent to the COD system via SAIG batch with message class PGRQ06IN or via the COD web site.

3. After the Data Request is received and processed, a Data Request Acknowledgement record is sent back to the institution for each data request received.

## *Record Layout:*

| Data Requests: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 1 | 6 | 6 | N | Requesting Attended Campus Pell-ID | Pell-ID campus | This field is required.  Valid Pell-ID | If all zeros are entered and the request is a Year-to-Date or Reconciliation request then a YTD or Reconciliation file will be generated for the reporting campus, contained in the Batch ID, and each attended campus associated with the reporting campus.  A separate Year-to-Date or Reconciliation file will be generated for each Pell ID.  The all campus request option of all zeros is not applicable for a Statement of Account. All Statement of Accounts are generated for the Reporting Campus Pell ID. |

| Data Requests: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 7 | 7 | 1 | A | Request Type | Code for data request type. | This field is required.<br><br>M = Multiple Reporting<br>R = Reconciliation<br>S = Statement of Account<br>Y = Year-to-Date<br>V= Verification Status List<br>P= Pell POP Report | |
| 8 | 8 | 1 | A | Requested Output Media Type | Code for type of media to use when sending output data. | E = Send output by Electronic File<br><br>Or Blank | Cannot be blank for requests from the WEB. |
| 9 | 34 | 26 | A | Unused | Reserved for future expansion | Constant spaces | |
| 35 | 35 | 1 | A | Multiple Reporting Request Code 1 | Indicates the institution is requesting origination or disbursement information. | This field is required for type M requests.<br><br>O = Send origination information<br>D = Send disbursement information | |
| 36 | 36 | 1 | A | Multiple Reporting Request Code 2 | Indicates the institution is requesting by selected student, selected institution, or all students. | This field is required for type M requests.<br><br>A = Send list of other institutions for all students<br>S = Send other institution for students listed in record.<br>I = Send students for institution listed in record | There may be multiple detail records to accommodate the number of Student IDs or institution numbers listed for the attended campus institution. |

| Data Requests: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 37 | 47 | 11 | A/N | Student ID | The Student SSN and Name code for which a MR is requested. Only required if MR Code 2 equals S. | Blank or 001010001XX to 999999999XX where XX = Uppercase A to Z . (period) ' (apostrophe) - (dash) Blank = no last name | Must be non-blank if MRR Code 2 equals S. |
| 48 | 53 | 6 | N | MR Institution Pell-ID | The institution code for which MR listings are requested. Only required if the MR Code 2 equals I. | Blank or Valid Pell-ID | Must be non-blank if MRR Code 2 equals I. |
| 54 | 76 | 23 | A | Unused | Reserved for future expansion | Constant spaces | |
| 77 | 85 | 9 | N | Student's Current SSN | Social Security Number, as altered by the student through the CPS.. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing for this transaction. | Valid Social Security Number or blank | This field will only be populated for student specific Data Requests. |
| 86 | 93 | 8 | D | Student's Date of Birth | The date of birth of the student for this transaction. | Format: CCYYMMDD | This field will only be populated for student specific Data Requests. |
| 94 | 109 | 16 | A/N | Student's Last Name | The last name of the student for this transaction. | A – Z, 0 – 9, period, apostrophe, hyphen or blank | This field will only be populated for student specific Data Requests. |
| 110 | 121 | 12 | A/N | Student's First Name | The first name of the student for this transaction. | A – Z, 0 – 9 or blank | This field will only be populated for student specific Data Requests. |
| 122 | 122 | 1 | A | Student's Middle Initial | The middle initial of the student for this transaction. | A – Z or blank | This field will only be populated for student specific Data Requests. |

| Data Requests: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 123 | 125 | 3 | A/N | Unused | Reserved for future expansion | Constant spaces | |
| | | **125** | | **Total Record Length** | | | |

# Data Request Acknowledgement

After a data request is received and processed by COD, a Data Request Acknowledgement is sent back to the school for each data request received.

## Business Rules:

1. The Data Request Acknowledgement is provided in fixed-length, flat file format.

2. Pell Data Request Acknowledgments are sent from the COD system with message class PGRA06OP.

## Record Layouts:

| Field Positions First | Field Positions Last | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| **Data Request Acknowledgements: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP** ||||||||
| 1 | 6 | 6 | N | Requesting Attended Campus Pell-ID | Pell-ID campus | Valid Pell-ID | If all zeros are entered and the request is a Year-to-Date or Reconciliation request then a YTD or Reconciliation file will be generated for the reporting campus, contained in the Batch ID, and each attended campus associated with the reporting campus.  A separate Year-to-Date or Reconciliation file will be generated for each Pell ID.<br><br>The all campus request option of all zeros is not applicable for a Statement of Account. All Statement of Accounts are generated for the Reporting Campus Pell ID. |

| Data Request Acknowledgements: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 7 | 7 | 1 | A | Request Type | Code for data request type. | M = Multiple Reporting<br>R = Reconciliation<br>S = Statement of Account<br>Y = Year-to-Date<br>V= Verification Status List<br>P= Pell POP Report | |
| 8 | 8 | 1 | A | Requested Output Media Type | Code for type of media to use when sending output data. | E = Send output by Electronic file | |
| 9 | 34 | 26 | A | Unused | Reserved for Future Expansion | Constant spaces | |
| 35 | 35 | 1 | A | Multiple Reporting Request Code 1 | Indicates the institution is requesting origination or disbursement information. | O = Send Origination information<br>D = Send Disbursement information | |
| 36 | 36 | 1 | A | Multiple Reporting Request Code 2 | Indicates the institution is requesting by selected student, selected institution, or all students. | A = Send list of other institutions for all students<br>S = Send other institution for students listed in record.<br>I = Send students for institution listed in record | |
| 37 | 47 | 11 | A | MR Student ID | The Student SSN and Name code for which a MRR is requested. Only required if MRR Code 2 equals S. | Blank or 001010001XX to 999999999XX where XX = Uppercase A to Z<br>. (period)<br>' (apostrophe)<br>- (dash)<br>Blank = no last name | |
| 48 | 53 | 6 | N | MR Institution Pell-ID | The institution code for which MRR listings are requested. Only required if the MRR Code 2 equals I. | Blank or Valid Pell-ID | There may be multiple detail records to accommodate the number of Student IDs or institution numbers listed for the attended campus institution. |

| Field Positions First | Last | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| | | | | | | **Data Request Acknowledgements: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP** | |
| 54 | 76 | 23 | A | Origination ID | The Origination ID for which a Year-to-Date is Requested. | Format = 999999999XX200599 999900 Where: SSN = 001010001 to 999999999 Name Code = XX Year Indicator = 2006 Valid Attended PELL ID = 999999 Orig Sequence Number = 00 | If Request Type is Y and the Origination ID is not blank and was requested by the user. If the Origination ID is not found or invalid the request will be rejected. |
| 77 | 77 | 1 | A | Action Code | Code to indicate action taken | Valid Codes: A: Accepted - all fields accepted C: Corrected - one or more fields corrected E: Rejected - record was rejected | |
| 78 | 98 | 21 | N | Edit/Comment Codes | List of up to seven 3-digit comment codes which occurred during processing of the data request. | Comment format: 000 – 199 Position 78-80:1st comment code Position 81-83: 2nd comment code Position 96-98: 7th comment code | |
| 99 | 107 | 9 | N | Student's Current SSN | Social Security Number, as altered by the student through the CPS. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing for this transaction. | Valid Social Security Number or blank | This field will only be populated for student specific Data Requests. |

| Data Request Acknowledgements: Multiple Reporting, Reconciliation, Electronic Statement of Account, YTD, Verification Status, Pell POP ||||||| |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 108 | 115 | 8 | D | Student's Date of Birth | The date of birth of the student for this transaction. | Format: CCYYMMDD or 0 | This field will only be populated for student specific Data Requests.

**Note**: This field will contain zeros on the Year-To-Date file if the student's date of birth is not returned. |
| 116 | 131 | 16 | A/N | Student's Last Name | The last name of the student for this transaction. | A – Z, 0 – 9, period, apostrophe, hyphen or blank | This field will only be populated for student specific Data Requests. |
| 132 | 143 | 12 | A/N | Student's First Name | The first name of the student for this transaction. | A – Z, 0 – 9 or blank | This field will only be populated for student specific Data Requests. |
| 144 | 144 | 1 | A | Student's Middle Initial | The middle initial of the student for this transaction. | A – Z or blank | This field will only be populated for student specific Data Requests. |
| 145 | 150 | 6 | A/N | Unused | Reserved for future expansion | Constant spaces | |
| | | **150** | | **Total Record Length** | | | |

# Edit Codes

## Introduction

This section provides a table to help you interpret the various edit codes that are used and their related comments.  The information is grouped according to the following column headings:

- **Edit Code** – the number that is assigned if the edit condition(s) is met.  This column also lists one of the three edit types.  They are:

    | | |
    |---|---|
    | W | Warning and/or Corrected |
    | E | Rejected |
    | D | Duplicate |

- **Message –** the explanation that displays for the prescribed edit condition.

- **Condition and Action –** a description of the situation that caused the edit and the action taken either to resolve it and/or to notify the school of the potential error.

- **What It Means –** further explanation of the message in an effort to make the cause of the edit clearer.

- **How to Fix It –** what the user must do to resolve the mistaken condition.

- **COD Website Edit Code –** the edit code that the user will see on the COD Website; Website edit codes are translated to the Pell Phase-In edit code on the SAIG Acknowledgment files.

The following comparison operators are used in performing these edits:

| | |
|---|---|
| Equals | = |
| Less than | < |
| Greater than | > |
| Less than or equal to | <= |
| Greater than or equal to | >= |
| Not equal to | <> |
| A parameter value that can be changed between cycles, this is the data that comes from the ALGORITHM and AWARD YEAR tables and can be made year-specific. | @ |

# Batch Edit/Reject Codes

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 201 E | "Missing/ Mismatched Grant Batch Header" | If ANY of the following are true:<br>• Grant Batch Header Record is missing<br>• Batch Number in Header Record does not match Batch Number in Trailer<br>• Literal "GRANT HDR" is misspelled or not all uppercase<br><br>REJECT BATCH<br>Set edit code 201 | Occurs when there is no Grant Batch Header, when the Batch Number in the header and trailer do not match, or when the "GRANT HDR" is misspelled or not in uppercase. | Resubmit the batch with a new batch number in the Grant Batch Header and Trailer. | 801 |
| 202 E | "Missing/ Mismatched Grant Batch Trailer" | If ANY of the following are true:<br>• Grant Batch Trailer Record is missing<br>• Batch Number in Trailer Record does not match Batch Number in Header<br>• Literal "GRANT TLR" is misspelled or not all uppercase<br><br>REJECT BATCH<br>Set edit code 202 | Occurs when there is no Grant Batch Trailer, when the Batch Number in the header and trailer do not match or when the "GRANT TLR" is misspelled or not in uppercase. | Resubmit the batch with a new batch number in the Grant Batch Header and Trailer.<br>Verify "TLR" is spelled correctly. | 802 |
| 203 E | "Duplicate Grant Batch Header" | If the Batch Number already exists on the database<br><br>REJECT BATCH<br>Set edit code 203 | Occurs when the Batch Number has been used before either with the same batch or a different batch. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer. | 003 |
| 206 E | "Data Record Length must be numeric" | If Data Record Length is nonnumeric<br><br>REJECT BATCH<br>Set edit code 206 | Occurs when the record length in the Grant Batch Header and Trailer is missing or has a nonnumeric character. | Resubmit the batch with a new batch number in the Grant Batch Header and Trailer and the correct record length. | 803 |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 207 E | "Reported Number of Records must be numeric"<br><br>NOT IN USE FOR 2005-2006 AND FORWARD. | If reported number of records is nonnumeric<br><br>REJECT BATCH<br>Set edit code 207 | Occurs when the Reported number of records in the Grant Batch Trailer is missing or has a nonnumeric character. | Resubmit the batch with a new batch number in the Grant Batch Header and Trailer and the correct number of records. | 804 |
| 208 E | "Reported Total of Batch must be numeric" | If Reported Total of Batch in the Trailer record is nonnumeric<br><br>REJECT BATCH<br>Set edit code 208 | Occurs when the dollar Total of the Batch is either missing or has a nonnumeric character. | Resubmit the batch with a new batch number in the Grant Batch Header and Trailer and a new Reported Total of Batch in the Grant Batch Trailer. | 805 |
| 209 E | "Invalid/Missing Batch Number"<br><br>NOT IN USE FOR 2005-2006 AND FORWARD. | If Batch Number does not have a length of 26<br><br>REJECT BATCH<br>Set edit code 209 | Occurs when:<br>• the batch number is missing,<br>• is not the proper length of 26 characters, or<br>• is not properly formatted. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer. | 806 |
| 210 E | "Year must be numeric" | If ANY of the following are true:<br>• Positions 3 to 6 of the Batch ID are nonnumeric<br>• Positions 3 to 6 of the Batch ID do not equal a valid Award Year @<br><br>REJECT BATCH<br>Set edit code 210 | Occurs when the year is missing or nonnumeric. | Correct the award year and resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer. | 807 |
| 211 E | "Pell ID must be numeric"<br><br>NOT IN USE FOR 2005-2006 AND FORWARD. | If Positions 7 to 12 of the Batch ID are nonnumeric<br><br>REJECT BATCH<br>Set edit code 211 | Occurs when the Pell ID is missing or nonnumeric. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and also correct or include the Reporting Campus Pell ID in the Batch Number. | 998 |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 212 E | "Pell ID invalid or not found" | If Pell ID is not found in the institution table<br><br>REJECT BATCH<br>Set edit code 212 | If Pell ID is incorrect or missing, the batch cannot be returned to the school. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and also correct or include the Reporting Campus Pell ID in the Batch Number. | 004 |
| 213 E | "Creation date must be numeric" | If ANY of the following are true:<br>• Positions 13 – 14 of the Batch ID do not equal 19 or 20(century)<br>• Positions 15 – 16 of the Batch ID do not equal 00 to 99 (year)<br>• Positions 17 – 18 of the Batch ID do not equal 01 to 12 (month)<br>• Positions 19 – 20 of the Batch ID do not equal 01 to 31(day), based on the Month value<br><br>REJECT BATCH<br>Set edit code 213 | Occurs if date is missing or nonnumeric. | Correct the date in the Batch Number and resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer. | 808 |
| 214 E | "Creation time invalid" | If ANY of the following are true:<br>• Positions 21 – 22 of the Batch ID do not equal 00 to 23 (hours)<br>• Positions 23 – 24 of the Batch ID do not equal 00 to 59 (minutes)<br>• Positions 25 - 26 of the Batch ID do not equal 00 to 59 (seconds)<br><br>REJECT BATCH<br>Set edit code 214 | Occurs if time is missing or nonnumeric. | Correct the time in the Batch Number and resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer. | 809 |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 215 E | "Batch Type Invalid" | If Batch Type is not valid for the award year @ in the Batch ID of the incoming record<br><br>REJECT BATCH<br>Set edit code 215 | Occurs if record type is invalid or missing. | Correct the batch type code and resubmit with a new Batch Number in the Grant Batch Header and Trailer. | 810 |
| 216 W | "Grantee DUNS does not match the institution's Reporting Pell ID in Batch Number for Award Years prior to 2001-2002"<br><br>NOT IN USE FOR 2005-2006 AND FORWARD. | If **ALL** of the following are true:<br>• DUNS Number is nonblank<br>• DUNS Number is not assigned to that Reporting Campus (position 46-51)<br>• Award Year portion of batch number <=2001<br><br>Set edit code 216 | Occurs if "Grantee DUNS Number Does Not Match" for award years 2000-2001 and prior. It is reserved for future use as of Award Year 2001-2002. | Warning Message – No Correction Necessary. | 811 |
| 217 E | "Discrepancy between different records with identical batch number" | The Record Length on the header record does not match the Record Length on the trailer record<br><br>REJECT BATCH<br>Set edit code 217 | Occurs when the Grant Batch Header detail information does not match the Grant Batch Trailer detail information for a batch. | Review Grant Batch Header and Trailer and correct any discrepancies. | 812 |
| 218 W | "Reported Number of Records does not equal count of detail records" | The "Reported Number of Records" in the Trailer does not equal the actual number of detail records in the batch<br><br>Set edit code 218 | Occurs when the reported Number of Records does not match the actual total of records received. | Warning message – no correction necessary. | 008 |
| 219 W | "Total of Batch does not equal computed total of detail record amounts"<br><br>NOT IN USE FOR 2005-2006 AND FORWARD. | The "Reported Total of Batch" in the Trailer does not equal the actual total of the batch<br><br>Set edit code 218 | Occurs when the reported Total of Batch does not match the actual total of batch. | Warning message – no correction necessary. | 090<br>102<br>814 |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 220 W | "Reported Sign Indicator must be a valid indicator" | If Reported Sign Indicator is not a "P" or "N"<br><br>Set the Sign Indicator to 'P'<br>Set edit code 220 | Occurs when the Positive (P) or Negative (N) indicator is not present. | Warning message, correction applied – no further action necessary. | 815 |
| 221 E | "Reporting Campus Pell Institution ID is a branch" | The Institution's Campus Type is 3 (School is a Non-funded Branch campus)<br><br>REJECT BATCH<br>Set edit code 221 | Occurs when the Pell ID number in Grant Batch Header is a branch campus. | Change the branch campus Pell ID to the Reporting Campus Pell ID number. If there is no other campus ID number, contact the Federal Pell Grant Hotline. | 002<br>858 |
| 222 W | "School is currently ineligible upon receipt of batch at the Pell Processor"<br><br>NOT IN USE FOR 2005-2006 AND FORWARD. | The Institution's Eligible Flag is < > "Y"<br><br>Set edit code 222 | Occurs when the Pell ID in the Grant Batch Header is ineligible. | Warning message, contact Federal Pell Grant Hotline. | 854 |
| 224 E | "Invalid Message Class" | If the message class does not exist on the database<br><br>REJECT BATCH<br>Set edit code 224 | Occurs when wrong message class is selected by the user when submitting a batch through SAIG.<br><br>OR<br>When Non-Express users assign an incorrect message class name to the batch. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and send in the correct SAIG message class. | 816 |
| 225 E | "Data Record Length is not valid for Message Class" | If Data Record Length is not valid for message class<br><br>REJECT BATCH<br>Set edit code 225 | Occurs when wrong message class is selected by the user when submitting a batch through SAIG. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and send in the correct SAIG message class. | 817 |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 226 E | "Batch type code in Batch Number must equal record type for Message Class" | If Batch type code in Batch Number is not equal to record type for Message Class<br><br>REJECT BATCH<br>Set edit code 226 | Occurs when wrong message class is selected by the user when submitting a batch through SAIG.<br><br>OR<br>Occurs when a non-Express User assigns the wrong batch type code in the Batch ID. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and send in the correct SAIG message class. | 818 |
| 227 E | "Batch Create Date is greater than current system date" | If the Batch Create Date is greater than current system date<br><br>REJECT BATCH<br>Set edit code 227 | Occurs when a future date is entered in the Batch Number or when the date on the PC where that batch was created has a future date. | Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and a corrected date.<br>Verify the date on your PC is current and correct. | 006 |
| 228 E | "Batch Number indicates you have included a batch with data from a different Award Year" | If the Message Class is not valid for the Award Year @ in the Batch ID of the incoming record<br><br>REJECT BATCH<br>Set edit code 228 | Occurs when the Award Year in the Batch Number is incorrect. | Verify the batch was created with software for the correct award year or if the wrong Award Year was entered in error. Resubmit the batch with a new Batch Number in the Grant Batch Header and Trailer and a corrected Award Year. | 819 |
| 229 E | | Not in use | | | N/A |
| 230 E | | Not in use | | | N/A |
| 231 E | | Not in use | | | N/A |
| 232 E | "No detail records in Batch" | No detail records in batch<br><br>REJECT BATCH<br>Set edit code 232 | Occurs if the batch had only a Grant Batch Header and Grant Batch Trailer with no data records. | Resubmit the batch detail records with a new Batch Number in the Grant Batch Header and Trailer and a corrected date. | 007 |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 233 E | "Invalid Destination Mailbox ID" | If Destination Mailbox ID does not exist on the database for the Award Year @ from the Batch ID of the incoming record<br><br>REJECT BATCH<br>Set edit code 233 | Occurs if the TG number is invalid or not assigned to send Pell data from the school. Some schools have multiple TG numbers but only one TG number is assigned to send Pell data. If another number is used in error, the batch will be rejected. Also if the batch is sent from a TG number assigned to an attended campus the batch will be rejected. The batch must be sent from the TG number assigned to the reporting campus. | Verify that the correct TG number was used by contacting SAIG. | 005<br>852<br>853 |
| 234 | | Not in use | | | N/A |
| 235 W | | Not in use | | | N/A |
| 236 E | "Trailer Message Class does not match the Header" | If Trailer Message Class does not match the Header Message Class<br><br>REJECT BATCH<br>Set edit code 236 | Occurs when the SAIG Transmission Header message class does not match the SAIG Transmission Trailer message class. | Resubmit the batch with a corrected message class in the SAIG Transmission Header and Trailer and a new Batch Number in the Grant Batch Header and Trailer. | 821 |
| 238 E | "Trailer Destination Mailbox ID does not match the Header" | If Trailer Destination Mailbox ID does not match the Header Destination Mailbox ID<br><br>REJECT BATCH<br>Set edit code 238 | Occurs when the SAIG Transmission Header Destination Mailbox ID does not match the SAIG Transmission Trailer Destination mailbox ID. | Resubmit the batch with a new Batch Number and same mailbox in the SAIG Transmission Header and Trailer after Disbursement Start-up date. | 822 |
| 239 W | | Not in use | | | N/A |

| Edit Code and Type | Message | Condition and Action | What It Means | How to Fix It | COD Website Edit Codes |
|---|---|---|---|---|---|
| 240 W | "OPE ID Number does not match the School's Reporting Pell ID in the Batch Number for Award Years after 2000-2001" | If **ALL** of the following are true:<br>• OPE ID Number is nonblank<br>• OPE ID Number is not assigned to that Reporting Campus (position 46 – 51)<br>• Award Year portion of batch number >= 2002<br><br>Set edit code 240 | Occurs when the OPE ID is incorrect or does not match the reporting campus ID number. | Correct the OPE ID number or leave blank. | 823 |

# Data Request Edit Codes

The following edit codes are returned in positions 78 – 98 on the Pell Grant Data Request Acknowledgement:

| | | | | | |
|---|---|---|---|---|---|
| **Pell Grant Data Request Edit Codes** | | | | | |
| **Edit Code and Type** | **Message** | **COD Condition and Action** | **What It Means** | **How to Fix It** | **COD Web Site Edit Codes** |
| 601 E | "Invalid Attended Pell ID" | If ANY of the following are true:<br>• The Attended Pell ID is nonnumeric<br>• The Attended Pell ID does not exist on the CODdatabase<br>• The Attended Pell ID is not a branch of the Reporting or Central Funded ID (only if the attended campus is not also the Reporting Campus)<br>• The Award Year <=2001 and Attended Pell ID is all zeros<br><br>REJECT RECORD<br>Set edit code 601 | Occurs if the Attended Pell ID is either missing or invalid. | Resubmit data request with valid Attended Campus Pell ID. | 601 |
| 602 E | "Invalid Data Request Type" | If ANY of the following are true:<br>• The Data Request Code is <> 'M' or 'S' or 'R' or 'Y' for Award Year 2001 – 2002 and beyond<br>• The Data Request Code is <> 'M' or 'S' or 'Y' for Award Year 2000 – 2001 and beyond<br>• The Data Request Code is <> 'M' or 'S' or 'Y' or 'B' for Award Year 1999 – 2000<br><br>REJECT RECORD<br>Set edit code 602 | Occurs if invalid or missing data request type: M-Multiple Reporting Record, S-Statement of Account, Y-Year-To-Date, or R (Reconciliation). | Resubmit data request with valid data request type. | 602 |

| Pell Grant Data Request Edit Codes | | | | | |
|---|---|---|---|---|---|
| **Edit Code and Type** | **Message** | **COD Condition and Action** | **What It Means** | **How to Fix It** | **COD Web Site Edit Codes** |
| 603 E | "Invalid Requeste d Output Media Type" | If **ANY** of the following are true:<br>• The Media Type is <> 'E' or blank for Award Year 2000 – 2001 and beyond<br>• The Media Type is <> 'C', 'R', 'E' or blank for Award Year 1999 – 2000<br>•<br>REJECT RECORD<br>Set edit code 603 | Occurs if school's Output Media type is invalid.<br><br>Must submit BLANK or E. | Resubmit data request with BLANK or E. | 603 |
| 604 E | "Invalid Pell Batch Number" | If **ALL** of the following are true:<br>• The Request Type = 'B'<br>• Batch ID is Blank or Batch ID type is not #O, #D, or #S<br>• Award Year is equal to 1999 – 2000<br><br>REJECT RECORD<br>Set edit code 604 | Occurs if an invalid Batch ID has been requested. | Resubmit the data request with a valid Batch ID. | 604 |
| 605 E | "Invalid Multiple Reportin g Request Code 1, should be 'O' or 'D'" | If **ALL** of the following are true:<br>• The first position of the Data Request Type = 'M'<br>• MRR Code 1 <> 'O' or 'D'<br><br>REJECT RECORD<br>Set edit code 605 | Occurs if an invalid MRR code is entered on data request. Must submit O-Origination or D-Disbursement. | Resubmit data request with O or D. | 605 |
| 606 E | "Invalid Multiple Reportin g Request Code 2, should be 'A', 'S' or 'I'" | If **ALL** of the following are true:<br>• The first position of the Data Request Type = 'M'<br>• MRR Code 2 <> 'A' or 'S' or 'I'<br><br>REJECT RECORD<br>Set edit code 606 | Invalid MRR code entered on data request. Must submit A (All), S (Single), or I (Institution). | Resubmit data request with A, S, or I. | 606 |

| | | **Pell Grant Data Request Edit Codes** | | | |
|---|---|---|---|---|---|
| **Edit Code and Type** | **Message** | **COD Condition and Action** | **What It Means** | **How to Fix It** | **COD Web Site Edit Codes** |
| 607 E | "Invalid MR Student ID" | If **ALL** of the following are true:<br>• The MRR Code 2 = 'S'<br>• Positions 1 – 9 of the Student ID are nonnumeric<br><br>REJECT RECORD<br>Set edit code 607 | Occurs if an invalid or incomplete Student ID is entered on a Data request for a specific student. | Resubmit data request with corrected Student ID. | 607 |
| 608 E | "Invalid MR Institution ID" | If **ALL** of the following are true:<br>• The MRR Code 2 = 'I'<br>• The MR Pell ID is nonnumeric<br><br>REJECT RECORD<br>Set edit code 608 | Occurs if an invalid Institution Pell ID is entered on a Data Request for MRR records. | Resubmit data request with the corrected institution Pell ID. | 608 |
| 609 E | "Requested/ Matching Data Not Found" | If no data is found for the Request<br><br>REJECT RECORD<br>Set edit code 609 | Occurs if no data is found for request. | Create a different request; otherwise, no further action is necessary. | 609 |
| 610 E | "Student Not Originated at Requesting Institution" | If no data is found for the transaction being sought<br>(Only applies to MRR)<br><br>REJECT RECORD<br>Set edit code 610 | Occurs if a Student ID is requested on MRR but the ID was not originated at the requesting school. | Verify the correct Student ID was entered. If correct, school must submit an Origination for student prior to requesting MRR information. | 610 |
| 611 E | "Invalid Reconciliation Origination ID" | **If ALL** the following are true:<br>• Request type = 'R'<br>• Positions 1-9 of the Student ID are nonnumeric<br><br>REJECT RECORD<br>Set edit code 611 | Occurs if the Student ID is incomplete or not valid. | Resubmit the Data Request with the correct identifier. | 611 |

| | | **Pell Grant Data Request Edit Codes** | | | |
|---|---|---|---|---|---|
| **Edit Code and Type** | **Message** | **COD Condition and Action** | **What It Means** | **How to Fix It** | **COD Web Site Edit Codes** |
| 612 W | Invalid reported Current SSN | If **ANY** of the following are true:<br>• The Current SSN does not match the Current SSN on the applicant table for the same transaction number.<br><br>If the Current SSN does not match the value on the applicant table, then set the incorrect fields to the value currently stored on the applicant table.<br>Set edit code 612. | The student specific Data request was received with incorrect Current SSN | Verify on the ISIR the correct Current SSN and resubmit the corrected record. If the ISIR is incorrect, a correction to the ISIR should be done. | 612 |

# Multiple Reporting Record (MRR)

The Multiple Reporting Record (MRR) provides information to a school about a student's origination and disbursement status at other schools and the amount of the scheduled Pell Grant award disbursed. The MRR identifies two primary types of multiple reporting conditions: concurrent enrollment and potential overaward situations.

### Business Rules:

1. An MRR can be COD system generated or may be requested by the school via batch data request, or COD web site.

2. The MRR is provided in fixed-length, flat file format.

3. The MRR is sent from the COD System using message class PGMR06OP.

### Record Layout:

| Multiple Reporting Record | | | | | | |
|---|---|---|---|---|---|---|
| **Field Positions First Last** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/ Edits** |
| 1 | 2 | 2 | A | Record Type | Code that indicates the reason the institution is receiving the record. | RO = Data request for Origination information. RD = Data request for Disbursement information. RN = No MRR information found CE = The student is concurrently enrolled PB = The student is in a POP situation. The school listed on the MRR was not the first that disbursed funds to the student. PR = The student is in a POP situation. The school listed on the MRR was the first school to disburse funds to the student. PU = The student is no longer in a POP situation. BC = The student is in a POP condition and is concurrently enrolled. The school listed on the MRR was the first that disbursed funds to the student RC = The student is in a POP condition and is concurrently enrolled. The school listed on the MRR was the first school to disburse funds to the student. | |

| Multiple Reporting Record | | | | | | |
|---|---|---|---|---|---|---|
| **Field Positions First Last** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/ Edits** |
| 3 | 8 | 6 | N | Requesting Institution Pell-ID | Pell-ID of the requesting attended campus of the student. Will be blank for concurrent enrollment and potential over award records. | Must be a valid Pell-ID assigned by the Department of Education. May be BLANK. | |
| 9 | 9 | 1 | A | Multiple Reporting Request Code 1 | Indicates the institution is requesting origination or disbursement information. Will be blank for concurrent enrollment and potential over award records. | O = Send origination information D = Send disbursement information May be BLANK. | |
| 10 | 10 | 1 | A | Multiple Reporting Request Code 2 | Indicates the institution is requesting by selected student, selected institution, or all students. Will be blank for concurrent enrollment and potential over award records. | A = Send list of other institutions for all students S = Send list of other institutions for students listed in record. I = Send student for institution listed in record May be blank. | |
| 11 | 21 | 11 | A | MR Student ID | The Student SSN and Name code for which a MR is requested. Will be blank for concurrent enrollment and potential over award records. | Blank or 001010001XX to 999999999XX where XX = Uppercase A to Z; . (period); ' (apostrophe); - (dash); Blank = no last name | |
| 22 | 27 | 6 | N | MR Institution Pell-ID | The institution code for which MR are requested. Will be blank for concurrent enrollment and potential over award records. | Valid Pell-ID. May be blank. | |
| 28 | 36 | 9 | N | Student Original SSN | Student's Original SSN from the origination record. | 001010001 to 999999999 | |
| 37 | 38 | 2 | A | Original Name Code | Student's name code from the origination record. | Uppercase A to Z; . (period); ' (apostrophe); - (dash) Blank (no last name). | |
| 39 | 44 | 6 | N | Institution | Pell-ID of the attended campus | Must be a valid Pell-ID | |

| Multiple Reporting Record | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions First Last | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/ Edits |
| | | | | Pell-ID | of the student. Use the record type to interpret the relationship this institution has to the institution receiving this record. | assigned by the Department of Education. | |
| 45 | 114 | 70 | A/N | Institution Name | The name of the institution. | | |
| 115 | 149 | 35 | A/N | Institution Street Address - Line 1 | The street or post office box address of institution. | | |
| 150 | 184 | 35 | A/N | Institution Street Address - Line 2 | The street or post office box address of institution. | | |
| 185 | 209 | 25 | A/N | Institution City | The city in which the institution is located. | | |
| 210 | 211 | 2 | A | Institution State | The two-character code assigned by the US Postal Service to the state or other entity in which the institution is located. | | |
| 212 | 220 | 9 | A/N | Zip Code | The zip code of the institution. | | |
| 221 | 250 | 30 | A/N | Financial Aid Administrator (FAA) Name | The full name of the institutional administrator officially responsible for the accuracy and completeness of the data, starting with first name, e.g., JOHN E DOE. | | |
| 251 | 260 | 10 | N | FAA Telephone Number | The working phone number for the person indicated as FAA. | Includes area code, but not parentheses or dashes. | |
| 261 | 270 | 10 | A/N | FAA Fax Number (Optional) | The working fax number used by the person indicated as FAA. | May be BLANK. Otherwise includes area code, but not parentheses or dashes. | |
| 271 | 320 | 50 | A/N | Internet Address | Internet address of an authorized official. | May be BLANK. | |
| 321 | 327 | 7 | N | Scheduled Federal Pell Grant | Scheduled Federal Pell Grant for a student with this EFC and COA attended full-time for a full academic year | Range = 0000000 to AWARD AMOUNT MAX | |

| Multiple Reporting Record | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions First Last | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/ Edits |
| 328 | 334 | 7 | N | Origination Award Amount | Annual award amount supplied on the origination record. | Range = 0000000 to AWARD AMOUNT MAX | |
| 335 | 336 | 2 | N | Transaction Number | CPS-assigned Transaction number from the eligible SAR used to calculate the award. | Range = 01 to 99 | |
| 337 | 341 | 5 | N | Expected Family Contribution | Amount of the student's Expected Family Contribution (EFC) from the SAR used to calculate the award. | Range = 00000 to EFC MAXIMUM | |
| 342 | 349 | 8 | D | Enrollment Date | First date the student was enrolled in an eligible program for the award year. | CCYYMMDD Range = 20050101 to 20050630 | |
| 350 | 357 | 8 | D | Origination Create Date | Date the origination was created in COD database. | CCYYMMDD Range = 20040401 to 20090930 | |
| 358 | 364 | 7 | N | Total of Disbursements Accepted | Total amount of all disbursements accepted by the Federal Pell Grant Program for the POP student. | Range = 0000000 to AWARD AMOUNT MAX | |
| 365 | 372 | 8 | D | Last Activity Date | Date the last payment was received from the institution. | Format = CCYYMMDD | |
| 373 | 380 | 8 | D | Next Estimated Disbursement Date | Date of the next estimated disbursement date. | Blank or CCYYMMDD Range = 20040621 to 20090930 | |
| 381 | 385 | 5 | N | Eligibility Used | The percentage of the student's eligibility used by the institution. | Format = 000.00% The last two digits represent less than 1 percent. Field does not include decimal point or %. | |

| Multiple Reporting Record | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions First Last | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/ Edits |
| 386 | 395 | 10 | N | ED Use Flags | Flags that are set to inform institutions of modifications that have been made to their database and require immediate action to rectify | Format = 0000000000 Where: Each digit signifies a different situation 1st = Shared SAR ID 2nd = Verification W Status 3rd = Concurrent Enrollment 4th = POP 5th through 10th = Reserved for future use. | |
| 396 | 411 | 16 | A/N | Student's Last Name | The last name of the student for this CPS transaction number. | A to Z, 0 to 9, period, apostrophe, hyphen or blank | |
| 412 | 423 | 12 | A/N | Student's First Name | The first name of the student for this CPS transaction number. | A to Z, 0 to 9 or blank | |
| 424 | 424 | 1 | A | Student's Middle Initial | The middle initial of the student for this CPS transaction number. | A to Z or blank | |
| 425 | 432 | 8 | D | Student's Date of Birth | The date of birth of the student for this CPS transaction number. | Format = CCYYMMDD | |
| 433 | 441 | 9 | N | Student's Current SSN | Social Security Number, as altered by the student through the CPS. This field equals the original SSN if the student has not changed SSN in the CPS. Blank indicates this record could not be matched on Student ID and/or EFC during Federal Pell Grant processing. | Valid Social Security Number or BLANK if not matched | |
| 442 | 450 | 9 | A | Unused | Reserved for future expansion | Constant spaces | |
| | | **450** | | **Total Record Length** | | | |

# Reconciliation Report

The Reconciliation Report is a one-record student summary of processed records and can be helpful to a school as it completes both the year-end and ongoing reconciliation processes. This report can be downloaded, printed, or imported into a spreadsheet for comparison with the school's data. This report provides the total YTD disbursement amount per student with COD.

## *Business Rules:*

1. The Reconciliation Report may be requested by the school via batch data request or COD web site.

2. The Reconciliation Report is provided in fixed-length, flat file format.

3. The Reconciliation report is sent from the COD System with message class PGRC06OP.

## *Record Layout:*

| Reconciliation Report | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 1 | 16 | 16 | A/N | Student's Last Name | The last name of the student. | A to Z, 0 to 9, period, apostrophe, hyphen or blank | |
| 17 | 28 | 12 | A/N | Student's First Name | The first name of the student. | A to Z, 0 to 9 or blank | |
| 29 | 29 | 1 | A | Student's Middle Initial | The middle initial of the student. | A to Z or blank | |
| 30 | 52 | 23 | A | Unused | Reserved for future expansion | Constant spaces | |
| 53 | 61 | 9 | N | Student's Current SSN | Social Security Number, as altered by the student through the CPS. This field equals the original SSN if the student has not changed SSN in the CPS | Valid Social Security Number or BLANK if not matched | |
| 62 | 67 | 6 | N | Reported Campus Pell-ID | Pell-ID of the reporting campus | Valid Pell-ID | |

| Reconciliation Report | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 68 | 69 | 2 | N | Transaction Number | CPS-assigned Transaction number from the eligible SAR used to calculate the award. | Range = 01 to 99 | |
| 70 | 74 | 5 | N | Expected Family Contribution (EFC) | The EFC supplied on the origination record. | Range 00000 to EFC MAX | |
| 75 | 81 | 7 | N | Origination Award Amount | Annual award amount supplied on the origination record. | Range = 0000000 to AWARD AMOUNT MAX | |
| 82 | 86 | 5 | N | Scheduled Award Amount | Scheduled Federal Pell Grant for a student with this EFC and COA attended full-time for a full academic year | Range = 00000 to AWARD AMOUNT MAX | |
| 87 | 93 | 7 | N | YTD Disbursement Amount | Total of all the accepted Disbursement amounts for the student. | 0000000 to 9999999. The first five positions are the whole dollars and the last two positions are the cents. | If there are no disbursements at the Pell Processor or they have all been rejected then this amount will be 0. |
| 94 | 94 | 1 | A | Verification Status | The verification status supplied on the origination record. | V: Verified W: Without Documentation S: Selected, Not Verified Or Blank | Accept 'W' and 'V', and 'S' or else set to blank for 2003 – 2004 and after. |
| 95 | 95 | 1 | A | POP Flag | Flag set in origination record when a student is in a POP situation. | Y: student currently in POP N: student previously in POP during the award year Blank: student has not been in POP during the award year | |
| 96 | 100 | 5 | A | Unused | Reserved for future expansion | Constant spaces | |
| | | **100** | | **Total Record Length** | | | |

# Year-to-Date Record (YTD)

A Year-to-Date (YTD) Record can be requested for one given student or for all Pell Grant recipients at the school and contains detailed award and disbursement data at a transaction level. The YTD Record shows the number of recipients at the school; the number of award and disbursement records that were accepted, corrected, and rejected; and, for certain edit codes, the number of times a school received that specific edit code on a response document.  The YTD Record can be used to replace a corrupt database or to reconcile records with accepted data on COD.

## *Business Rules:*

1. The Year-To-Date Record may be requested by the school via batch data request, or the COD web site.

2. The Year-To-Date Record is provided in fixed-length, flat file format.

3. The Year-To-Date Record is sent from the COD System with message class PGYR06OP.

## *Record Layout(s):*

| Year-to-Date Record (Origination) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 1 | 1 | 1 | A | YTD Record Indicator | Indicates if record is the YTD Origination, YTD Disbursement or Summary data. | Constant: "O" | |
| 2 | 24 | 23 | A/N | Unused | Reserved for future expansion | Constant spaces | |
| 25 | 33 | 9 | N | Original SSN | Student's SSN from original FAFSA for this school year | 001010001 to 999999999 | Identifier |
| 34 | 35 | 2 | A | Original Name Code | Student's name code from original FAFSA for this school year. | Uppercase A to Z; . (period); ' (apostrophe); - (dash); BLANK:  no last name | Identifier |

| Year-to-Date Record (Origination) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 36 | 41 | 6 | N | Attended Campus Pell-ID | Pell-ID of campus attended. | Valid Pell-ID | Identifier Change creates new origination record. Institution must change payment amounts for student at original attended campus as necessary. |
| 42 | 46 | 5 | A/N | Unused | Reserved for future expansion | Constant spaces | |
| 47 | 59 | 13 | A/N | Origination Cross-Reference | This field can contain any cross-reference information useful to the institution to identify student records internally. | Institution defined | This is a School Use only field. No edits are performed in COD. Any data received in this field must be transmitted back to the school. |
| 60 | 60 | 1 | A | Action Code | Code to indicate action taken | Valid Codes: A = Accepted - all fields accepted C = Corrected - one or more fields corrected | Rejected YTD records shall contain Requested Original SSN, Original Name Code, Attended Campus, and "Action Code". All other fields shall be blank and no other records for the student will be enclosed in batch. |
| 61 | 61 | 1 | A | Unused | Reserved for future expansion. | Constant spaces | |

| Year-to-Date Record (Origination) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 62 | 68 | 7 | N | Accepted Award amount for entire school year | Must equal the award amount calculated by the institution to be disbursed to this student for attendance for this entire Pell Grant award year. | Dollars and cents. Use leading zeros; do not include the $ sign or decimal point. Range: 0000000-MAX AWARD AMOUNT | Cannot exceed Total Payment Ceiling for student – award validation performed. |
| 69 | 76 | 8 | N | Accepted Estimated Disbursement Date #1 | Date 1st disbursement to student is estimated to be made. | Format: CCYYMMDD Range:  N days prior to 20050621 – 20110930 | |
| 77 | 84 | 8 | N | Accepted Estimated Disbursement Date #2 | Date 2nd disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 85 | 92 | 8 | N | Accepted Estimated Disbursement Date #3 | Date 3rd disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 93 | 100 | 8 | N | Accepted Estimated Disbursement Date #4 | Date 4th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 101 | 108 | 8 | N | Accepted Estimated Disbursement Date #5 | Date 5th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 109 | 116 | 8 | N | Accepted Estimated Disbursement Date #6 | Date 6th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 117 | 124 | 8 | N | Accepted Estimated Disbursement Date #7 | Date 7th disbursement to student is estimated to be made | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |

| Year-to-Date Record (Origination) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 125 | 132 | 8 | N | Accepted Estimated Disbursement Date #8 | Date 8th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 133 | 140 | 8 | N | Accepted Estimated Disbursement Date #9 | Date 9th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 141 | 148 | 8 | N | Accepted Estimated Disbursement Date #10 | Date 10th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 149 | 156 | 8 | N | Accepted Estimated Disbursement Date #11 | Date 11th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 157 | 164 | 8 | N | Accepted Estimated Disbursement Date #12 | Date 12th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 165 | 172 | 8 | N | Accepted Estimated Disbursement Date #13 | Date 13th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 173 | 180 | 8 | N | Accepted Estimated Disbursement Date #14 | Date 14th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |
| 181 | 188 | 8 | N | Accepted Estimated Disbursement Date #15 | Date 15th disbursement to student is estimated to be made. | Format = CCYYMMDD Range = [see field position 69 in this record] or BLANK | |

| Year-to-Date Record (Origination) | | | | | | | |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 189 | 196 | 8 | D | Accepted Enrollment Date | First date that the student was enrolled in an eligible program for the designated school year. If the student enrolled in a crossover payment period before the first day of the Pell award year (July 1), but which will be paid from 2004-2005 funds, report the actual start date of the student's classes for that payment period. | CCYYMMDD = Range = 20050101 to 20060630 | |
| 197 | 197 | 1 | A/N | Accepted Low Tuition and Fees Flag | Flag to identify tuition ranges when the annual tuition is less than or equal to minimum defined by low tuition and fees table. | Valid Values: 1 = 0 2 = 1-225 3 = 226-450 4 = 451-674 or BLANK= low tuition doesn't apply | |
| 198 | 198 | 1 | A | Accepted Verification Status Flag | Status of verification of applicant data by the school. | V: Verified W: Without Documentation S: Selected, Not Verified or BLANK | Accept 'W' and 'V' and 'S' or else set to blank for 2003 – 2004 and after. |
| 199 | 199 | 1 | A | Accepted Incarcerated Federal Pell Recipient Code | Code to indicate the student's incarcerated status for students incarcerated in local penal institutions, but otherwise eligible to receive Federal Pell Grants. | BLANK = Not incarcerated Y = Yes, the student is incarcerated in a local institution, but is otherwise eligible. N = No, if student previously reported as incarcerated, but is not or is no longer incarcerated | |

| Year-to-Date Record (Origination) | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 200 | 201 | 2 | N | Accepted Transaction Number | CPS-assigned Transaction number from eligible SAR used to calculate the student's award | Must be numeric: 01 to 99 | Changes to this field, after associated disbursements are made, create a new active origination record. Disbursements for the previous origination will be set to zero. |
| 202 | 206 | 5 | N | Accepted Expected Family Contribution (EFC) | Must equal the student's Expected Family Contribution from the ISIR or SAR | Range = 00000 to EFC MAXIMUM | Changes to this field, after associated disbursements are made, create a new active origination record. Disbursements for the previous origination will be set to zero. |

| Year-to-Date Record (Origination) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 207 | 207 | 1 | N | Accepted Secondary Expected Family Contribution Code | Code indicating which EFC value is used to determine award amount | O = Federal Pell Grant award previously based on the secondary EFC and reported to the Federal Pell Grant program; student's award now based on the original EFC. S = Federal Pell Grant award based on the secondary EFC, as calculated by the CPS. OR BLANK if Secondary EFC not used.<br><br>**For award year 05-06 and forward**: BLANK | |
| 208 | 208 | 1 | N | Unused | Reserved for future expansion | Constant spaces | |
| 209 | 209 | 1 | N | Unused | Reserved for future expansion | Constant spaces | |
| 210 | 216 | 7 | N | Accepted Cost of Attendance | Must equal COA calculated by the institution following the Federal Pell Grant Payment regulations. | Dollars and cents. Use leading zeros; do not include the $ sign or decimal point. Range = 0000000 to 9999999. | |
| 217 | 217 | 1 | A | Unused | Reserved for future expansion | Constant spaces | |
| 218 | 219 | 2 | A | Unused | Reserved for future expansion | Constant spaces | |
| 220 | 221 | 2 | A | Unused | Reserved for future expansion | Constant spaces | |
| 222 | 225 | 4 | A | Unused | Reserved for future expansion | Constant spaces | |
| 226 | 229 | 4 | A | Unused | Reserved for future expansion | Constant spaces | |

| **Year-to-Date Record (Origination)** | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 230 | 232 | 3 | A/N | Institution Internal Sequence Number | This is an internal sequence number the institution can define. | Institutional defined | No editing |
| 233 | 251 | 19 | A | Unused | Reserved for expansion | Constant spaces | |
| 252 | 256 | 5 | N | Scheduled Federal Pell Grant | Scheduled amount for a full-time student. | Range = 00000 to Maximum Award Amount | Refer to the Pell Payment Schedule for the maximum Award Amount for the award year. |
| 257 | 272 | 16 | A | Student's Last Name | The last name of the student for this CPS transaction. | A – Z, 0 – 9, period, apostrophe, hyphen or blank | |
| 273 | 284 | 12 | A | Student's First Name | The first name of the student for this CPS transaction. | A – Z, 0 – 9 or blank | |
| 285 | 285 | 1 | A | Student's Middle Initial | The middle initial of the student for this CPS transaction. | A – Z or blank | |
| 286 | 294 | 9 | N | Student's Current SSN | Social Security Number, as altered by the student through the CPS. This field equals the original SSN if the student has not changed SSN in the CPS. | Valid Social Security Number | |
| 295 | 302 | 8 | D | Student's Date of Birth | Date of birth of the student. | Valid date of birth = CCYYMMDD | |
| 303 | 303 | 1 | A | CPS Verification Selection Code | Designates whether CPS selected the student for institutional verification of applicant data as of the Transaction number reported. | BLANK = Not selected by CPS for verification * or Y = Selected by CPS for Institution verification of applicant data | |
| 304 | 310 | 7 | N | YTD Disbursement Amount | The total of disbursements processed by the Pell Processor | Dollars and cents. Use leading zeros; do not include the $ sign or decimal point. Range = 0000000 to AWARD AMOUNT MAX | |

| **Year-to-Date Record (Origination)** |
|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 311 | 336 | 26 | A | Unused | Reserved for future expansion | Constant spaces | |
| 337 | 344 | 8 | D | Process Date | Date this record (segment) was processed by the Federal Pell Grant program | Format = CCYYMMDD | |
| 345 | 350 | 6 | A | Unused | Reserved for future expansion | Constant spaces | |
| | | **350** | | **Total Record Length** | | | |

| Year-to-Date Record (Disbursement) | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 1 | 1 | 1 | A | YTD Record Indicator | Indicates if record is the YTD Origination, YTD Disbursement, or Summary data. | Constant: "D" | |
| 2 | 24 | 23 | A/N | Unused | Reserved for future expansion | Constant spaces | |
| 25 | 37 | 13 | A/N | Disbursement Cross-Reference | This field can contain any cross-reference information useful to the institution to identify student records internally. | Institution defined | No editing |
| 38 | 38 | 1 | A | Action Code | Code to indicate action taken | A = Accepted - all fields accepted C = Corrected - one or more fields corrected | |
| 39 | 40 | 2 | N | Disbursement Number | Number of the disbursement per student for the Award Year | Must be numeric: 01 to 99 | Identifier = 66 to 99 are Reserved for the Pell Processor system generated disbursements |
| 41 | 47 | 7 | N | Accepted Disbursement Amount | Amount of disbursement for student's payment period. If an adjustment, this value is a replacement amount. | Dollars and cents. Use leading zeros; do not include the $ sign or decimal point. Range = 00000 to Maximum for Award Year | |
| 48 | 48 | 1 | A | Accepted Sign Indicator | Indicates whether the Reported Disbursement Amount is an increase or a decrease to the total amount that has been disbursed to the student for the award year. | P = positive N = negative | |

| Year-to-Date Record (Disbursement) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 49 | 56 | 8 | D | Disbursement Date | Date this disbursement was or will be made to the student. | CCYYMMDD = Range = 20050621 to 20110930 | Process Date must be within N days prior of disbursement date. |
| 57 | 57 | 1 | A | Unused | Reserved for future expansion | Constant spaces | |
| 58 | 65 | 8 | N | Payment Period Start Date | Beginning date of Payment Period | CCYYMMDD = Range = 20050101 to 20060630 or BLANK | Field is required when an institution is ineligible. |
| 66 | 103 | 38 | A | Unused | Reserved for future expansion | Constant spaces | |
| 104 | 129 | 26 | A/N | Disbursement Batch ID | Number produced by COD | Format = #DCCYY999999CCYYMMDDHHMMSS where: CCYY = last year in cycle = '2006' 999999 = Reporting PELL ID CCYYMMDD = date batch created HHMMSS = time batch created | |
| 130 | 137 | 8 | D | Disbursement Process Date | Date disbursement information was processed by the COD System. | Full Participants: CCYYMMDD = Range = 20050621 to 20110930 | |
| 138 | 145 | 8 | N | Routing ID | Unique entity identifier assigned to each record | Full Participants: 00000002 – 99999999 | The Routing ID (RID) must be for the Attended School. |
| 146 | 149 | 4 | N | Financial Award Year | The last year in the two-year cycle of the Program's Award Year. | Full Participants: Format: CCYY = last year in cycle = '2006 | |

| | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Year-to-Date Record (Disbursement)** |

| Field Positions First | Last | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| 150 | 155 | 6 | N | Attended Campus Pell-ID | Pell-ID of attended campus. Change creates new Origination/Award record. Institution must change award amounts for student at original attended campus as necessary. | Full Participants: Valid Pell-ID | Identifier Change creates new origination /award record. Institution must change award amounts for student at original attended campus as necessary. |
| 156 | 171 | 16 | A | Student's Last Name | The last name of the student for this CPS transaction. | Full Participants: Valid values: A – Z, 0 – 9, period, apostrophe, hyphen or blank | |
| 172 | 183 | 12 | A | Student's First Name | The first name of the student for this CPS transaction. | Full Participants: Valid values: A – Z, 0 – 9 or blank | |
| 184 | 184 | 1 | A | Student's Middle Initial | The middle initial of the student for this CPS transaction. | Full Participants: Valid Values: A – Z or blank | |
| 185 | 193 | 9 | N | Student's Current SSN | Social Security Number, as altered by the student through the CPS. This field equals the original SSN if the student has not changed SSN in the CPS. | Full Participants: Valid social security number | |
| 194 | 201 | 8 | D | Student's Date of Birth | Student's Date of birth for this CPS transaction. | Full Participants: Valid date of birth: CCYYMMDD | |

| Year-to-Date Record (Disbursement) | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 202 | 203 | 2 | N | Disbursement Sequence Number | The two-digit integer assigned to count the progression of disbursement adjustments for a given Disbursement Number. This numerical string tracks the number of transactions that have been processed for a previously accepted or corrected Disbursement Number. | Full Participants: Valid Values: Must be incrementally sequential within the following group assignment: 01 - 65 School-Assigned 66 - 90 COD-Assigned Or Web-based transactions | If the Disbursement Release Indicator is False, the Disbursement Sequence must be 01.  The Sequence Number of any disbursement submitted by a Phase-In School must be 01.  All disbursements either submitted by a school or generated by the COD System, must be included in the file. Each Disbursement transaction must be written to the file in the order that it appears in the database.  For example: School submits Disb Sequence Numbers 01 and 02 for Disbursement Num 01. COD creates a system generated Disb Sequence Number 66 and then school submits Disb Sequence Number 03. The transactions should appear in the record in the order: 01, 02, 66, and 03. |

| Year-to-Date Record (Disbursement) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 204 | 204 | 1 | A/N | Disbursement Release Indicator | Value that is reported by the Full Participant school to indicate whether the disbursement is anticipated or actual.<br><br>COD sets the value to true for Disbursements accepted from Phase-In Schools. | Full Participants:<br>T- True (record for payment)<br>F – False (edit only, disbursement is anticipated) | If the Disbursement Sequence Number is equal to or greater than 02, then the Disbursement Release Indicator must always be True. |
| 205 | 206 | 2 | N | Previous Disbursement Sequence Number | The prior sequence number is given to substantiate the order in which Disbursement records were processed. | Full Participants:<br>Valid Values: Must be incrementally sequential within the following group assignment:<br>01 - 65 School-Assigned<br>66 - 90 COD-Assigned<br>Or Web-based transactions<br>BLANK (when disbursement sequence number =01 and no previous disbursement sequence number exists) | Identify the last sequence number that was processed immediately before this disbursement was accepted. |
| 207 | 350 | 144 | A/N | Unused | Reserved for future Expansion | Constant Spaces | |
| | | **350** | | **Total Record Length** | | | |

| Year-to-Date Record (Summary) | | | | | | |
|---|---|---|---|---|---|---|
| **Field Positions** **First** **Last** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| 1 | 1 | 1 | A | YTD Record Indicator | Indicates if record is the YTD Origination, YTD Disbursement, or Summary data. | Constant: "S" | |
| 2 | 8 | 7 | N | Number of Recipients | The number of students with at least one accepted actual disbursement at this attended campus. | Range = 0000000 to 9999999 | |
| 9 | 15 | 7 | N | Total Originations | Provided by the Pell Processor. Year -to-Date number of originations received for the institution. | Range = 0000000 to 9999999 | |
| 16 | 22 | 7 | N | Originations Accepted | Provided by the Pell Processor. Year-to-Date number of originations received and accepted for the institution. | Range = 0000000 to 9999999 | |
| 23 | 29 | 7 | N | Originations Corrected | Provided by the Pell Processor. Year-to-Date number of originations received and corrected for the institution. | Range = 0000000 to 9999999 | |
| 30 | 36 | 7 | N | Originations Rejected | Provided by the Pell Processor. Year-to-Date number of originations received and rejected for the institution. | Range = 0000000 to 9999999 | |
| 37 | 43 | 7 | N | Total Disbursements | Provided by the Pell Processor. Year-to-Date number of Disbursements received for the institution. | Range = 0000000 to 9999999 | |
| 44 | 50 | 7 | N | Disbursements Accepted | Provided by the Pell Processor. Year-to-Date number of Disbursements received and accepted for the institution. | Range = 0000000 to 9999999 | |

| Year-to-Date Record (Summary) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 51 | 57 | 7 | N | Disbursements Corrected | Provided by the Pell Processor. Year-to-Date number of Disbursements received and corrected for the institution. | Range = 0000000 to 9999999 | |
| 58 | 64 | 7 | N | Disbursements Rejected | Provided by the Pell Processor. Year-to-Date number of Disbursements received and rejected for the institution. | Range = 0000000 to 9999999 | |
| 65 | 67 | 3 | N | Comment Code XXX | Comment code number. | Range = 000 to 999 or Blank | |
| 68 | 74 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 75 | 77 | 3 | N | Comment Code XXX | Comment code number. | Range = 000 to 999 or Blank | |
| 78 | 84 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 85 | 87 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |
| 88 | 94 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 95 | 97 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |

| Year-to-Date Record (Summary) | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 98 | 104 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 105 | 107 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |
| 108 | 114 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 115 | 117 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |
| 118 | 124 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 125 | 127 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |
| 128 | 134 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 135 | 137 | 3 | N | Comment Code XXX Count | Comment code number | Range = 000 to 999 or Blank | |
| 138 | 144 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |

| Field Positions First Last | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
|---|---|---|---|---|---|---|---|
| 145 | 147 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |
| 148 | 154 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 155 | 157 | 3 | N | Comment Code XXX | Comment code number | Range = 000 to 999 or Blank | |
| 158 | 164 | 7 | N | Comment Code XXX Count | Provided by the Pell Processor. Year-to-Date number of times comment code was returned to the institution on an acknowledgement. | Range = 0000000 to 9999999 or Blank | |
| 165 | 350 | 186 | A | Unused | Reserved for future expansion | Constant spaces | |
| | | **350** | | **Total Record Length** | | | |

Title row: **Year-to-Date Record (Summary)**

# SSN/Name/Date of Birth Change Report

The SSN/Name/Date of Birth Change Report shows SSN, Name and Date of Birth changes that are initiated by any school for students attending a specific Reporting school for any 3 award years.

## *Business Rules:*

1.  The SSN/Name/Date of Birth Change Report is automatically sent to the school's SAIG mailbox on a weekly basis, when a change is initiated.

2.  The SSN/Name/Date of Birth Change Report is available via SAIG in the following format:

    a.  Preformatted Text file (message class PGSN06OP)

3.  The SSN/Name/Date of Birth Change Report is available via the COD web site in the following format:

    a.  Comma-Delimited (CSV)

    b.  The SSN/Name/Date of Birth Change Report available on the COD web site is the report most recently generated by COD.

# Electronic Statement of Account (ESOA)

The Electronic Statement of Account (ESOA) summarizes the status of a school's CFL versus the net drawdown for that award year. In addition, the ESOA provides the YTD Unduplicated Recipient Count, YTD Total Accepted and Posted Disbursements, YTD Total ACA paid to schools and net drawdown payments in GAPS.

**Note:** Please refer to Volume VI, Section 7 for the printing specifications for ESOA.

## *Business Rules:*

1. An ESOA can be COD system generated or may be requested by the school via batch data request, or COD web site

   a. The ESOA sent via data request is a retransmission of the most recent ESOA generated by COD.

2. The COD system generates an ESOA each time a school's CFL changes, regardless of funding method.

3. The ESOA is provided in the fixed-length, flat file format.

4. The ESOA is sent from the COD System with message class PGAS06OP.

## *Record Layout:*

| Electronic Statement of Account Record – Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 1 | 1 | 1 | A | Record Indicator | Indicates the record is summary or detail. | Constant "S"-Summary level account status | |
| 2 | 7 | 6 | N | Reporting Campus PELL-ID | PELL-ID of reporting campus | Valid PELL-ID | |
| 8 | 18 | 11 | A/N | Grantee DUNS Number | Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution. | Valid DUNS number. Format = 999999999BB where 999999999 is a unique number and BB are Blanks. | |
| 19 | 26 | 8 | N | Entity ID | Routing ID randomly assigned to the school by COD. | 99999999 | |
| 27 | 29 | 3 | A | Unused | Reserved for FSA use. | Constant Spaces | |

| Electronic Statement of Account Record – Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 30 | 45 | 16 | A/N | GAPS Award Number | Used to uniquely identify school accounts in the ED Office of Chief Financial Officer's Grant and Administrative Payments System (GAPS). Comprised of the following fields = Program Office Indicator Catalog of Federal Domestic Assistance (CFDA) Number CFDA Subprogram Id GAPS Award year Sequence Number | Valid GAPS Award number. Format = P063P CCYYXXXX Where "P" = constant for PO Indicator "063" = constant for Federal Pell Grants "P" = constant " " 3 spaces CCYY = Beginning year of school year pair; '2005' for 2005-2006. XXXX = unique value for each funded institution | |
| 46 | 50 | 5 | A | Unused | Reserved for FSA use. | Constant zeroes | |
| 51 | 58 | 8 | D | Effective Date | Effective date for the CFL change | Valid Date in CCYYMMDD format. | |
| 59 | 69 | 11 | A/N | Previous Obligation | Amount of school's obligation prior to this adjustment. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 | Applies to schools with obligate/pay accounts as well as schools with obligate only accounts. |
| 70 | 80 | 11 | N | Obligation Adjustment | Change in the obligation amount for this Accounting cycle. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 | Applies to schools with obligate/pay accounts as well as schools with obligate only accounts. |
| 81 | 91 | 11 | N | Current Obligation Amount | Amount of school's current obligation balance. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 | Applies to schools with obligate/pay accounts as well as schools with obligate only accounts. |

| Electronic Statement of Account Record – Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 92 | 102 | 11 | A/N | Previous Pell Grant Payments | Amount of direct payments to school prior to this adjustment. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 or Blank (only valid for obligate only accounts) | Applies only to schools where COD initiates a transaction that results in a cash payment directly to their bank account. Always blank for schools with obligate only accounts for the entire school year. |
| 103 | 113 | 11 | A/N | Payment Adjustment | Change in the direct payments to the schools as a result of this adjustment. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point.  Range = 00000000000 to 99999999999 or Blank (only valid for obligate only accounts) | Applies only to schools where COD initiates a transaction that results in a cash payment directly to their bank account.  Always blank for schools with obligate only accounts for the entire school year. |
| 114 | 124 | 11 | A/N | Current Pell Grant  Payments | Amount of direct payments pushed to school's bank account by COD processing. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 or Blank (only valid for obligate only accounts) | Applies only to schools where COD initiates a transaction that results in a cash payment directly to their bank account.  Always blank for schools with obligate only accounts for the entire school year. |
| 125 | 131 | 7 | N | YTD Total Unduplicated Recipients | Year-to-Date number of unduplicated recipients for institution. | Range = 000000000 to 999999999 or Blank | |
| 132 | 142 | 11 | N | YTD Accepted & Posted Disbursement Amount | YTD Total of disbursements accepted and posted by COD processing. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point.  Range = 00000000000 to 99999999999 or Blank | |
| 143 | 153 | 11 | A | Unused | Reserved for FSA use. | Constant spaces | |

| Electronic Statement of Account Record – Summary | | | | | | | |
|---|---|---|---|---|---|---|---|
| Field Positions | | Length (# of Bytes) | Type | Field Name | Description | Valid Values | Processing Notes/Edits |
| First | Last | | | | | | |
| 154 | 164 | 11 | N | YTD Administrative Cost Allowance (ACA) | YTD amount of ACA paid to the institution. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 | |
| 165 | 177 | 13 | N | GAPS Draw-down/Payment | Net drawdown/ payments as posted in GAPS, i.e.,: the sum of school-initiated drawdowns, direct payments for Obligate/Pay accounts, adjustments (+/-) less refunds and returns. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. 0000000000000 to 99999999999999 or Blank | |
| 178 | 185 | 8 | D | Date of Last Activity in GAPS | The date GAPS last posted a transaction for the GAPS Award number. | Valid date in CCYYMMDD format or Blank. | |
| 186 | 200 | 15 | A | Unused | Reserved for future expansion | Constant spaces | |
| | | **200** | | **Total Record Length** | | | |

| Electronic Statement of Account Record – Detail | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 1 | 1 | 1 | A | Record Indicator | Indicates the record is summary or detail. | Constant "D" = Detailed institution activity | |
| 2 | 7 | 6 | N | Reporting Campus Pell-ID | Pell-ID of reporting campus | Valid Pell-ID | |
| 8 | 18 | 11 | A/N | Grantee DUNS Number | Data Universal Numbering Scheme (DUNS) number assigned to the reporting institution. | Valid DUNS number. Format = 999999999BB where 999999999 is a unique number and BB are blanks. | |
| 19 | 26 | 8 | N | Entity ID | Routing ID randomly assigned to the school by COD. | 99999999 | |
| 27 | 29 | 3 | A | Unused | Reserved for FSA use. | Constant Spaces | |

| Electronic Statement of Account Record – Detail | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 30 | 45 | 16 | A/N | GAPS Award Number | Used to uniquely identify school accounts in the ED Office of Chief Financial Officer's Grant and Administrative Payments System (GAPS). Comprised of the following fields = Program Office Indicator Catalog of Federal Domestic Assistance (CFDA) Number CFDA Subprogram Id GAPS Award year Sequence Number | Valid GAPS Award number. Format = P063S CCYYXXXX Where "P" = constant for PO indicator "063" = constant for Federal Pell Grants "S" CFDA subprogram constant followed by 3 spaces: 'P/J/Q/' constant for CFDA Subprogram ID P = Advance funded (Obligate only accounts) J = Pushed Cash (Obligate/Pay) Q = ACA (Obligate/Pay) " " = 3 spaces CCYY = Beginning year of school year pair '2005' for 2005-2006. XXXX = unique value for each funded institution | |
| 46 | 53 | 8 | D | Transaction Date | Effective date of financial transaction created by COD for submission to GAPS. | Valid Date in CCYYMMDD format. | |
| 54 | 54 | 1 | A | Sign Indicator | Indicates whether the Adjustment Amount is an increase or a decrease | P = positive (Increase) N = negative (Decrease) | |

| Electronic Statement of Account Record – Detail | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 55 | 65 | 11 | N | Adjustment Amount | Amount of individual adjustment. | Dollars and cents. Right justify, left zero fill; do not include the $ sign or decimal point. Range = 00000000000 to 99999999999 | |
| 66 | 73 | 8 | D | Process Date | The date COD processed the adjustment. | Valid date in CCYYMMDD format. | |
| 74 | 103 | 30 | A/N | Adjustment Document/Batch ID | Document/Batch ID generated by COD. | Format of Document ID (full participants only) CCYY-MM-DDTHH:mm:ss.ff99999999 where: CCYY-MM-DD-date document created T=constant HH:mm:ss.ff=time document created 99999999=Entity ID of reporting campus.<br><br>Format of Batch ID (phase-in participants): CCYYXX999999CCYYMMDDHHMMSS where: XX = #D = Disbursements, #G: System generated; #A Statement of Account; #W: Disbursements from the Web. CCYY = End year of school year pair = '2006' 999999 = Reporting Pell ID CCYYMMDD = date batch created HHMMSS = time batch created | For Phase-In Participants only, batch id is still 26 characters in length and left justified in the full 30 positions. |

| Electronic Statement of Account Record – Detail | | | | | | | |
|---|---|---|---|---|---|---|---|
| **Field Positions** | | **Length (# of Bytes)** | **Type** | **Field Name** | **Description** | **Valid Values** | **Processing Notes/Edits** |
| **First** | **Last** | | | | | | |
| 104 | 200 | 97 | A | Unused | Reserved for future expansion | Constant spaces | |
| | | **200** | | **Total Record Length** | | | |

# Pending Disbursement List

The Pending Disbursement List is available for Award Year 2002-2003 and forward. This report provides a listing of all Pell anticipated disbursements (DRI = false) and actual disbursements (DRI = true) with a disbursement date 8 to 30 days in the future.

## *Business Rules:*

1. The Pending Disbursement List is automatically sent to the school's SAIG mailbox on a weekly basis in the following formats:

    a.  Preformatted Text file (message class PGPD06OP)

2. The Pending Disbursement List is available via the COD web site in the following format:

    a.  Comma-Delimited (CSV)

    b.  The Pending Disbursement List available on the COD web site is the report most recently generated by COD.

## *Example:*

```
Report ID:              U.S. Department of Education         Page 1 of 1
  Run Date:02/26/2005      Federal Pell Grant Program    Run Time: 03:50PM
                          Pending Disbursement List
                          For Award Year: 2005-2006
  *THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT*
  ************************************************************************

  School Name: NATIONAL EDUCATION CENTER - BRYMAN CAMPUS    Pell ID: 041234
  Address:                                           Routing ID: 68212345
           PUEBLO, CO          -

  Student First Name   Disb. Release Ind.           Disb. No      Disb.
  Student Last Name    Disb. Date                   Disb.           Amt
  SSN                  Batch ID/Document ID         Seq No.
  Date of Birth

  JOHN                 Y                            01        $1,000.00
  ADAMS                2005-09-03                   01
  999903129            2005-09-03T07:07:07.0768212406
  1985-04-15




  ZACHERY              Y                            01          $850.00
  TAYLOR               2005-12-19                   01
  999903330            2006-02-16T14:09:08.0849296754
  1985-04-15
                       Y                            02          $350.00
                       2005-12-19                   01
                       2006-02-16T14:09:08.0849296754
  SUBTOTAL DISBURSEMENT AMOUNT:                               $1,200.00
```

  TOTAL NUMBER OF DISBURSEMENTS: 3     TOTAL DISBURSEMENT AMOUNT:
$2,200.00

# Funded Disbursement List

The Funded Disbursement List provides a listing of all Pell actual disbursements (DRI = true) that have been funded. This report is only for schools using the Pushed Cash/Just-in-Time funding method.

## *Business Rules:*

1. The Funded Disbursement List is automatically sent to the school's SAIG mailbox on a daily basis in the following formats:

    a. Preformatted Text file (message class PGFD06OP)

2. The Funded Disbursement List is available via the COD web site in the following format:

    a. Comma-Delimited (CSV)

    b. The Funded Disbursement List available on the COD web site is the report most recently generated by COD.

3. Although the Funded Disbursement List is generated daily, if there is no data for the report on a given day, the report will not be sent to the schools' SAIG mailbox or made available via the COD web site.

## Example:

\* THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT \*

RID: 75781694       PELL ID 048119

SCHOOL NAME: EMBRY RIDDLE AERONAUTICAL UNIVERSITY - MCGUIRE AIR FORCE BASE CAMP

ADDRESS: 123 MAIN STREET

PUEBLO, CO 12345-4444

| STUDENT FIRST NAME LAST NAME | SSN | DATE OF BIRTH | DISB DATE | DISB NO. | DISB SEQ NO. | DISB AMT |
|---|---|---|---|---|---|---|
| PREVIOUS  DOWNWARD DISBURSEMENT ADJUSTMENTS NOT YET APPLIED; | | | | | | $0.00 |
| QUINCY B ADAMS | 999909611 | 4/15/1985 | 1/3/2006 | 01 | 02 | ($300.00) |
| TOTAL NET AMOUNT: | | | | | | ($300.00) |
| WILLIAM H HARRISON | 999909624 | 4/15/1985 | 1/13/2006 | 01 | 02 | ($1,000.00) |
| TOTAL NET AMOUNT: | | | | | | ($1,000.00) |
| JAMES H MONROE | 999909659 | 4/15/1985 | 1/13/2006 | 01 | 01 | $2,000.00 |
| TOTAL NET AMOUNT: | | | | | | $2,000.00 |
| JAMES P MONROE | 999909660 | 4/15/1985 | 1/13/2006 | 01 | 01 | $3,000.00 |
| TOTAL NET AMOUNT: | | | | | | $3,000.00 |
| | | | | REFUND: | | $ 0.00 |
| | | SCHOOL TOTAL NET AMOUNT: | | | | $3,700.00 |
| | | | | PAYMENT: | | $2,700.00 |
| | | | | PAYMENT: | | $1,000.00 |
| | | TOTAL PAYMENTS PROCESSED: | | | | $3,700.00 |
| | DOWNWARD DISBURSEMENT ADJUSTMENTS NOT YET APPLIED: | | | | | $0.00 |

NEGATIVES APPEAR IN PARENTHESIS.  FOR THE DISBURSEMENT ADJUSTMENTS, THE
ADJUSTED AMOUNT APPEARS ON REPORT INSTEAD OF THE NEW DISBURSEMENT AMOUNT.
DOWNWARD DISBURSEMENT ADJUSTMENTS THAT HAVEN'T NETTED AGAINST POSITIVE
DISBURSEMENTS OR REFUNDS WILL CARRY FORWARD.

# Verification Status Report

The Verification Status Report is designed to assist schools with early intervention for complying with verification requirements. It lists all students selected for verification by CPS with a verification status code of "blank" or "W". This report is optional for Quality Assurance (QA) schools.

## *Business Rules:*

1. The Verification Status Report is automatically sent to the school's SAIG mailbox on a monthly basis in the following format:

    a. Preformatted Text file (message class PGVR06OP)

2. The Verification Status Report is available via the COD web site in the following format:

    a. Comma-Delimited

    b. The Verification Status Report available on the COD web site is the report most recently generated by COD.

3. Schools submit a data request for the Verification Status Report either through Batch or the COD web site.

    a. The Reporting School Entity ID is required on the data request while the Attended School Entity ID is optional.

        i. If no Attended School Entity ID is submitted (zero filled), then the report will consist of the Reporting School and <u>all</u> the associated Attended School(s) student records.

        ii. If an Attended School Entity ID is submitted, then the report will list the Reporting School and <u>only</u> contain that Attended School student records.

4. Quality Assurance Schools are excluded from receiving this report.

5. The report will be sent to schools monthly until the last day of December for that specific award year. Example: Award year 2005 - 2006 ends 9/30/06; the final date that COD would generate the Verification Status Report for 2005- 2006 would be 12/31/2006.

```
================================================================================
                          U.S. Department of Education              Page 1 of 1
Run Date: 11/10/2005        Federal Pell Grant Program        Run Time: 11:27AM
                            Verification Status Report
                             For Award Year: 2005-2006
*THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT*


Reporting School Name: WACO TECHNICAL INSTITUTE
Reporting School ID: 019993

Prev Attend. Student Name                   CPS Process Dt.   COD Create Dt.
Rpt  School  SSN                            CPS Ver. Status   COD Ver. Status
             Date of Birth                  CPS High Tran.#   COD Tran.#


      019992  HOLT,JEFFERSON D              2005-06-10        2005-09-13
              999969824                     Y
              1980-04-10                    01                01

 Y    019992  BAKER,WILLIAM L               2005-06-17        2005-09-13
              999963454                     Y
              1980-05-07                    01                01

 Y    019992  LONG,BUCKY L                  2005-07-16        2005-08-23
              999969847                     Y                 W
              1980-06-15                    01                01

Total number of awards newly reported with status of Blank:            1
Total number of awards newly reported with status of W:                0
Total number of awards previously reported with status of Blank:       1
Total number of awards previously reported with status of W:           1

      019993  ARTELT,KELLIE J               2005-07-12        2005-09-13
              999924527                     Y                 W
              1980-12-09                    01                01

      019993  WEBB,ARMAND J                 2005-03-02        2005-09-13
              999928256                     Y
              1980-09-18                    01                01

 Y    019993  FORKENBROCK,HEATH J           2005-08-02        2005-08-23
              999948489                     Y                 W
              1980-02-13                    02                02

 Y    019993  SECREST,RODNEY E              2005-05-26        2005-09-13
              999961308                     Y
              1980-09-06                    01                01

 Y    019993  SMITH,JAMISON L               2005-05-18        2005-09-13
              999986868                     Y
              1980-07-28                    02                02
```

```
Total number of awards newly reported with status of Blank:                    1
Total number of awards newly reported with status of W:                        1
Total number of awards previously reported with status of Blank:               2
Total number of awards previously reported with status of W:                   1


Summary
Grand Total number of awards newly reported with status of Blank:              2
Grand Total number of awards newly reported with status of W:                  1
Grand Total number of awards previously reported with status of Blank:         3
Grand Total number of awards previously reported with status of W:             2



=============================================================================
                          U.S. Department of Education          Page 1 of 1
 Run Date: 11/08/2005       Federal Pell Grant Program      Run Time: 08:54AM
                            Verification Status Report
                            For Award Year: 2005-2006
 *THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT*

 Reporting School Name: ATLANTA UNIVERSITY OF COSMETOLOGY
 Reporting School ID: 099931
 Attended School Name: COLUMBUS COSMETOLOGY ACADEMY

 Prev Attend. Student Name               CPS Process Dt.   COD Create Dt.
 Rpt  School  SSN                        CPS Ver. Status   COD Ver. Status
             Date of Birth               CPS High Tran.#   COD Tran.#

      099932  BRAGG,KELLIE M             2005-10-29        2005-11-08
              999993465                  Y                 W
              1980-09-26                 01                01

 Y    099932  ALLEN,NICOLE L             2005-07-30        2005-09-07
              999996592                  Y
              1980-12-08                 01                01

 Y    099932  GARFOLI,MEREDITH L         2005-04-23        2005-08-16
              999992710                  Y
              1980-07-23                 01                01

 Y    099932  HATCH,KIMBERLY             2005-07-02        2005-09-07
              999999241                  Y
              1980-04-19                 01                01

 Total number of awards newly reported with status of Blank:                   0
 Total number of awards newly reported with status of W:                       1
 Total number of awards previously reported with status of Blank:              3
 Total number of awards previously reported with status of W:                  0
```

# Pell POP Report

The Pell POP Report is sent to all schools that have reported disbursements for students that are in or have been in a POP situation for this award year. The report lists all students currently in POP, all students no longer in POP and all schools involved in the POP situations.

## *Business Rules:*

1. The Pell POP Report is automatically sent to the school's SAIG Mailbox on a weekly basis in the following format:

    a. Preformatted Text file (message class PGPR06OP)

2. The Pell POP Report is automatically sent to the school's Newsbox on the COD web site on a weekly basis in the following format:

    a. Comma-Delimited (CSV)

3. Schools can also submit a data request for the Pell POP Report either through Batch or the COD web site.

    a. Pell POP Reports generated as a result of a data request are sent to the school's SAIG mailbox in Preformatted format (message class PGPR06OP).

    b. The Reporting School Entity ID is required on the data request while the Attended School Entity ID is optional.

        i. If no Attended School Entity ID is submitted (zero filled), then the report will consist of the Reporting School and <u>all</u> the associated Attended School(s) student records.

        ii. If an Attended School Entity ID is submitted, then the report will consist of the Reporting School and <u>only</u> that Attended School student records.

    c. The report generated as of result of a data request will contain data as of the previous night's processing.

4. The Pell POP Report is grouped by Attended School ID

    a. Within each Attended School ID group, the Pell POP Report groups students who:

        i. Are currently in a POP situation for this award year

        ii. Have been in a POP situation during this award year, but are no longer in a POP situation.  Students no longer in a POP situation include:

            1. Students for whom a school has submitted a negative disbursement to resolve the situation

   2. Students for whom COD has reduced all disbursements to $0 because the POP situation has gone unresolved for more than 30-Days

  b. Within each grouping, students are sorted by Last Name, First Name, Middle Initial, SSN, and DOB.

 5. The Pell POP Report will be sent to schools weekly until the last day of December for that specific award year.  Example:  Award year 2005 - 2006 ends 9/30/06; the final date that COD would generate the Pell POP Report for 2005- 2006 would be 12/31/2006.

## *Example:*

The following report mockup is for a Reporting school that has multiple Attending Schools:

PELL POP REPORT
FOR AWARD YEAR:   2005-2006

REP SCHL PELL ID              002413         REP SCHL RID              12345678
REP SCHL NAME          COLUMBUS UNIVERSITY OF ARCHITECTURE AND DESIGN

** THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT **

| OTH ATT<br>SCHOOL<br>PELL ID<br>RID | STUDENT<br>NAME<br>SSN<br>DOB | OTH ATT<br>SCHOOL<br>NAME | AWARD<br>AMOUNT | YTD<br>DISBURSED<br>AMOUNT | SCHEDULED<br>FEDERAL<br>PELL | POP FLAG<br>BEGIN<br>END DATE |
|---|---|---|---|---|---|---|
| ATT SCHL PELL ID | | 002413 | | ATT SCHL RID | | 12332112 |
| ATT SCHL NAME | | COLUMBUS UNIVERSITY OF ARCHITECTURE AND DESIGN | | | | |
| 006354 | ADAMS, CHRISTOPHER J. | | | | | Y |
| 87654321 | 123-45-6789 | KIRKWOOD COMMUNITY COLLEGE | | | | 1/27/2006 |
| | 1/26/1983 | | $3,500.00 | $2,025.00 | $3,500.00 | |
| 008415 | ARTHUR, SAMUEL M. | | | | | Y |
| 5648731 | 777-77-7777 | ROCKVILLE COUNTY COMMUNITY COLLEGE | | | | 1/7/2006 |
| | 1/27/1979 | | $2,000.00 | $2,000.00 | $2,000.00 | |
| 003446 | BRADLEY, MILTON | | | | | Y |
| 55467318 | 888-88-8888 | COLUMBUS STATE UNIVERSITY | | | | 1/10/2006 |
| | 5/13/1982 | | $1,500.00 | $1,500.00 | $1,500.00 | |
| 001695 | SMITH, THOMAS J | | | | | N |
| 32165487 | 321-65-9874 | MISSISSIPPI STAT UNIVERSITY | | | | 11/2/2005 |
| | 10/6/1983 | | $2,300.00 | $0.00 | $2,300.00 | 11/24/2005 |

TOTAL NUMBER OF STUDENTS IN A POP SITUATION THIS REPORTING PERIOD    3
TOTAL NUMBER OF STUDENTS WHO ARE NO LONGER IN POP    1

PELL POP REPORT
FOR AWARD YEAR:   2005-2006

REP SCHL PELL ID             002413         REP SCHL RID           12345678
REP SCHL NAME      COLUMBUS UNIVERSITY OF ARCHITECTURE AND DESIGN

** THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT **

| OTH ATT SCHOOL PELL ID RID | STUDENT NAME SSN DOB | OTH ATT SCHOOL NAME | AWARD AMOUNT | YTD DISBURSED AMOUNT | SCHEDULED FEDERAL PELL | POP FLAG BEGIN END DATE |
|---|---|---|---|---|---|---|
| ATT SCHL PELL ID | 002415 | | ATT SCHL RID | | | 12332112 |
| ATT SCHL NAME | COLUMBUS UNIV OF ARCHITECTURE AND DESIGN - SOUTH | | | | | |

** THIS REPORT CONTAINS NO DATA **

PELL POP REPORT
FOR AWARD YEAR:   2005-2006

REP SCHL PELL ID             002413         REP SCHL RID           12345678
REP SCHL NAME      COLUMBUS UNIVERSITY OF ARCHITECTURE AND DESIGN

** THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT **

| OTH ATT SCHOOL PELL ID RID | STUDENT NAME SSN DOB | OTH ATT SCHOOL NAME | AWARD AMOUNT | YTD DISBURSED AMOUNT | SCHEDULED FEDERAL PELL | POP FLAG BEGIN END DATE |
|---|---|---|---|---|---|---|
| ATT SCHL PELL ID | 002416 | | ATT SCHL RID | | | 36145782 |
| ATT SCHL NAME | COLUMBUS UNIVERSITY - ATLANTA | | | | | |
| 002220 | JOHNSON, RYAN | | | | | N |
| 54678913 | 535-93-9731 | UNIVERSITY OF MINNESOTA | | | | 11/10/2005 |
| | 4/27/1982 | | $1,500.00 | $0.00 | $1,500.00 | 12/2/2005 |

# Direct Loan Reports

## Direct Loan Reports Options

Direct Loan Reports are available to schools in a variety of format options.  Direct Loan reports are available via the school's SAIG mailbox or via the school's Newsbox on the COD web site.

### Business Rules:

1.  Direct Loan Reports for 2005-2006 are sent to schools as a flat file and not an XML document.

2.  Direct Loan Reports for 2005-2006 and prior years are sent to school's SAIG mailbox in the following format options.  Not all reports are offered in all formats:

    a.  Comma-Delimited (CSV)

    b.  Pipe-Delimited

    c.  Preformatted Text file

         i.  Portrait

        ii.  Courier 10

       iii.  78 characters per line

        iv.  59 lines per page

    d.  Fixed-length File

3.  Many Direct Loan Reports for 2005-2006 and prior years are viewable on the COD web site in the following format options:

    a.  PDF (These files are downloadable into Adobe)

    b.  Comma-Delimited (CSV)

4. Some report options are tailored to a specific report. These specific options are discussed under the appropriate report section.

Below is a summary of all Direct Loan Reports and available formats generated by the COD System.

| REPORT NAME | Report Selection Web Page | FORMAT & DELIVERY METHOD | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|
| | | SORT | FREQUENCY | SAIG MAILBOX | | | | COD WEB SITE | |
| | | | | Preformatted Text | Comma-Delimited | Pipe-Delimited | Fixed Length | PDF | Comma-Delimited |
| 30-Day Warning Report | Yes | Award ID | Monthly | X* | X | X | | X | X |
| Direct Loan Rebuild File | No (Separate Direct Loan Rebuild Page) | SSN | By Request via the COD School Relations Center | | | | X | | |
| Duplicate Student Borrower Report | Yes | SSN | Monthly | X* | X | X | | X | X |
| Funded Disbursement Listing (Available for Pushed Cash Schools Only) | Yes | SSN | Daily | X* | X | X | | X | X |
| Inactive Loan Report | Yes | Award ID | Monthly | X* | X | X | | X | X |
| Pending Disbursement Listing | Yes | Last Name | Weekly | X* | X | X | | X | X |
| School Account Statement (SAS) | Yes (Link to Separate SAS Page) | SSN | Monthly | | X | X | X* | | |
| SSN/Name/ Date of Birth Change Report | No | SSN | Weekly (if Triggered by Change) | X* | X | X | | X | X |
| MPN Discharge Report | Yes | Last Name | Weekly | | X | X | X* | | X |
| Expired MPN Report | Yes | Last Name | Weekly | | X | X | X* | | X |
| MPNs Due to Expire | Yes | Last Name | Monthly | | X | X | X* | | X |

* Indicates default options

# Direct Loan Header/Trailer Layouts

## Header

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 1 | 1 | 10 | 10 | Header Record Identifier Identifies record as a header record | Must be "DL HEADER" Uppercase and left-justified with one blank position after DL and one blank position after HEADER | Left |
| 2 | 11 | 14 | 4 | Data Record Length Indicates length of the data record | 0000–9999 | Right |
| 3 | 15 | 22 | 8 | Message Class File name recognized by COD | See the Summary of Direct Loan Report Message Classes table in Volume II, Section 2 | Left |
| 4 | 23 | 45 | 23 | Batch Identifier The batch ID associated with the detail records | Batch Type: #A–Z Cycle Indicator = 6 (for 05–06) School Code: X00000–X99999 Where X = G or E Date Batch Created = CCYYMMDD  Time Batch Created = HHMMSS | Left |
| 5 | 46 | 53 | 8 | Created Date The date when the record was created | Format is CCYYMMDD CCYY = 2005–2006 | Date |
| 6 | 54 | 59 | 6 | Created Time The time when the record was created | 000000–235959 Format is HHMMSS HH = 00–23 MM = 00–59 SS = 00–59 | Right |
| 7 | 60 | 61 | 2 | Unused | Blank | |
| 8 | 62 | 69 | 8 | *Filler | For ED use only | Left |
| 9 | 70 | 71 | 2 | Rebuild Loan File Request Type Identifies the data requested by schools for data recovery | 01 = Program Year 02 = Date Range  03 = Borrower 04 = 21-Character Loan ID Can be blank  This is used only on the Rebuild Loan File (CODRBFOP Batch Type RB) | Left |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 10 | 72 | 80 | 9 | Software Provider Identifier and Version Number Identifies software vendor and version number of software | Software Provider ID = 3 alphanumeric characters Software Provider Version = 6 alphanumeric characters Can be blank Always blank for all files sent to schools | Left |
| 11 | 81 | N | N | *Filler Length of filler = N minus 80 where N= Record length provided in Field #2 | For ED use only | Left |
| | | Total Bytes | N* | | | |

*Filler is added, if necessary, to make the header record the same length as the detail records which follow.

# Trailer

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 1 | 1 | 10 | 10 | Trailer Record Identifier Code to identify record as a trailer record | Must be "DL TRAILER" Uppercase and left justified with one blank position after DL | Left |
| 2 | 11 | 14 | 4 | Data Record Length Indicates length of the data record | 0000–9999 | Right |
| 3 | 15 | 21 | 7 | Number of Records The number of data records included in the file | Numeric $> = 0$ | Right |
| 4 | 22 | 26 | 5 | Unused | All Zeros | |
| 5 | 27 | 31 | 5 | Unused | All Zeros | |
| 6 | 32 | 36 | 5 | Unused | All Zeros | |
| 7 | 37 | 80 | 44 | *Filler Length of filler = N minus 36 where N = Record length provided in Field #2 | For ED use only | Left |
| | | Total Bytes | N* | | | |

*The minimum filler length is 44 bytes, making the minimum trailer record length 80 bytes. Filler is added, if necessary, to make the trailer records the same length as the detail records that precede them.

# School Account Statement (SAS)

The School Account Statement (SAS) is a monthly statement, similar to a bank statement, which summarizes the school's processing activity for each month. The SAS is the school's primary tool used in reconciliation and program year closeout, and should be compared to both financial aid and business office records. This report provides the Department's official ending cash balance as of the end date of the report, based on data submitted by the school. As such, all schools are required to receive the SAS on a monthly basis until they have officially closed out a program year.

## Sections of the SAS:

- **Cash Summary** - This section of the SAS provides the Department's official Ending Cash Balance for the school for the reported period. The Cash Summary contains both a monthly and a year-to-date summary of cash and loan data processed at COD for that program year. This section can be compared to summary information on the school's internal systems. The comparison may then identify areas where further research is needed. For example, if the school determines their internal systems match the SAS Cash Summary information for Net Drawdowns/Payments but not for Total Net Booked or Total Net Unbooked, the school can target further research to loan detail only.

- **Disbursement Summary by Loan Type** - This section of the SAS provides monthly and year-to-date summary information by loan type for the reported period. It can be used to monitor loan volumes at the summary level (both booked and unbooked) for all loan types processed at COD.

- **Cash Detail** - This section of the SAS provides detail on cash transactions processed at COD during the reported period. This includes drawdowns, drawdown adjustments, pushed funds, or refunds of cash. If the monthly option is chosen, this section will only include cash transactions processed at COD during that month. This section will not include any cash transactions requested or sent during the month, but not processed on COD until after the last day of that month. If the Year-to-date option is chosen, the section will include cash transactions processed at COD from the start of the program year through the end date of the report.

- **Loan Detail, Loan Level** - This section of the SAS provides loan-level detail for disbursement transactions processed on COD through the end date of the report. Each transaction lists the total amount disbursed on that loan as of the end date of the report. This information can be used to perform an award-level comparison to your internal systems. This section is only available as year-to-date.

- **Loan Detail, Disbursement Activity Level** - This section of the SAS provides transaction-level detail for all disbursement and adjustment transactions processed on COD during the reported period. This section may have multiple transactions per award id (as applicable). This section is available as monthly, year-to-date, or both. The monthly version will only

show disbursements booked on COD during the reported month, but will include all unbooked disbursements (unbooked transactions are always year-to-date). The year-to-date version of the report will show all disbursements, booked and unbooked, on COD as of the end date of the report. This information can be used to do a transaction-level comparison to the school's internal records, for either that month, or year-to-date.

## *Business Rules:*

1. The COD System generates the School Account Statement (SAS) on a monthly basis and automatically sends it to the school's SAIG mailbox.

2. Once a school has officially completed the closeout process for a specific program year, a school will no longer receive a SAS for that year.

3. The SAS is generated on the first full weekend of the month and includes all data through the last day of the previous month. If the first day of the month falls on a Sunday, the SAS will run the following weekend. For example, the October SAS report, containing all data through October 31, will be run the first weekend of November.

4. Schools have the option to customize the SAS in a number of ways on the COD web site.

    a. The following options can be set for the SAS on the SAS Options page on the COD web site (Note: Each option is described in detail below):

        i. Report Format

        ii. Include Names of Borrowers

        iii. Report Activity Type

        iv. Sections of SAS to Receive

    b. Schools may set or change their options at any time. Changes to SAS options will be applied to the next scheduled run of the report.

    c. Schools new to the Direct Loan program or schools that have not changed their options on the COD web site are set to the default values. Note: Default values are noted in parentheses below.

    d. These options are year-specific, so schools must update their options separately for each year to change the defaults. Schools should ensure that they are in the correct program year in the SAS Report Options screen before updating their options.

    e. Schools may receive more than one report for an award year depending on which options are selected.

5. The **Report Format** option allows the school to select the format of the SAS Report that is delivered to its SAIG mailbox.

    a. The choices for the Report Format option are:

i.  Fixed-length flat file (**Default**) (message class DSDF06OP – Disbursement level and DSLF06OP – Loan level)

  ii. Comma-Delimited (message class DSDD06OP – Disbursement level and DSLD06OP – Loan Level)

  1.  Schools have the option of receiving the SAS in Comma-Delimited format with or without headings

  iii. Pipe-Delimited (message class DSDD06OP – Disbursement level and DSLD06OP – Loan Level)

  1.  The Pipe-Delimited format of the SAS is not available with headings

6.  The **Include Names of Borrowers** option allows the school to choose to have borrower names included in the detail portion of the SAS.

  a.  The choices for the Include Names of Borrowers option are:

  i.  Yes

  ii. No (**Default**)

  b.  If Yes is selected, PLUS loans will show both Borrower and Student names.

  c.  Borrower and Student First Name, Last Name, and Middle Initial are provided in the Loan Detail, Loan Level Section of the Fixed-length report.

  d.  Borrower and Student First Name and Last Name (not Middle Initial) are provided in the Loan Detail, Loan Level section, and the Loan Detail, Disbursement Activity Level section of the Comma-Delimited and Pipe-Delimited reports.

  e.  Borrower and Student First Name, Last Name, and Middle Initial are NOT provided in the Loan Detail, Disbursement Activity Level section of the Fixed-length report.

7.  The **Report Activity Type** option allows the school to select whether to receive the Monthly, Year-to-Date, or Both for both the Cash and Loan detail sections of the SAS. Regardless of its choice, the school will receive the Monthly Cash Summary and the Year-to-Date Cash Summary.

  a.  The choices for the Report Activity Type option are:

  i.  Monthly (**Default**)

  ii. Year-to-Date

  iii. Both Monthly and Year-to-Date

  b.  The school's Report Activity Type selection will determine the choices available under the Sections of SAS to Receive option.

&#32;

&#32;&#32;&#32;&#32;&#32;&#32;i.&#32;If Monthly is selected,

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;1.&#32;The school will receive the Monthly Cash Detail.

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;2.&#32;The school will have the choice to receive or not receive the Monthly Disbursement Transaction Level Detail.

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;3.&#32;The school will NOT have the choice to receive the Year-to-Date Loan Level section **or** the Year-to-Date Disbursement Transaction Detail section.

&#32;&#32;&#32;&#32;&#32;&#32;ii.&#32;If Year-to-Date is selected,

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;1.&#32;The school will receive the Year-to-Date Cash Detail.

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;2.&#32;The school will have the choice to receive or not receive the Year-to-Date Loan Level section **and/or** the Year-to-Date Disbursement Transaction Detail section.

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;3.&#32;The school will NOT have the option to receive the Monthly Disbursement Transaction Level Detail section.

&#32;&#32;&#32;&#32;&#32;&#32;iii.&#32;If Both Monthly and Year-to-Date are selected,

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;1.&#32;The school will receive both the Monthly and Year-to-Date Cash Detail.

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;2.&#32;The school will have the choice to receive or not receive the Monthly Disbursement Transaction Level Detail section.

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;3.&#32;The school will have the choice to receive or not receive the Year-to-Date Loan Level section **and/or** the Year-to-Date Disbursement Transaction Detail section.

&#32;&#32;&#32;&#32;&#32;&#32;iv.&#32;In order to use Direct Loan Tools comparison function, schools MUST receive the Year-to-Date Loan Level section **and/or** Year-to-Date Disbursement Transaction Detail section in fixed-length format.

8.&#32;The **Sections of the SAS to Receive** option allows the school to select which sections of the SAS it receives.

&#32;&#32;&#32;a.&#32;The school may choose whether or not to receive the Summary By Loan Type section.

&#32;&#32;&#32;&#32;&#32;&#32;i.&#32;The choices for the Summary By Loan Type option are:

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;1.&#32;Yes (**Default**)

&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;&#32;2.&#32;No

ii. If the school selects to receive the Summary By Loan Type section, it will receive both Monthly Disbursement Summary By Loan Type and the Year-to-Date Disbursement Summary By Loan Type.

b. Depending on the school's selection in the Report Activity Type option, the school can choose whether or not to receive:

i. Monthly Disbursement Transaction Detail (**Default**)

ii. Year-to-Date Disbursement Transaction Detail

iii. Year-to-Date Loan Level Detail

c. In order to use Direct Loan Tools comparison function, the schools MUST receive the Year-to-Date Loan Level section **and/or** Year-to-Date Disbursement Transaction Detail section.

## *Fixed-length Record Layouts:*

**Note:** Field Names and Valid Field Content in brackets [ ] indicate old terminology provided for reference

| | | | | Sections I and II (Fixed-Length)—Year-To-Date and Monthly Cash Summary (Record Type "T") | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | T = Cash Summary | Left |
| 2 | 2 | 24 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS | Left |
| 3 | 25 | 30 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E | Left |
| 4 | 31 | 32 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 | Right |
| 5 | 33 | 34 | 2 | State Code | Uppercase A–Z | Left |

| Sections I and II (Fixed-Length)—Year-To-Date and Monthly Cash Summary (Record Type "T") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| | | | | 2-letter state code of the school. | A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank | |
| 6 | 35 | 42 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 7 | 43 | 50 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 8 | 51 | 52 | 2 | Cash Summary Type | Y1 = Year-To-Date Cash Summary Total<br><br>T1 = Monthly Cash Summary Total | Left |
| 9 | 53 | 63 | 11 | Beginning Cash Balance<br><br>This is COD's beginning balance for this report.<br><br>For Cash Summary Type = "Y1," this field is zero filled<br><br>For Cash Summary Type = "T1," this field represents last month's ending balance. It is all booked activity up to and through the prior month's end date | -9999999999 to 09999999999<br>Zeros for Cash Summary Type = Y1 | Right |
| 10 | 64 | 74 | 11 | Cash Receipts<br><br>Total receipts of cash (drawdowns) for the period<br><br>For Cash Summary Type = "Y1," this is the sum of all cash receipt (drawdowns) transactions for the program Year-To-Date and corrections to drawdowns processed during the program Year-To-Date<br><br>For Cash Summary Type = "T1," | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |

| Sections I and II (Fixed-Length)—Year-To-Date and Monthly Cash Summary (Record Type "T") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| | | | | this is the sum of all cash receipts (drawdowns) transactions for the current month and corrections to drawdowns processed during current month | | |
| 11 | 75 | 85 | 11 | Refunds of Cash [Excess Cash] Total cash refunded for the period For Cash Summary Type = "Y1," this is the sum of all refunds of cash transactions received by COD for the program Year-To-Date and corrections to refunds of cash processed during the program Year-To-Date For Cash Summary Type = "T1," this is the sum of all refunds of cash transactions received by COD for the current month and corrections to refunds of cash processed during the current month | -9999999999 to 09999999999 If no activity, zero filled | Right |
| 12 | 86 | 96 | 11 | Net Drawdowns/Payments [Total Net Cash Receipts] The difference between the total Cash Receipts (drawdowns) and total Refunds of Cash For Cash Summary Type = "Y1," this is the sum of all cash receipts (drawdowns) minus all Refunds of Cash returned to COD for the program Year-To-Date For Cash Summary Type = "T1," this is the sum of all cash receipts (drawdowns) minus all refunds of cash returned to COD for the current month | -9999999999 to 09999999999 If no activity, zero filled | Right |
| 13 | 97 | 107 | 11 | Booked Disbursements [Net Booked Disbursements] The total net amount of all actual disbursements booked at COD | -9999999999 to 09999999999 If no activity, zero filled | Right |

| Sections I and II (Fixed-Length)—Year-To-Date and Monthly Cash Summary (Record Type "T") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| | | | | For Cash Summary Type = "Y1," this is the sum of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all actual disbursements that were booked at COD during the current month | | |
| 14 | 108 | 118 | 11 | Booked Adjustments [Net Booked Adjustments]<br><br>The total net amount of all disbursement adjustments booked at COD<br><br>For Cash Summary Type = "Y1," this is the sum of all actual disbursement adjustments that were booked at COD during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all actual disbursement adjustments that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled<br><br>(-) indicates a downward adjustment<br><br>(+) indicates an upward adjustment | Right |
| 15 | 119 | 129 | 11 | Total Net Booked Disbursements [Total Booked Loan Detail]<br><br>The total of Net Booked Disbursements and Net Booked Adjustments<br><br>For Cash Summary type = "Y1," this is the sum of all net disbursements and adjustments that were booked at COD during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all net disbursements and adjustments that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 16 | 130 | 140 | 11 | Ending Cash Balance | -9999999999 to 09999999999 | Right |

| Sections I and II (Fixed-Length)—Year-To-Date and Monthly Cash Summary (Record Type "T") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| | | | | This is COD's ending balance for this report.<br><br>For Cash Summary Type = "Y1" and "T1," this is the ending cash balance at COD as of the report end date | | |
| 17 | 141 | 151 | 11 | Unbooked Disbursements [Net Unbooked Disbursements Actual]<br><br>The total net amount of all the actual disbursements accepted but not booked at COD<br><br>For Cash Summary Type = "Y1" and "T1," this is the sum of all unbooked actual net disbursements at COD as of the program Year-To-Date | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 18 | 152 | 162 | 11 | Unbooked Adjustments [Net Unbooked Adjustments]<br><br>The total net amount of all the actual disbursement adjustments not booked at COD<br><br>For Cash Summary Type = "Y1" and "T1," this is the sum of all unbooked actual net disbursement adjustments at COD as of the program Year-To-Date | -9999999999 to 09999999999<br><br>If no activity, zero filled<br><br>(-) indicates a downward adjustment<br><br>(+) indicates an upward adjustment | Right |
| 19 | 163 | 173 | 11 | Total Net Unbooked Disbursements [Total Unbooked Loan Detail]<br><br>The total of unbooked Disbursements and Unbooked Adjustments<br><br>For Cash Summary Type = "Y1" and "T1," this is the sum of all unbooked actual disbursement activities at COD as of the program Year-To-Date | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 20 | 174 | 184 | 11 | Cash>Accepted and Posted Disbursements [Adjusted Ending Cash Balance] | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |

| Sections I and II (Fixed-Length)—Year-To-Date and Monthly Cash Summary (Record Type "T") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| | | | | The difference between the Ending Cash Balance and the Total Net Unbooked Disbursements<br><br>For Cash Summary Type = "Y1" and "T1," this is the total Year-To-Date unbooked amount applied to the ending balance | | |
| 21 | 185 | 214 | 30 | Filler | For ED use only | Left |
| 22 | 215 | 220 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001-999999 | Right |
| | | **Total Bytes** | 220 | | | |

**Sections III and IV (Fixed-Length)—Year-To-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M")**

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 1 | 1 | 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | Y = Year-To-Date Disbursement Summary<br><br>M = Monthly Disbursement Summary | Left |
| 2 | 2 | 24 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS | Left |
| 3 | 25 | 30 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E | Left |
| 4 | 31 | 32 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 | Right |
| 5 | 33 | 34 | 2 | State Code<br><br>2-letter state code of the school. | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank | Left |
| 6 | 35 | 42 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 7 | 43 | 50 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101–20991231 | Date |

| Sections III and IV (Fixed-Length)—Year-To-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 8 | 51 | 52 | 2 | Disbursement Summary Type | YS = Year-To-Date Disbursement Total for Subsidized Loans<br><br>YU = Year-To-Date Disbursement Total for Unsubsidized Loans<br><br>YP = Year-To-Date Disbursement Total for PLUS Loans<br><br>YT = Year-To-Date Disbursement Total for Subsidized/ Unsubsidized/PLUS Loans<br><br>MS = Monthly Disbursement Total for Subsidized Loans<br><br>MU = Monthly Disbursement Total for Unsubsidized Loans<br><br>MP = Monthly Disbursement Total for PLUS Loans<br><br>MT = Monthly Disbursement Total for Subsidized/ Unsubsidized/PLUS Loans | Left |
| 9 | 53 | 63 | 11 | Booked Gross<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the gross amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and "MT," this is the sum of the gross amount of all actual | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |

| Sections III and IV (Fixed-Length)—Year-To-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| | | | | disbursements that were booked at COD during the current month | | |
| 10 | 64 | 74 | 11 | Booked Fee<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the loan fee amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and "MT," this is the sum of the loan fee amount of all actual disbursements that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 11 | 75 | 85 | 11 | Booked Interest Rebate<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the interest rebate amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP" and "MT," this is the sum of the interest rebate amount of all actual disbursements that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 12 | 86 | 96 | 11 | Booked Net<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the net amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------------------|---------------------|---------|
| | | | | "MT," this is the sum of the net amount of all actual disbursements that were booked at COD during the current month | | |
| 13 | 97 | 107 | 11 | Unbooked Gross<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total gross amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of current reporting period | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 14 | 108 | 118 | 11 | Unbooked Fee<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total fee amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of the current reporting period | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 15 | 119 | 129 | 11 | Unbooked Interest Rebate<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total interest rebate amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of the current reporting period | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |
| 16 | 130 | 140 | 11 | Unbooked Net<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total net amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of the current | -9999999999 to 09999999999<br><br>If no activity, zero filled | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| | | | | reporting period | | |
| 17 | 141 | 214 | 74 | Filler | For ED use only | Left |
| 18 | 215 | 220 | 6 | Record Count Sequence # Record counter for each record in the SAS file | 000001–999999 | Right |
| | | **Total Bytes** | **220** | | | |

Table title (spanning header): **Sections III and IV (Fixed-Length)—Year-To-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M")**

| | | | | Section V (Fixed-Length)—Cash Detail (Record Type "C") | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | C = Cash Detail | Left |
| 2 | 2 | 24 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS | Left |
| 3 | 25 | 30 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E | Left |
| 4 | 31 | 32 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 | Right |
| 5 | 33 | 34 | 2 | State Code<br><br>2-letter state code of the school. | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank | Left |
| 6 | 35 | 42 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 7 | 43 | 50 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 8 | 51 | 51 | 1 | Transaction Type—Cash<br><br>Type of Cash Transaction | R = Cash Receipts<br><br>X = Refunds of Cash [Returns | Left |

| | | | | Section V (Fixed-Length)—Cash Detail (Record Type "C") | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| | | | | | of Excess Cash] | |
| 9 | 52 | 59 | 8 | Transaction Date<br><br>Date that Refund of Cash [Excess Cash] is applied, or Date that Cash Receipt [Drawdown] activity occurred or processed on COD | Format is CCYYMMDD<br><br>20020622-20050927 | Date |
| 10 | 60 | 71 | 12 | Check Number (if available at COD)<br><br>Check Number returned by the school on a check for refund of cash [return of excess cash] | Numeric > = 0<br><br>Can be blank | Right |
| 11 | 72 | 82 | 11 | Transaction Amount<br><br>COD amount of the cash receipt or refund of cash [return of excess cash] transaction | -9999999999 to 09999999999<br><br>Cannot be blank; can be zero filled | Right |
| 12 | 83 | 95 | 13 | GAPS Control Number<br><br>Code received from GAPS for cash receipts only | Numeric > 0<br><br>Can be blank | Right |
| 13 | 96 | 214 | 119 | Filler | For ED use only | Left |
| 14 | 215 | 220 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001–999999 | Right |
| | | **Total Bytes** | **220** | | | |

**Note:** For Cash Receipts (drawdowns) and Refunds of Cash (excess cash), the GAPS system is accepting pennies. However, these amounts are truncated on the SAS.

| Section VI (Fixed-Length)—Loan Detail, Loan Level (Record Type "L") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 1 | 1 | 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | L = Loan Detail | Left |
| 2 | 2 | 24 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS | Left |
| 3 | 25 | 30 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E | Left |
| 4 | 31 | 32 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 | Right |
| 5 | 33 | 34 | 2 | State Code<br><br>2-letter state code of the school. | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table<br><br>Can be blank | Left |
| 6 | 35 | 42 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 7 | 43 | 50 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101–20991231 | Date |

| Section VI (Fixed-Length)—Loan Detail, Loan Level (Record Type "L") | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 8 | 51 | 71 | 21 | Loan Identifier<br><br>Unique Identifier created at the time of origination | Student's Social Security Number: 001010001–999999998<br><br>Loan Type:  S = Subsidized<br><br>U = Unsubsidized<br><br>P = PLUS<br><br>Program Year:  06<br><br>School Code: X00000–X99999 where X = G or E<br><br>Loan Sequence Number: 001–999 | Left |
| 9 | 72 | 79 | 8 | Loan Booked Date at COD<br><br>Date the loan booked at COD | Format is CCYYMMDD<br><br>19000101–20991231<br><br>Will be blank if the loan is not booked | Date |
| 10 | 80 | 87 | 8 | Filler | | Left |
| 11 | 88 | 92 | 5 | Actual Gross Amount—COD<br><br>The sum of COD-calculated actual gross amounts (in dollars) for the loan | Numeric > = 0 | Right |
| 12 | 93 | 97 | 5 | Actual Loan Fee Amount—COD<br><br>The sum of COD-calculated actual loan fee amounts (in dollars) for the loan | Numeric > = 0 | Right |
| 13 | 98 | 102 | 5 | Actual Interest Rebate Amount—COD<br><br>The sum of COD-calculated actual interest rebate amounts (in dollars) for the loan | Numeric > = 0 | Right |
| 14 | 103 | 107 | 5 | Actual Net Amount— COD<br><br>The sum of COD-calculated actual net amount (in dollars) for the loan | Numeric > = 0 | Right |

| Section VI (Fixed-Length)—Loan Detail, Loan Level (Record Type "L") | | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 15 | 108 | 119 | 12 | Borrower's First Name<br><br>The borrower's first name | 0–9<br><br>Uppercase A–Z<br><br>. (period)<br><br>' (apostrophe)<br><br>- (dash)<br><br>Left justified with an A-Z in the first position<br><br>Can be blank | Left |
| 16 | 120 | 135 | 16 | Borrower's Last Name<br><br>The borrower's last name | 0-9<br><br>Uppercase A-Z<br><br>. (period)<br><br>' (apostrophe)<br><br>- (dash)<br><br>Can be blank | Left |
| 17 | 136 | 136 | 1 | Borrower's Middle Initial<br><br>The borrower's middle initial | Uppercase A-Z<br><br>Can be blank | Left |
| 18 | 137 | 148 | 12 | Student's First Name<br><br>The student's first name (PLUS Only) | 0–9<br><br>Uppercase A–Z<br><br>. (period)<br><br>' (apostrophe)<br><br>- (dash)<br><br>Left justified with an A-Z in the first position<br><br>Can be blank | Left |
| 19 | 149 | 164 | 16 | Student's Last Name<br><br>The student's last name (PLUS Only) | 0-9<br><br>Uppercase A-Z<br><br>. (period)<br><br>' (apostrophe)<br><br>- (dash)<br><br>Can be blank | Left |
| 20 | 165 | 165 | 1 | Student's Middle Initial | Uppercase A-Z | Left |

| Section VI (Fixed-Length)—Loan Detail, Loan Level (Record Type "L") | | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| | | | | The student's middle initial (PLUS Only) | Can be blank | |
| 21 | 166 | 214 | 49 | Filler | ED use only | |
| 22 | 215 | 220 | 6 | Record Count Sequence # Record counter for each record in the SAS file | 000001–999999 | Right |
| | | **Total Bytes** | **220** | | | |

| | | | | **Section VII (Fixed-Length)—Loan Detail, Disbursement Activity Level (Record Type "D")** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | D = Disbursement Activity Detail | Left |
| 2 | 2 | 24 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS | Left |
| 3 | 25 | 30 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E | Left |
| 4 | 31 | 32 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 | Right |
| 5 | 33 | 34 | 2 | State Code<br><br>2-letter state code of the school. | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank | Left |
| 6 | 35 | 42 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101–20991231 | Date |
| 7 | 43 | 50 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101–20991231 | Date |

| | | | | Section VII (Fixed-Length)—Loan Detail, Disbursement Activity Level (Record Type "D") | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 8 | 51 | 71 | 21 | Loan Identifier<br><br>Unique Identifier created at the time of origination | Student's Social Security Number: 001010001–999999998<br><br>Loan Type:   S = Subsidized<br><br>                U = Unsubsidized<br><br>                P = PLUS<br><br>Program Year:   06<br><br>School Code:   X00000–X99999 where X = G or E<br><br>Loan Sequence Number: 001–999 | Left |
| 9 | 72 | 79 | 8 | Loan Booked Date at COD<br><br>Date the loan booked at COD | Format is CCYYMMDD<br><br>19000101–20991231<br><br>Will be blank if the loan is not booked | Date |
| 10 | 80 | 87 | 8 | Disbursement Booked Date at COD<br><br>Date the individual disbursement activity booked at COD | Format is CCYYMMDD<br><br>19000101–20991231<br><br>Will be blank if the loan is not booked | Date |
| 11 | 88 | 92 | 5 | Disbursement Actual Gross Amount—COD<br><br>COD-calculated actual gross amount (in dollars) of the disbursement | Numeric > =0 | Right |
| 12 | 93 | 97 | 5 | Disbursement Actual Loan Fee Amount—COD<br><br>COD-calculated actual loan fee amount (in dollars) | Numeric > =0 | Right |
| 13 | 98 | 102 | 5 | Disbursement Actual Interest Rebate Amount—COD<br><br>COD-calculated actual interest rebate amount (in dollars) | Numeric > =0 | Right |

| | | | | Section VII (Fixed-Length)—Loan Detail, Disbursement Activity Level (Record Type "D") | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 14 | 103 | 107 | 5 | Disbursement Actual Net Amount— COD<br><br>COD-calculated actual net amount (in dollars) of the disbursement | Numeric > =0 | Right |
| 15 | 108 | 113 | 6 | Disbursement Actual Net Adjustment—COD<br><br>COD-calculated actual net adjustment amount (in dollars) of the disbursement | -99999 to 099999<br><br>Can be blank | Right |
| 16 | 114 | 115 | 2 | Disbursement Number<br><br>The disbursement number for the current disbursement transaction | 01–04 for PLUS<br><br>01–20 for Subsidized/Unsubsidized | Right |
| 17 | 116 | 117 | 2 | Disbursement Sequence Number<br><br>The sequence number that determines the order in which the disbursement activity is processed | 01–99 | Right |
| 18 | 118 | 118 | 1 | Transaction Type— Disbursement<br><br>Disbursement Activity Type recorded at COD | A = Adjustment<br><br>D = Disbursement<br><br>Disbursement Activity = Q is not indicated on the SAS | Left |
| 19 | 119 | 126 | 8 | Transaction Date<br><br>Date disbursement activity occurred at the school | Format is CCYYMMDD<br><br>20050701-20060930 | Date |
| 20 | 127 | 131 | 5 | Total Gross Amount—COD<br><br>The sum of COD-calculated actual gross amounts (in dollars) for the loan | Numeric > = 0 | Right |
| 21 | 132 | 136 | 5 | Total Loan Fee Amount—COD<br><br>The sum of COD-calculated actual loan fee amounts (in dollars) for the loan | Numeric > = 0 | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 22 | 137 | 141 | 5 | Total Interest Rebate Amount— COD<br><br>The sum of COD-calculated actual interest rebate amounts (in dollars) for the loan | Numeric > = 0 | Right |
| 23 | 142 | 146 | 5 | Total Net Amount— COD<br><br>The sum of COD-calculated actual net amount (in dollars) for the loan | Numeric > = 0 | Right |
| 24 | 147 | 214 | 68 | Filler | For ED use only | Left |
| 25 | 215 | 220 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001–999999 | Right |
| | | **Total Bytes** | **220** | | | |

Table title: **Section VII (Fixed-Length)—Loan Detail, Disbursement Activity Level (Record Type "D")**

## Comma-Delimited Record Layout:

The comma-delimited report has optional header information and column headings prior to the detail records:

**Note**:  Field Names, Valid Field Content, and Column Heading in brackets [ ] indicate old terminology provided for reference

**Note**:  The Pipe-Delimited report layout is the same as the comma-delimited report layout without optional header information and column headings.  The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

| Comma-Delimited Optional Header Information - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 1 | Optional | U.S. Department of Education | U.S. Department of Education |
| 2 | Optional | Report Name | School Account Statement Cash Summary |
| 3 | Optional | School Code: | Direct Loan Code |
| 4 | Optional | School Name: | Direct Loan School Name |

| Comma-Delimited Optional Column Headings - Year-to-Date and Monthly Cash Summary (Record Type "T") | | |
|---|---|---|
| Column | Maximum Field Length | Column Heading |
| A | Optional | Statement Record Type |
| Comma | 1 | , |
| B | Optional | School Account Statement Batch Identifier |
| Comma | 1 | , |
| C | Optional | School Code |
| Comma | 1 | , |
| D | Optional | Region Code |
| Comma | 1 | , |
| E | Optional | State Code |
| Comma | 1 | , |
| F | Optional | End Date |

| Comma-Delimited Optional Column Headings - Year-to-Date and Monthly Cash Summary (Record Type "T") | | |
|---|---|---|
| Column | Maximum Field Length | Column Heading |
| Comma | 1 | , |
| G | Optional | Process Date |
| Comma | 1 | , |
| H | Optional | Cash Summary Type |
| Comma | 1 | , |
| I | Optional | Beginning Cash Balance |
| Comma | 1 | , |
| J | Optional | Cash Receipts |
| Comma | 1 | , |
| K | Optional | Refunds of Cash [Excess Cash] |
| Comma | 1 | , |
| L | Optional | Net Drawdown/Payments [Total Net Cash Receipts] |
| Comma | 1 | , |
| M | Optional | Booked Disbursements [Net Booked Disbursements] |
| Comma | 1 | , |
| N | Optional | Booked Adjustments [Net Booked Adjustments] |
| Comma | 1 | , |
| O | Optional | Total Net Booked Disbursements [Total Booked Loan Detail] |
| Comma | 1 | , |
| P | Optional | Ending Cash Balance |
| Comma | 1 | , |
| Q | Optional | Unbooked Disbursements [Net Unbooked Disbursements Actual] |
| Comma | 1 | , |
| R | Optional | Unbooked Adjustments [Net Unbooked Adjustments] |
| Comma | 1 | , |
| S | Optional | Total Net Unbooked Disbursements [Total Unbooked Loan Detail] |
| Comma | 1 | , |

| Comma-Delimited Optional Column Headings - Year-to-Date and Monthly Cash Summary (Record Type "T") | | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| T | Optional | Cash>Accepted and Posted Disbursements [Adjusted Ending Cash Balance] |
| Comma | 1 | , |
| U | Optional | Record Count Sequence # |
| Comma | 1 | , |
| Total Bytes | Variable | |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | T = Cash Summary |
| | 1 | Comma | , |
| 2 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS |
| | 1 | Comma | , |
| 3 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E |
| | 1 | Comma | , |
| 4 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 5 | 2 | State Code<br><br>2-Letter state code of the school | Uppercase A – Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank |
| | 1 | Comma | , |
| 6 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101-20991231 |
| | 1 | Comma | , |
| 7 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101-20991231 |
| | 1 | Comma | , |
| 8 | 2 | Cash Summary Type | Y1 = Year-To-Date Cash Summary Total<br><br>T1 = Monthly Cash Summary Total |
| | 1 | Comma | , |
| 9 | 11 | Beginning Cash Balance<br><br>This is COD's beginning balance for this report.<br><br>For Cash Summary Type = "Y1," this field is zero filled<br><br>For Cash Summary Type = "T1," this field represents last month's ending balance. It is all booked activity up to and through the prior month's end date | -9999999999 to 09999999999<br><br>Zeros for Cash Summary Type = Y1 |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 10 | 11 | Cash Receipts<br><br>Total receipts of cash (drawdowns) for the period<br><br>For Cash Summary Type = "Y1," this is the sum of all cash receipt (drawdowns) transactions for the program Year-To-Date and corrections to drawdowns processed during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all cash receipts (drawdowns) transactions for the current month and corrections to drawdowns processed during current month | -9999999999 to 09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |
| 11 | 11 | Refunds of Cash [Excess Cash]<br><br>Total cash refunded for the period<br><br>For Cash Summary Type = "Y1," this is the sum of all refund of cash transactions received by COD for the program Year-To-Date and corrections to refund of cash processed during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all refund of cash transactions received by COD for the current month and corrections to refund of cash processed during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 12 | 11 | Net Drawdowns/Payments [Total Net Cash Receipts]<br><br>The difference between the total Cash Receipts (drawdowns) and total Refunds of Cash [Excess Cash] returned<br><br>For Cash Summary Type = "Y1," this is the sum of all cash receipts (drawdowns) minus all refunds of cash returned to COD for the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all cash receipts (drawdowns) minus all refunds of cash returned to COD for the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |
| 13 | 11 | Booked Disbursements [Net Booked Disbursements]<br><br>The total net amount of all actual disbursements booked at COD<br><br>For Cash Summary Type = "Y1," this is the sum of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all actual disbursements that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 14 | 11 | Booked Adjustments [Net Booked Adjustments]<br><br>The total net amount of all disbursement adjustments booked at COD<br><br>For Cash Summary Type = "Y1," this is the sum of all actual disbursement adjustments that were booked at COD during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all actual disbursement adjustments that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled<br><br>(-) indicates a downward adjustment<br><br>(+) indicates an upward adjustment |
| | 1 | Comma | , |
| 15 | 11 | Total Net Booked Disbursements [Total Booked Loan Detail]<br><br>The total of Net Booked Disbursements and Net Booked Adjustments<br><br>For Cash Summary Type = "Y1," this is the sum of all net disbursements and adjustments that were booked at COD during the program Year-To-Date<br><br>For Cash Summary Type = "T1," this is the sum of all net disbursements and adjustments that were booked at COD during the current month | -9999999999 to 09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 16 | 11 | Ending Cash Balance<br><br>This is COD's ending balance for this report.<br><br>For Cash Summary Type = "Y1" and "T1," this is the ending cash balance at COD as of the report end date | -9999999999 to 09999999999 |
|  | 1 | Comma | , |
| 17 | 11 | Unbooked Disbursements [Net Unbooked Disbursements Actual]<br><br>The total net amount of all the actual disbursements accepted but not booked at COD<br><br>For Cash Summary Type = "Y1" and "T1," this is the sum of all unbooked actual net disbursements at COD as of the program Year-To-Date | -9999999999 to 09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |
| 18 | 11 | Unbooked Adjustments [Net Unbooked Adjustments]<br><br>The total net amount of all the actual disbursement adjustments not booked at COD<br><br>For Cash Summary Type = "Y1" and "T1," this is the sum of all unbooked actual net disbursement adjustments at COD as of the program Year-To-Date | -9999999999 to 09999999999<br><br>If no activity, zero filled<br><br>(-) indicates a downward adjustment<br><br>(+) indicates an upward adjustment |
|  | 1 | Comma | , |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Cash Summary (Record Type "T") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 19 | 11 | Total Net Unbooked Disbursements [Total Unbooked Loan Detail]<br><br>The total of Unbooked Disbursements and Unbooked Adjustments<br><br>For Cash Summary Type = "Y1" and "T1," this is the sum of all unbooked actual disbursement activities at COD as of the program Year-To-Date | -9999999999 to 09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |
| 20 | 11 | Cash>Accepted and Posted Disbursements [Adjustment Ending Cash Balance]<br><br>The difference between the Ending Cash Balance and the Total Net Unbooked Disbursements<br><br>For Cash Summary Type = "Y1" and "T1," this is the total Year-To-Date unbooked amount applied to the ending balance | -9999999999 to 09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |
| 21 | 6 | Record Count Sequence #<br><br>Record counter for each Record in the SAS file | 000001-999999 |
|  | 1 | Comma | , |
| Total Bytes | Variable |  |  |

| Comma-Delimited Optional Header Information – Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 1 | Optional | U.S. Department of Education | U.S. Department of Education |
| 2 | Optional | Report Name | School Account Statement Disbursement Summary by Loan Type |
| 3 | Optional | School Code: | Direct Loan Code |
| 4 | Optional | School Name: | Direct Loan School Name |

| Comma-Delimited Optional Column Headings - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | |
|---|---|---|
| Column | Maximum Field Length | Column Heading |
| A | Optional | Statement Record Type |
| Comma | 1 | , |
| B | Optional | School Account Statement Batch Identifier |
| Comma | 1 | , |
| C | Optional | School Code |
| Comma | 1 | , |
| D | Optional | Region Code |
| Comma | 1 | , |
| E | Optional | State Code |
| Comma | 1 | , |
| F | Optional | End Date |
| Comma | 1 | , |
| G | Optional | Process Date |
| Comma | 1 | , |
| H | Optional | Disbursement Summary Type |
| Comma | 1 | , |
| I | Optional | Booked Gross For Disbursement |
| Comma | 1 | , |

| Comma-Delimited Optional Column Headings - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| J | Optional | Booked Fee |
| Comma | 1 | , |
| K | Optional | Booked Interest Rate |
| Comma | 1 | , |
| L | Optional | Booked Net |
| Comma | 1 | , |
| M | Optional | Unbooked Gross |
| Comma | 1 | , |
| N | Optional | Unbooked Fee |
| Comma | 1 | , |
| O | Optional | Unbooked Interest Rebate |
| Comma | 1 | , |
| P | Optional | Unbooked Net |
| Comma | 1 | , |
| Q | Optional | Record Count Sequence # |
| Comma | 1 | , |
| Total Bytes | Variable | |

| Comma-Delimited Detail Record - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | Y = Year-To-Date Disbursement Summary<br><br>M = Monthly Disbursement Summary |
| | 1 | Comma | , |

| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
|---|---|---|---|
| **Comma-Delimited Detail Record - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M")** | | | |
| 2 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS |
| | 1 | Comma | , |
| 3 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E |
| | 1 | Comma | , |
| 4 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 |
| | 1 | Comma | , |
| 5 | 2 | State Code<br><br>2-Letter state code of the school | Uppercase A – Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank |
| | 1 | Comma | , |
| 6 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101-20991231 |
| | 1 | Comma | , |
| 7 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101-20991231 |

| | **Comma-Delimited Detail Record - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M")** | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| | 1 | Comma | , |
| 8 | 2 | Disbursement Summary Type | YS = Year-To-Date Disbursement Total for Subsidized Loans |
| | | | YU = Year-To-Date Disbursement Total for Unsubsidized Loans |
| | | | YP = Year-To-Date Disbursement Total for PLUS Loans |
| | | | YT = Year-To-Date Disbursement Total for Subsidized/Unsubsidized/PLUS Loans |
| | | | MS = Monthly Disbursement Total for Subsidized Loans |
| | | | MU = Monthly Disbursement Total for Unsubsidized Loans |
| | | | MP = Monthly Disbursement Total for PLUS Loans |
| | | | MT = Monthly Disbursement Total for Subsidized/Unsubsidized/PLUS Loans |
| | 1 | Comma | , |
| 9 | 11 | Booked Gross For Disbursement<br><br>Summary Type = "YS" "YU," "YP," and "YT," this is the sum of the gross amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and "MT," this is the sum of the gross amount of all actual disbursements that were booked at COD during the current month | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |

| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
|---|---|---|---|
| 10 | 11 | Booked Fee<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the loan fee amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and "MT," this is the sum of the loan fee amount of all actual disbursements that were booked at COD during the current month | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |
| 11 | 11 | Booked Interest Rebate<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the interest rebate amount of the actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and "MT," this is the sum of the interest rebate amount of all actual disbursements that were booked at COD during the current month | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |

**Comma-Delimited Detail Record - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M")**

| Comma-Delimited Detail Record - Year-to-Date and Monthly Disbursement Summary by Loan Type (Record Types "Y" and "M") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 12 | 11 | Booked Net<br><br>For Disbursement Summary Type = "YS," "YU," "YP," and "YT," this is the sum of the net amount of all actual disbursements that were booked at COD during the program Year-To-Date<br><br>For Disbursement Summary Type = "MS," "MU," "MP," and "MT," this is the sum of the net amount of all actual disbursements that were booked at COD during the current month | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |
| 13 | 11 | Unbooked Gross<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total gross amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of current reporting period | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
|  | 1 | Comma | , |
| 14 | 11 | Unbooked Fee<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total fee amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of the current reporting period | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |

| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
|---|---|---|---|
| | 1 | Comma | , |
| 15 | 11 | Unbooked Interest Rebate<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total interest rebate amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of the current reporting period | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |
| 16 | 11 | Unbooked Net<br><br>For Disbursement Summary Type = "YS," "YU," "YP," "YT," "MS," "MU," "MP," and "MT," this is the total net amount of disbursements at COD that are unbooked for the program Year-To-Date at the end of the current reporting period | -9999999999 to<br><br>09999999999<br><br>If no activity, zero filled |
| | 1 | Comma | , |
| 17 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001-999999 |
| | 1 | Comma | , |
| Total Bytes | Variable | | |

| Comma-Delimited Optional Header Information - Cash Detail (Record Type "C") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 1 | Optional | U.S. Department of Education | U.S. Department of Education |
| 2 | Optional | Report Name | School Account Statement Cash Detail |
| 3 | Optional | School Code: | Direct Loan Code |
| 4 | Optional | School Name: | Direct Loan School Name |

| Comma-Delimited Optional Column Headings - Cash Detail (Record Type "C") | | |
|---|---|---|
| Column | Maximum Field Length | Column Heading |
| A | Optional | Statement Record Type |
| Comma | 1 | , |
| B | Optional | School Account Statement Batch Identifier |
| Comma | 1 | , |
| C | Optional | School Code |
| Comma | 1 | , |
| D | Optional | Region Code |
| Comma | 1 | , |
| E | Optional | State Code |
| Comma | 1 | , |
| F | Optional | End Date |
| Comma | 1 | , |
| G | Optional | Process Date |
| Comma | 1 | , |
| H | Optional | Transaction Type – Cash |
| Comma | 1 | , |
| I | Optional | Transaction Date |
| Comma | 1 | , |
| J | Optional | Check Number |
| Comma | 1 | , |

| Comma-Delimited Optional Column Headings - Cash Detail (Record Type "C") | | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| K | Optional | Transaction Amount |
| Comma | 1 | , |
| L | Optional | GAPS Control Number |
| Comma | 1 | , |
| M | Optional | Record Count Sequence # |
| Comma | 1 | , |
| Total Bytes | Variable | |

| Comma-Delimited Detail Record - Cash Detail (Record Type "C") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | C = Cash Detail |
| | 1 | Comma | , |
| 2 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS |
| | 1 | Comma | , |
| 3 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E |
| | 1 | Comma | , |
| 4 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 |
| | 1 | Comma | , |

| **Comma-Delimited Detail Record - Cash Detail (Record Type "C")** |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 5 | 2 | State Code<br><br>2-Letter state code of the school | Uppercase A – Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank |
|  | 1 | Comma | , |
| 6 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD<br><br>19000101-20991231 |
|  | 1 | Comma | , |
| 7 | 8 | Process Date<br><br>Date report processed at COD | Format is CCYYMMDD<br><br>19000101-20991231 |
|  | 1 | Comma | , |
| 8 | 1 | Transaction Type – Cash<br><br>Type of Cash Transaction | R = Cash Receipts<br><br>X = Refunds of Cash  [Returns of Excess Cash] |
|  | 1 | Comma | , |
| 9 | 8 | Transaction Date<br><br>Date that Refund of Cash [Excess Cash] is applied, or Date that Drawdown activity occurred or processed on COD | Format is CCYYMMDD<br><br>20020622-20060927 |
|  | 1 | Comma | , |
| 10 | 12 | Check Number (if available at COD)<br><br>Check Number returned by the school on a check for refund of cash [return of excess cash] | Numeric > = 0<br><br>Can be blank |

| | | Comma-Delimited Detail Record - Cash Detail (Record Type "C") | | |
|---|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** | |
| | 1 | Comma | , | |
| 11 | 11 | Transaction Amount<br><br>COD amount of the cash receipts or refunds of cash [return of excess cash] transaction | -9999999999 to 09999999999<br><br>Cannot be blank; can be zero filled | |
| | 1 | Comma | , | |
| 12 | 13 | GAPS Control Number<br><br>Code received from GAPS for cash receipts only | Numeric > 0<br><br>Can be blank | |
| | 1 | Comma | , | |
| 13 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001-999999 | |
| Total Bytes | Variable | | | |

| | | Comma-Delimited Optional Header Information - Loan Detail, Loan Level (Record Type "L") | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 1 | Optional | U.S. Department of Education | U.S. Department of Education |
| 2 | Optional | Report Name | School Account Statement Loan Detail |
| 3 | Optional | School Code: | Direct Loan Code |
| 4 | Optional | School Name: | Direct Loan School Name |

| | Comma-Delimited Optional Column Headings - Loan Detail, Loan Level (Record Type "L") | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| A | Optional | Record Type |
| Comma | 1 | , |
| B | Optional | SAS Batch Identifier |
| Comma | 1 | , |

| Comma-Delimited Optional Column Headings - Loan Detail, Loan Level (Record Type "L") | | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| C | Optional | School Code |
| Comma | 1 | , |
| D | Optional | Region Code |
| Comma | 1 | , |
| E | Optional | State Code |
| Comma | 1 | , |
| F | Optional | End Date |
| Comma | 1 | , |
| G | Optional | Run Date |
| Comma | 1 | , |
| H | Optional | Award Identifier |
| Comma | 1 | , |
| I | Optional | Loan Booked Date at COD |
| Comma | 1 | , |
| J | Optional | Act Gross Amt COD |
| Comma | 1 | , |
| K | Optional | Act Loan Fee Amt COD |
| Comma | 1 | , |
| L | Optional | Act Int Rebate Amt COD |
| Comma | 1 | , |
| M | Optional | Act Net Amt COD |
| Comma | 1 | , |
| N | Optional | Borrower's First Name |
| Comma | 1 | , |
| O | Optional | Borrower's Last Name |
| Comma | 1 | , |
| P | Optional | Student's First Name |
| Comma | 1 | , |
| Q | Optional | Student's Last Name |

| Comma-Delimited Optional Column Headings - Loan Detail, Loan Level (Record Type "L") | | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| Comma | 1 | , |
| R | Optional | Record Count Seq # |
| Comma | 1 | , |
| Total Bytes | Variable | |

| Comma-Delimited Detail Record - Loan Detail, Loan Level (Record Type "L") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | L = Loan Level |
| | 1 | Comma | , |
| 2 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS |
| | 1 | Comma | , |
| 3 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E |
| | 1 | Comma | , |
| 4 | 2 | Region Code<br>2-DIGIT REGION CODE OF THE SCHOOL | 01-99 |
| | 1 | Comma | , |
| 5 | 2 | State Code<br><br>2-letter state code of the school. | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank |

| Comma-Delimited Detail Record - Loan Detail, Loan Level (Record Type "L") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| | 1 | Comma | , |
| 6 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD |
| | 1 | Comma | , |
| 7 | 8 | Run Date<br><br>Date report processed at COD | Format is CCYYMMDD |
| | 1 | Comma | , |
| 8 | 21 | Award Identifier (Loan ID) associated with this record | |
| | 1 | Comma | , |
| 9 | 8 | Loan Booked Date at COD<br><br>Date the loan booked at COD | Format is CCYYMMDD<br><br>If the loan is unbooked this field will be blank. |
| | 1 | Comma | , |
| 10 | 5 | Actual Gross Amount—COD<br><br>The sum of COD-calculated actual gross amounts (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |
| 11 | 5 | Actual Loan Fee Amount—COD<br><br>The sum of COD-calculated actual loan fee amounts (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |

| | | Comma-Delimited Detail Record - Loan Detail, Loan Level (Record Type "L") | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 12 | 5 | Actual Interest Rebate Amount—COD<br><br>The sum of COD-calculated actual interest rebate amounts (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |
| 13 | 5 | Actual Net Amount— COD<br><br>The sum of COD-calculated actual net amount (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |
| 14 | 12 | Borrower's First Name | |
| | 1 | Comma | , |
| 15 | 35 | Borrower's Last Name | |
| | 1 | Comma | , |
| 16 | 12 | Student's First Name | For PLUS only |
| | 1 | Comma | , |
| 17 | 35 | Student's Last Name | For PLUS only |
| | 1 | Comma | , |
| 18 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001–999999 |
| | 1 | Comma | , |
| Total Bytes | Variable | | |

| Comma-Delimited Optional Header Information - Loan Detail, Disbursement Activity Level (Record Type "D") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 1 | Optional | U.S. Department of Education | U.S. Department of Education |
| 2 | Optional | Report Name | School Account Statement Disbursement Detail |
| 3 | Optional | School Code: | Direct Loan Code |
| 4 | Optional | School Name: | Direct Loan School Name |

| Comma-Delimited Optional Column Headings - Loan Detail, Disbursement Activity Level (Record Type "D") | | |
|---|---|---|
| Column | Maximum Field Length | Column Heading |
| A | Optional | Record Type |
| Comma | 1 | , |
| B | Optional | SAS Batch Identifier |
| Comma | 1 | , |
| C | Optional | School Code |
| Comma | 1 | , |
| D | Optional | Region Code |
| Comma | 1 | , |
| E | Optional | State Code |
| Comma | 1 | , |
| F | Optional | End Date |
| Comma | 1 | , |
| G | Optional | Run Date |
| Comma | 1 | , |
| H | Optional | Award Identifier |
| Comma | 1 | , |
| I | Optional | Loan Booked Date |
| Comma | 1 | , |
| J | Optional | Disb Booked Date |

| Comma-Delimited Optional Column Headings - Loan Detail, Disbursement Activity Level (Record Type "D") | | |
|---|---|---|
| **Column** | **Maximum Field Length** | **Column Heading** |
| Comma | 1 | , |
| K | Optional | Disb Act Gross Amt |
| Comma | 1 | , |
| L | Optional | Disb Act Loan Fee Amt |
| Comma | 1 | , |
| M | Optional | Disb Act Int Rebate Amt |
| Comma | 1 | , |
| N | Optional | Disb Act Net Amt |
| Comma | 1 | , |
| O | Optional | Disb Act Net Adj |
| Comma | 1 | , |
| P | Optional | Disb Number |
| Comma | 1 | , |
| Q | Optional | Disb Seq # |
| Comma | 1 | , |
| R | Optional | Trans Type |
| Comma | 1 | , |
| S | Optional | Trans Date |
| Comma | 1 | , |
| T | Optional | Total Gross Amt |
| Comma | 1 | , |
| U | Optional | Total Loan Fee Amt |
| Comma | 1 | , |
| V | Optional | Total Int Rebate Amt |
| Comma | 1 | , |
| W | Optional | Total Net Amt |
| Comma | 1 | , |
| X | Optional | Borrower's First Name |
| Comma | 1 | , |

**Comma-Delimited Optional Column Headings - Loan Detail, Disbursement Activity Level (Record Type "D")**

| Column | Maximum Field Length | Column Heading |
|---|---|---|
| Y | Optional | Borrower's Last Name |
| Comma | 1 | , |
| Z | Optional | Student's First Name |
| Comma | 1 | , |
| AA | Optional | Student's Last Name |
| Comma | 1 | , |
| BB | Optional | Rec Cnt Seq # |
| Comma | 1 | , |
| Total Bytes | Variable | |

**Comma-Delimited Detail Record - Loan Detail, Disbursement Activity Level (Record Type "D")**

| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
|---|---|---|---|
| 1 | 1 | Statement Record Type<br><br>Code that identifies the type of records in the batch | D = Disbursement Activity Detail |
| 1 | | Comma | , |
| 2 | 23 | School Account Statement Batch Identifier<br><br>The batch identifier for this file | Batch Type = AS<br><br>Cycle Indicator = 6 (for 05–06)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS |
| 1 | | Comma | , |
| 3 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also, identifies school originating loan record | X00000–X99999 where X = G or E |
| 1 | | Comma | , |
| 4 | 2 | Region Code<br><br>2-digit region code of the school | 01-99 |

| **Comma-Delimited Detail Record - Loan Detail, Disbursement Activity Level (Record Type "D")** |
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
|---|---|---|---|
| 1 | | Comma | , |
| 5 | 2 | State Code<br><br>2-letter state code of the school. | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table in Section 1<br><br>Can be blank |
| 1 | | Comma | , |
| | | | |
| 6 | 8 | End Date<br><br>The date representing the end of the current statement period<br><br>This account statement represents activity up to and through this date only | Format is CCYYMMDD |
| | 1 | Comma | , |
| 7 | 8 | Run Date<br><br>Date report processed at COD | Format is CCYYMMDD |
| | 1 | Comma | , |
| 8 | 21 | Award Identifier (Loan ID) associated with this record | |
| | 1 | Comma | , |
| 9 | 8 | Loan Booked Date at COD<br><br>Date the loan booked at COD | Format is CCYYMMDD<br><br><br>This field will be blank for unbooked loans |
| | 1 | Comma | , |
| 10 | 8 | Disbursement Booked Date at COD<br><br>Date the individual disbursement activity booked at COD | Format is CCYYMMDD<br><br><br>This field will be blank for unbooked loans |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Loan Detail, Disbursement Activity Level (Record Type "D") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 11 | 5 | Disbursement Actual Gross Amount—COD<br><br>COD-calculated actual gross amount (in dollars) of the disbursement | Numeric >= 0 |
| | 1 | Comma | , |
| 12 | 5 | Disbursement Actual Loan Fee Amount—COD<br><br>COD-calculated actual loan fee amount (in dollars) | Numeric >= 0 |
| | 1 | Comma | , |
| 13 | 5 | Disbursement Actual Interest Rebate Amount—COD<br><br>COD-calculated actual interest rebate amount (in dollars) | Numeric >= 0 |
| | 1 | Comma | , |
| 14 | 5 | Disbursement Actual Net Amount— COD<br><br>COD-calculated actual net amount (in dollars) of the disbursement | Numeric >= 0 |
| | 1 | Comma | , |
| 15 | 6 | Disbursement Actual Net Adjustment—COD<br><br>COD-calculated actual net adjustment amount (in dollars) of the disbursement | -99999 to 099999<br><br>Can be blank |
| | 1 | Comma | , |
| 16 | 2 | Disbursement Number<br><br>The disbursement number for the current disbursement transaction | 01–04 for PLUS<br><br>01–20 for Subsidized/Unsubsidized |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Loan Detail, Disbursement Activity Level (Record Type "D") | | | |
|---|---|---|---|
| Line # | Maximum Field Length | Field Name and Description | Valid Field Content |
| 17 | 2 | Disbursement Sequence Number<br><br>The sequence number that determines the order in which the disbursement activity is processed | 01–99 |
| | 1 | Comma | , |
| 18 | 1 | Transaction Type— Disbursement<br><br>Disbursement Activity Type recorded at COD | A = Adjustment<br><br>D = Disbursement<br><br>Disbursement Activity = Q is not indicated on the SAS |
| | 1 | Comma | , |
| 19 | 8 | Transaction Date<br><br>Date disbursement activity occurred at the school | Format is CCYYMMDD |
| | 1 | Comma | , |
| 20 | 5 | Total Gross Amount—COD<br><br>The sum of COD-calculated actual gross amounts (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |
| 21 | 5 | Total Loan Fee Amount— COD<br><br>The sum of COD-calculated actual loan fee amounts (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |
| 22 | 5 | Total Interest Rebate Amount—COD<br><br>The sum of COD-calculated actual interest rebate amounts (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |

| Comma-Delimited Detail Record - Loan Detail, Disbursement Activity Level (Record Type "D") | | | |
|---|---|---|---|
| **Line #** | **Maximum Field Length** | **Field Name and Description** | **Valid Field Content** |
| 23 | 5 | Total Net Amount— COD<br><br>The sum of COD-calculated actual net amount (in dollars) for the loan | Numeric >= 0 |
| | 1 | Comma | , |
| 24 | 12 | Borrower's First Name | |
| | 1 | Comma | , |
| 25 | 35 | Borrower's Last Name | |
| | 1 | Comma | , |
| 26 | 12 | Student's First Name | For PLUS only |
| 27 | 35 | Student's Last Name | For PLUS only |
| | 1 | Comma | , |
| 28 | 6 | Record Count Sequence #<br><br>Record counter for each record in the SAS file | 000001–999999 |
| | 1 | Comma | , |
| Total Bytes | Variable | | |

# Pending Disbursement Listing Report

Schools can use the Pending Disbursement Listing Report to determine anticipated disbursements and disbursement dates on file on the COD System. Information on this report can assist a school in determining immediate funding needs and to identify any unreported actual disbursements still shown as pending on the COD system.

**Note:** Disbursements on this report have Disbursement Release Indicators = "false."

## *Business Rules:*

1. The Pending Disbursement Listing Report is automatically sent to the school's SAIG mailbox on a weekly basis.

2. The Pending Disbursement Listing Report is available via SAIG mailbox in the following formats:

   a. Comma-Delimited (message class DALC06OP)

   b. Pipe-Delimited (message class DALC06OP)

   Note: The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

   c. Preformatted Text file (message class DIAA06OP)

   d. The default format is Preformatted Text file. Schools may change their default options via the COD web site.

3. The Pending Disbursement Listing Report is available via COD web site in the following formats:

   a. PDF

   b. Comma-Delimited (CSV)

   c. The Pending Disbursement List available on the COD web site is the report most recently generated by COD.

## *Example:*

```
RUN DATE: 02/26/2006          U.S. DEPARTMENT OF EDUCATION                    PAGE 1
RUN TIME: 09:07AM             FEDERAL DIRECT LOAN PROGRAM
                           PENDING DISBURSEMENT LISTING REPORT
                                AWARD YEAR: 2005-2006
                              REPORTING PERIOD: 2/23/06
         THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

SCHOOL NAME: Sample University     SCHOOL CODE: G01001
ADDRESS: 11661 Cusack Avenue
        San Diego, CA 92131

STUDENT NAME                        SOC SEC NO   LOAN TYPE   LOAN ID
DISB DATE            DISB NO        GROSS AMT    ORIG FEE    REBATE AMT        NET AMT

Aaron K Spells                      123456789    S           123456789S06G01000101
1/13/06             2               2750.00      82.00       41.00             2709.00

TOTAL NET AMOUNT:                                                              2709.00

                                                 U           123456789U06G01000101
1/13/06             2               885.00       26.00       13.00             872.00

TOTAL NET AMOUNT:                                                              872.00

Allison J Brown                     111222333    S           111222333S06G01000101
9/23/05             2               2500.00      75.00       38.00             2463.00

TOTAL NET AMOUNT:                                                              2463.00

Carrie L Kent                       999888777    P           999888777P06G01000101
1/09/06             2               3251.00      130.00      49.00             3170.00

TOTAL NET AMOUNT:                                                              3170.00

                                                 U           999888777U06G01000101
1/09/06             2               2750.00      82.00       41.00             2709.00

TOTAL NET AMOUNT:                                                              2709.00

Marcus N Harvey                     123123123    P           123123123P06G01000101
8/16/05             1               2264.00      90.00       34.00             2208.00
1/13/06             2               2263.00      90.00       34.00             2207.00

TOTAL NET AMOUNT:                                                              4415.00

SCHOOL TOTAL NET AMOUNT:                                                       16338.00
```

# Funded Disbursement Listing Report

The Funded Disbursement Listing Report (formerly the Actual Disbursement Roster) displays all disbursements that have been funded. Information on this report can assist a school in identifying which disbursements were included in funds pushed to the school, and if any downward adjustments were netted into the funded amount. Also, this report may assist a school in identifying any disbursements expected to be funded but may not have been accepted at COD.

## *Business Rules:*

1. The Funded Disbursement Listing Report is automatically sent to Pushed Cash schools' SAIG mailbox on a daily basis.

2. The Funded Disbursement Listing Report is available via SAIG to Pushed Cash schools only in the following formats:

    a. Comma-Delimited (message class DARC06OP)

    b. Pipe-Delimited (message class DARC06OP)

Note: The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

    c. Preformatted Text file (message class DIAO06OP)

    d. The default format is Preformatted Text file. Schools may change their default options on the COD web site.

3. The Funded Disbursement Listing Report is available to Pushed Cash schools via the COD web site in the following formats:

    a. PDF

    b. Comma-Delimited (CSV)

    c. The Funded Disbursement Listing Report available on the COD web site is the report most recently generated by COD

4. Although the Funded Disbursement List is generated daily, if there is no data for the report on a given day, the report will not be sent to the schools' SAIG mailbox or made available via the COD web site.

## *Example:*

RUN TIME: 03:14 PM           FEDERAL DIRECT LOAN PROGRAM
FUNDED DISBURSEMENT LISTING REPORT
FOR LOANS TO BE FUNDED BY 05/09/2006
FOR AWARD YEAR: 2005-2006
*THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT*

RID: 01234567                                     SCHOOL CODE: G46295

SCHOOL NAME: LINCOLN SCHOOL OF COMMERCE

ADDRESS:          899 OAK LANE

PUEBLO, CO  87652-8435

| FIRST NAME<br>LAST NAME<br>LOAN ID | LOAN TYPE<br>SSN<br>DISB DATE | DISB<br>NUM | DISB<br>SEQ<br>NO. | GROSS<br>AMT | FEE<br>AMT | REBATE<br>AMT | NET<br>AMT |
|---|---|---|---|---|---|---|---|
| PREVIOUS DOWNWARD DISBURSEMENT ADJUSTMENTS NOT YET APPLIED: | | | | | | | 0.00 |
| JAMES  P<br>BUCHANAN<br>123456789S06G123450001 | S<br>123456789<br>2006-05-08 | 01 | 1 | $2,000.00 | (80.00) | 30.00 | 1950.00 |
| JAMES  P<br>BUCHANAN<br>123456789S06G123450001 | S<br>123456789<br>2006-05-08 | 02 | 1 | $1,500.00 | (60.00) | 23.00 | 1463.00 |
| JAMES  P<br>BUCHANAN<br>123456789S06G123450001 | S<br>123456789<br>2006-05-08 | 03 | 1 | $1,000.00 | (40.00) | 15.00 | 975.00 |
| TOTAL NET AMOUNT: | | | | | | | 4,388.00 |

SCHOOL TOTAL NET AMOUNT:                                   4,388.00

PAYMENT:                                                    4,388.00

TOTAL PAYMENTS PROCESSED:                            4,388.00

DOWNWARD DISBURSEMENTS ADJUSTMENTS NOT YET APPLIED:      0.00

Note:

Downward Disbursement Adjustments appear in parenthesis.

# 30-Day Warning Report

The 30-Day Warning Report lists unbooked loans for which the COD System has not received the required elements for "booking" a loan within 120 calendar days prior to the anticipated disbursement date or 30 calendar days after the anticipated disbursement date. The items needed to book a Direct Loan are included in the Business Rules. These items must be submitted to the Department within 30 days of the initial actual disbursement date. Any missing items will result in the loan remaining unbooked, which may be in violation of this 30-day reporting requirement.

This report can be used to identify information the school needs to research and submit to COD in order to book the loan in a timely manner. This information is necessary for liability for the loan to be transferred to the Department, and for the borrower to receive appropriate notification from Direct Loan Servicing regarding the status and repayment conditions of the loan.

This report cannot be used to identify any further missing disbursement or adjustment information for the loans following the initial disbursement.

## Business Rules:

1. The 30-Day Warning report displays the missing components that are necessary for the loan to book. The necessary items for a loan to be booked are:

    a. Accepted award/origination record

    b. Accepted MPN

    c. Accepted first disbursement record

    d. Accepted credit decision (for PLUS only)

2. Loans with Award Amounts = $0 do not display on this report.

3. Loans that display on this report without a promissory note accepted and an actual disbursement are removed from the report after 90 days.

4. The 30-Day Warning Report is automatically sent to the school's SAIG mailbox on a monthly basis.

5. The 30-Day Warning Report is available via SAIG mailbox in the following formats:

    a. Comma-Delimited (message class DIWC06OP)

    b. Pipe-Delimited (message class DIWC06OP)

Note: The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

    c.  Preformatted Text file (message class DIWR06OP)

    d.  The default format is Preformatted Text file. Schools may change their default options on the COD web site.

6.  The 30-Day Warning Report is available via the COD web site in the following formats:

    a.  PDF

    b.  Comma-Delimited

    c.  The 30-Day Warning Report available on the COD web site is the report most recently generated by COD.

7.  For 2003-2004 and forward, the Batch ID under the section entitled "Pnotes Without Origination Records" is removed from the preformatted 30-Day Warning Report (DIWR06OP).

8.  For 2003-2004 and forward, the Batch ID is replaced with filler in the delimited versions of the 30-day Warning Report (DIWC06OP).

9.  For 2003-2004 and forward, the Loan ID header is replaced with the MPN ID.

### *Example:*

```
REPORT ID:                     U.S. DEPARTMENT OF EDUCATION            PAGE 1 OF 1
RUN DATE: 03/21/2006           FEDERAL DIRECT LOAN PROGRAM          RUN TIME: 01:05PM
                                  30-Day WARNING REPORT
                                 AWARD YEAR: 2005-2006
                             FOR THE PERIOD ENDING 02/28/2006
            THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

SCHOOL NAME: SAMPLE UNIVERSITY                             SCHOOL CODE: G01999
ADDRESS: 5 COLLEGE AVE
         NEW YORK, NY  10038-2206

Loans Pending Booking Section:
                                                                  DATA NEEDED
LOAN          LOAN ID              BORR NAME          DATE      LOAN  PROM  DISB
TYPE                                                  RCV'D

P      111234222P06G01999001   NOONAN, DANNY       02/02/2006         Y     Y
P      222345333P06G01999001   SASSAFRAS, HENRY    02/26/2006         Y     Y
P      345432111P06G01999001   BELL, BOBBY G       02/08/2006         Y     Y
P      465433333P06G01999001   SIMON, JOHN S       02/08/2006         Y     Y
P      733433593P06G01999001   MARK, KELLY D       02/08/2006         Y     Y
P      743433582P06G01999001   MILLBERN, DAN M     02/08/2006         Y     Y
P      877433583P06G01999001   SUITER, GARY B      02/08/2006         Y     Y
P      888433366P06G01999001   FLOOD, MEGHAN       01/30/2006         Y     Y
P      999433330P06G01999001   BECHARA, MARK       02/07/2006         Y     Y
-------------------------------------------------------------------------------
TOTAL NUMBER PLUS          9
-------------------------------------------------------------------------------
S      314111634S06G01999001   LEE, KIM G          02/25/2006   OK    Y     Y
S      765555463S06G01999001   KIBBEE, LOIS        02/25/2006   OK    Y     Y
-------------------------------------------------------------------------------
TOTAL NUMBER SUBSIDIZED         2
-------------------------------------------------------------------------------
U      654321674U06G31933001   BUCHANAN, JAMES     02/07/2006   OK    Y     Y
-------------------------------------------------------------------------------
TOTAL NUMBER UNSUBSIDIZED       1
-------------------------------------------------------------------------------

GRAND TOTAL               12
-------------------------------------------------------------------------------

Promissory Notes Without Origination Records Section:

PROMISSORY NOTE ID                          DATE RECEIVED      NOTE AMOUNT

123404117M06G01999001                        12/02/05          $5,000
200104117M06G01999001                        12/02/05          $4,000
200156765N06G01999001                        12/04/05          $2,000
```

# Inactive Loans Report

The Inactive Loan Report lists all Direct Loan Awards that have been inactivated (adjusted to $0) by the school for the reporting period. This report can be used in conjunction with the 30 Day Warning report because it will contain any awards adjusted to $0 during the prior month which may have been removed from the 30 Day Warning report. It can also be used to monitor the inactivation of loans in general to confirm that the correct loans have been made inactive during the prior month.

## *Business Rules:*

1. The Inactive Loans Report is automatically sent to the school's SAIG mailbox on a monthly basis.

2. The Inactive Loans Report is available via the SAIG mailbox in the following formats:

   a. Comma-Delimited (message class INACCDOP)

   b. Pipe-Delimited (message class INACCDOP)

   Note: The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

   c. Preformatted Text file (message class INACPFOP)

   d. The default format is Preformatted Text file. Schools may change their default options on the COD web site.

3. The Inactive Loans Report is available via the COD web site in the following formats:

   a. PDF

   b. Comma-Delimited (CSV)

   c. The Inactive Loans Report available on the COD web site is the report most recently generated by COD.

## *Example*:

```
RUN DATE: 08/20/2005         U.S. DEPARTMENT OF EDUCATION              PAGE 1
RUN TIME: 04:34PM            FEDERAL DIRECT LOAN PROGRAM
                              INACTIVE LOANS REPORT
                             AWARD YEAR: 2005-2006
                   REPORTING PERIOD: 2005-07-01 - 2006-07-31

     THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

SCHOOL NAME: SAMPLE COMMUNITY COLLEGE                   SCHOOL CODE: G08303
ADDRESS: 100 NORTH 40TH STREET
         PHOENIX, AZ 85034-1795

LOAN                                                   INACTIVE
TYPE  LOAN ID                    BORROWER NAME          DATE
-----------------------------------------------------------------------------
S     100017013S06G08303001      CREWS, JOHN M          07/31/2005
S     100013828S06G08303001      JOHNSON, THOMAS P      07/31/2005


TOTAL NUMBER OF INACTIVE DIRECT SUBSIDIZED LOANS FOR PERIOD: 2
-----------------------------------------------------------------------------
U     100019365U06G08303001      MILLER, JOEL J         07/31/2005
U     100014333U06G08303001      RUMSFELD, MICHAEL F    07/31/2005
U     100018722U06G08303001      WALKER, PETER I        07/31/2005

TOTAL NUMBER OF INACTIVE DIRECT UNSUBSIDIZED LOANS FOR PERIOD: 3
-----------------------------------------------------------------------------
P     100111365P06G08303001      FORD, KRISTEN J        07/31/2005
P     100111333P06G08303001      KENDRICK, LORI F       07/31/2005

TOTAL NUMBER OF INACTIVE PLUS LOANS: 2
-----------------------------------------------------------------------------


GRAND TOTAL:      7
```

# Duplicate Student Borrower Report

The Duplicate Student Borrower Report lists the student borrowers for which the COD System has accepted multiple Direct Subsidized and/or Unsubsidized Award records with overlapping academic years within the same award year.

## *Business Rules:*

1. The Duplicate Student Borrower Report is automatically sent to the school's SAIG mailbox on a monthly basis.

2. The Duplicate Student Borrower Report is available via SAIG mailbox in the following formats:

    a. Comma-Delimited (message class DUPLCDOP)

    b. Pipe-Delimited (message class DUPLCDOP)

Note:  The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

    c. Preformatted Text file (message class DUPLPFOP)

    d. The default format is Preformatted Text file.

3. The Duplicate Student Borrower Report is available via the COD web site in the following formats:

    a. PDF

    b. Comma-Delimited (CSV)

    c. The Duplicate Student Borrower Report available on the COD web site is the report most recently generated by COD.

## *Example:*

```
RUN DATE: 12/02/2005          U.S. DEPARTMENT OF EDUCATION                        Page 1
RUN TIME: 03:13PM              FEDERAL DIRECT LOAN PROGRAM
                              DUPLICATE STUDENT BORROWER REPORT
     THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT

REPORTING PERIOD: 2005-11-01 - 2005-11-30
SCHOOL NAME: SAMPLE UNIVERSITY                          SCHOOL CODE: G010001
ADDRESS: ONE ARMORY SQUARE,  SPRINGFIELD, MA  01101-9000


-----------------------------------------------------------------------------
Borrower SSN              Borrower Name
-----------------------------------------------------------------------------
Loan Id                   Loan     Total    G   Loan Period              School
                          Amt      Actual   R                            Code
                          Approved Gross    A
                                   Dis      D
                                   Amount   E
-----------------------------------------------------------------------------
School Name               City        State    Zipcode       Telephone #
-----------------------------------------------------------------------------
Borrower Academic         Dependency   Additional UnSub. Eligibility:
Year                                   Dependent Student HEAL
-----------------------------------------------------------------------------
765433004                 MAGGIE SMITH
765433004S06G01006001     3000     $1500    5   2005-07-02-2006-07-01    G01006
FAULKNER UNIVERSITY       MONTGOMERY  AL       36109-3398    (334) 555-7211
2005-07-02-2006-07-01     I           N

765433030                 JOHN SMAILS
765433030S06G01020001     2000     $1500    5   2005-07-03-2006-07-02    G01020
TECHNICAL STATE           MONTGOMERY  AL       36265-1602    (205) 782-5006
2005-07-03-2006-07-02     D           Y

765433031                 HARRIS NELSON
765433031S06G02183001     3000     $1500    5   2005-07-02-2006-07-01    G02000
MASSACHUSETTS STATE       NATICK      MA       02325-2511    (508) 697-1341
2005-07-02-2006-07-01     I           N
```

The Duplicate Student Borrower Report lists student borrowers for which COD has
accepted multiple Direct Subsidized and/or Unsubsidized common records. The list
indicates other schools that have submitted a common record for the same borrower
who may be attending your school. This report assists in identifying subsequent loan
origination records that may reject due to exceeding the annual loan limits. This
report does NOT relieve the school of its responsibility to monitor all loan
activity (including FFEL) for a student through the Financial Aid Transcript and
NSLDS processes.

# SSN/Name/Date of Birth Change Report

The SSN/Name/Date of Birth Change Report shows SSN, Name and Date of Birth changes that are initiated by any school for students attending a specific Reporting school for any 3 award years, and SSN changes that are initiated by Direct Loan Servicing. This report can be used to identify changes to award identifier information submitted by schools that may result in future rejected records which contain outdated information.

## *Business Rules:*

1. The SSN/Name/Date of Birth Change Report is automatically sent to the school's SAIG mailbox on a weekly basis, when a change is initiated.

2. The SSN/Name/Date of Birth Change Report is available via SAIG in the following formats:

   a. Comma-Delimited (message class SNDCCDOP)

   b. Pipe-Delimited (message class SNDCCDOP)

   Note: The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

   c. Preformatted Text file (message class SNDCPFOP)

   d. The default format is Preformatted Text file.

3. The SSN/Name/Date of Birth Change Report is available via the COD web site in the following formats:

   a. PDF

   b. Comma-Delimited (CSV)

   c. The SSN/Name/Date of Birth Change Report available on the COD web site is the report most recently generated by COD.

## *Example:*

* THIS DOCUMENT CONTAINS SENSITIVE INFORMATION PROTECTED BY THE PRIVACY ACT*

| | | |
|---|---|---|
| SCHOOL ID | 00100200 | OPE ID:   123456789 |
| SCHOOL NAME | TSYS TECH | |
| ADDRESS | 5500 CAMPANILE DRIVE | |
| | BLOCK 55  SAN DIEGO, CA  82812-1690 | |

| PERSON LAST NAME, FIRST NAME, MI | | | PERSON SSN | FIELD NAME |
|---|---|---|---|---|
| AWARD ID | | | USER | OLD VALUE |
| LOAN PERIOD | | | SCHOOL PHONE | NEW VALUE |
| SCHOOL ID | | | SCHOOL CITY, ST | DATE CHANGE ACCEPTED |
| SCHOOL NAME | | | SCHOOL ZIP CODE | |
| | | | | |
| BUTCH | JEFFERSON | T | 932-12-9558 | BIRTH DATE |
| 999929558DA200404002200 | | | BATCH | 1985-04-15 |
| 2006-07-01 - 2007-06-30 | | | 7066442544 | 1985-12-25 |
| 00219585 | | | COLUMBUS, GA | 9/20/2006 |
| GEORGIA COLLEGE | | | 92182-1690 | |
| | | | | |
| DAVIS | PAUL | T | 932-12-4689 | SSN |
| 999929558DA200404002200 | | | BATCH | 999-92-4689 |
| 2006-07-01 - 2007-06-30 | | | 7066442544 | 932-12-5142 |
| 00219585 | | | COLUMBUS, GA | 9/20/2006 |
| GEORGIA COLLEGE | | | 92182-1690 | |
| | | | | |
| SMITH | PAUL | T | 999-46-3169 | NAME CHANGE |
| 999929558DA200404002200 | | | BATCH | PAUL T SMITH |
| 2006-07-01 - 2007-06-30 | | | 7066442544 | JAMES T SMITH |
| 00324598 | | | ATLANTA, GA | 9/15/2006 |
| COLLINS COLLEGE | | | 31904-1236 | |

This report lists SSN/NAME/DOB changes for a person with awards from schools.  This report assists schools in identifying when demographic data changes for a person

# Direct Loan Rebuild File

An electronic rebuild file can be requested to rebuild a school's lost or corrupted Direct Loan Database or to recreate specific student records. This file is available only by request through the COD School Relations Center. It may be imported into Direct Loan Tools to rebuild an EDExpress database or into a school's vendor or mainframe system. For more information on the rebuild functionality in DL Tools, refer to Volume IV, Section 1 of this Technical Reference.

## *Business Rules:*

1. The Direct Loan Rebuild File is provided in a fixed-length file format (message class CODRBFOP)

2. The Rebuild File for award years 2005-2006 and forward can only be requested through the COD School Relations Center.

3. A Rebuild File can be requested by a school for a specific:

    a. Award Year (e.g. 2005-2006) – provides all the loan/disbursement information for the entire award year

    b. Borrower/Student -  provides loan(s)/disbursement(s) information for one particular borrower/student by Social Security Number

    c. Award ID (Loan ID)  - provides loan/disbursement information for a specific Award ID

    d. Date Range – provides loan(s)/disbursement(s) information within a range of dates for a particular award year.

    **Note:** The date range option selects awards accepted within the date range and provides all disbursement transactions, including disbursement adjustments, related to these loans.

## *Record Layout:*

| | | | | | | |
|---|---|---|---|---|---|---|
| **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** |
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 1 | 1 | Record Type<br><br>The type of record included in the file | O = Rebuild Origination Detail Record | Left |
| 2 | 2 | 22 | 21 | **Full Participants:**<br><br>Financial Award ID<br><br>Unique award identifier | Student's Social Security Number: 001010001–999999998<br><br>Loan Type: S = Subsidized<br><br>          U = Unsubsidized<br><br>          P = PLUS<br><br>Program Year:<br><br>        06 (for 05-06)<br><br>        05 (for 04-05)<br><br>        04 (for 03-04)<br><br>        03 (for 02–03)<br><br>School Code: X00000–X99999 where X = G or E<br><br>Financial Award Number/Loan Sequence Number: 001–999 | Left |
| 3 | 23 | 31 | 9 | Borrower's Social Security Number<br><br>The borrower's current Social Security Number | 001010001–999999998 | Right |
| 4 | 32 | 43 | 12 | Borrower's First Name<br><br>The borrower's first name | 0–9<br><br>Uppercase A–Z<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br>Left justified with an A-Z in the first position | Left |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 5 | 44 | 59 | 16 | Borrower's Last Name<br><br>The borrower's last name | 0-9<br><br>Uppercase A-Z<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br>If the last name is more than 16 bytes, the value will be truncated to 16 bytes | Left |
| 6 | 60 | 60 | 1 | Borrower's Middle Initial | Uppercase A-Z<br>Can be blank | Left |
| 7 | 61 | 95 | 35 | Borrower's Permanent Address<br><br>The first line of the borrower's permanent address | 0-9<br><br>Uppercase A-Z<br><br>, (Comma)<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br># (Number)<br><br>@ (At)<br><br>% (Percent or care of)<br><br>& (Ampersand)<br><br>/ (Slash)<br><br>Space(s)<br><br>If the address is more than 35 bytes, the value will be truncated to 35 bytes | Left |

Table title: **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System**

| | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 8 | 96 | 111 | 16 | Borrower's Permanent Address City<br><br>The city where the borrower permanently resides | 0-9<br><br>Uppercase A-Z<br><br>, (Comma)<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br># (Number)<br><br>@ (At)<br><br>% (Percent or care of)<br><br>& (Ampersand)<br><br>/ (Slash)<br><br>Space(s)<br><br>**I**f the city is more than 16 bytes, the value will be truncated to 16 bytes | Left |
| 9 | 112 | 113 | 2 | **Full Participants:**<br><br>Person's Permanent Address State/Province Code<br><br>The state or province where the person permanently resides | Uppercase A–Z<br><br>A valid two-letter postal code<br><br>See the State/Country/Jurisdiction Codes table Volume 8, Section 4<br><br>**I**f the state/province is 3 bytes, the value will be truncated to 2 bytes | Left |
| 10 | 114 | 122 | 9 | **Full Participants**:<br><br>Person's Permanent Zip Code<br><br>The Person's address Zip Code | 0–9<br><br>Space(s)<br><br>Last 4 digits can be blank<br><br>**I**f the postal code is more than 9 bytes, the value will be truncated to 9 bytes | Left |
| 11 | 123 | 132 | 10 | Borrower's Telephone Number<br><br>The borrower's home telephone number | 0–9<br><br>Can be blank<br><br>If the telephone number is more than 10 bytes, the value will be truncated to 10 bytes | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
| 12 | 133 | 152 | 20 | Borrower's Driver's License Number<br><br>The borrower's driver's license number | 0–9<br>Uppercase A–Z<br>Space(s)<br>- (Dash)<br>* (Asterisk)<br>Can be blank | Left |
| 13 | 153 | 154 | 2 | Borrower's Driver's License State<br><br>The borrower's driver's license state | Uppercase A–Z<br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 1<br>Can be blank<br>**I**f the Drivers License State is 3 bytes, the value will be truncated to 2 bytes | Left |
| 14 | 155 | 162 | 8 | Borrower's Date of Birth<br><br>The borrower's date of birth | Format is CCYYMMDD | Date |
| 15 | 163 | 163 | 1 | **Full Participant:**<br><br>Person's Citizenship Status Code<br><br>The person's/borrower's citizenship status | 1 = U.S. Citizen<br>2 = Eligible Non-Citizen<br>3 = Ineligible Non-Citizen<br>Can be blank for Subsidized/Unsubsidized | Right |
| 16 | 164 | 172 | 9 | **Full Participants:**<br><br>Not applicable | 0-9<br>Can be blank<br>**Full Participants:** always blank | Right |
| 17 | 173 | 173 | 1 | **Full Participants:**<br><br>Default/Overpay Code<br><br>The person/borrower is in default on a Title IV loan or owes a refund on a Title IV grant | **Phase-In Participants:**<br>N = No<br>Z = Overridden by School<br>**Full Participants:**<br>N = No<br>Z = Overridden by School<br>Y = Yes | Left |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 18 | 174 | 175 | 2 | **Full Participants:**<br><br>Student Level Code<br><br>Indicates the student's current college grade level in the program or college | Values for Program Year = 01<br><br>01 = 1st year undergraduate, never attended college<br><br>02 = 1st year undergraduate, attended college before<br><br>03 = 2nd year undergraduate/sophomore<br><br>04 = 3rd year undergraduate/junior<br><br>05 = 4th year undergraduate/senior<br><br>06 = 5th year/other undergraduate<br><br>07 = Continuing graduate/professional or beyond<br><br>Values for Program Year = 02, 03, 04 and 05:<br><br>00 = 1st year undergraduate, never attended college<br><br>01 = 1st year undergraduate, attended college before<br><br>02 = 2nd year undergraduate/sophomore<br><br>03 = 3rd year undergraduate/junior<br><br>04 = 4th year undergraduate/senior<br><br>05 = 5th year/other undergraduate<br><br>06 = 1st year graduate/professional<br><br>07 = Continuing graduate/professional or beyond | Right |

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| Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 19 | 176 | 180 | 5 | **Full Participant:** Financial Award Amount The total maximum amount for which the borrower is eligible | Numeric > = 0 **Full Participants,** pennies are truncated. Zero filled to the left of the dollar amount | Right |
| 20 | 181 | 188 | 8 | **Full Participant:** Financial Award Begin Date The date when classes begin for the specific period covered by the loan | Format is CCYYMMDD | Date |
| 21 | 189 | 196 | 8 | **Full Participant:** Financial Award End Date The date when classes end for the specific period covered by the loan | Format is CCYYMMDD | Date |
| 22 | 197 | 204 | 8 | 1st Disbursement Anticipated Date The anticipated disbursement date for the 1st disbursement | Format is CCYYMMDD **Full Participant:** Disbursement Date with a Release Indicator = false or true | Date |
| 23 | 205 | 209 | 5 | **Full Participant:** 1st Anticipated Disbursement Amount The anticipated gross amount for the 1st disbursement | Numeric > = 0 **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 24 | 210 | 214 | 5 | **Full Participant:**<br><br>1st Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 1st disbursement | Numeric > = 0<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 25 | 215 | 219 | 5 | 1st Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 1st disbursement | Numeric > = 0<br><br>Will be blank for 2000-2001<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 26 | 220 | 224 | 5 | 1st Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 1st disbursement | Numeric > = 0<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 27 | 225 | 232 | 8 | 2nd Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 2nd disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 28 | 233 | 237 | 5 | **Full Participant:**<br><br>2nd Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 2nd disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| | Start | End | Field | Field Name and | | Justify |
|---|---|---|---|---|---|---|
| Field # | Position | Position | Length | Description | Valid Field Content | |
| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 29 | 238 | 242 | 5 | **Full Participant:**<br><br>2nd Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 2nd disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 30 | 243 | 247 | 5 | 2nd Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 2nd disbursement | Numeric > = 0<br><br>Will be blank for 2000-2001<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 31 | 248 | 252 | 5 | 2nd Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 2nd disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 32 | 253 | 260 | 8 | 3rd Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 3rd disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 33 | 261 | 265 | 5 | **Full Participant:**<br><br>3rd Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 3rd disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
| 34 | 266 | 270 | 5 | **Full Participant:**<br><br>3rd Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 3rd disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 35 | 271 | 275 | 5 | 3rd Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 3rd disbursement | Numeric > = 0<br><br>Will be blank for 2000-2001<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 36 | 276 | 280 | 5 | 3rd Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 3rd disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 37 | 281 | 288 | 8 | 4th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 4th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 38 | 289 | 293 | 5 | **Full Participant:**<br><br>4th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 4th disbursement | Numeric > = 0<br><br>Can be blank<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 39 | 294 | 298 | 5 | 4th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 4th disbursement | Numeric  > = 0<br>Can be blank<br>**Full Participant:**<br>Pennies are truncated. Zero filled to the left of the dollar amount.<br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 40 | 299 | 303 | 5 | 4th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 4th disbursement | Numeric  > = 0<br>Will be blank for 2000-2001<br>**Full Participant:**<br>Pennies are truncated. Zero filled to the left of the dollar amount.<br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 41 | 304 | 308 | 5 | 4th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 4th disbursement | Numeric  > = 0<br>Can be blank<br>**Full Participant:**<br>Pennies are truncated. Zero filled to the left of the dollar amount.<br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 42 | 309 | 316 | 8 | 5th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 5th disbursement | Format is CCYYMMDD<br>Can be blank<br>Blank for PLUS<br>**Full Participant:**<br>Disbursement Date with a Release Indicator = false or true | Date |

| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 43 | 317 | 321 | 5 | **Full Participant:** 5th Anticipated Disbursement Amount The anticipated gross amount for the 5th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Amount with a Release Indicator = false or true | Right |
| 44 | 322 | 326 | 5 | **Full Participant:** 5th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 5th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 45 | 327 | 331 | 5 | 5th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 5th disbursement | Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Interest Rebate Amount with a Release Indicator = false or true | Right |
| 46 | 332 | 336 | 5 | 5th Disbursement Anticipated Net Amount The anticipated net amount for the 5th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Net Amount with a Release Indicator = false or true | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------------------|---------------------|---------|
| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
| 47 | 337 | 344 | 8 | 6th Disbursement Anticipated Date

The anticipated disbursement date for the 6th disbursement | Format is CCYYMMDD

Can be blank

Blank for PLUS

**Full Participant:**

Disbursement Date with a Release Indicator = false or true | Date |
| 48 | 345 | 349 | 5 | **Full Participant:**

6th Anticipated Disbursement Amount

The anticipated gross amount for the 6th disbursement | Numeric > = 0

Can be blank

Blank for PLUS

**Full Participant:**

Pennies are truncated. Zero filled to the left of the dollar amount.

Disbursement Amount with a Release Indicator = false or true | Right |
| 49 | 350 | 354 | 5 | **Full Participant:**

6th Disbursement Anticipated Loan Fee Amount

The anticipated loan fee amount for the 6th disbursement | Numeric > = 0

Can be blank

Blank for PLUS

**Full Participant:**

Pennies are truncated. Zero filled to the left of the dollar amount.

Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 50 | 355 | 359 | 5 | 6th Disbursement Anticipated Interest Rebate Amount

The anticipated interest rebate amount for the 6th disbursement | Numeric > = 0

Will be blank for 2000-2001

Blank for PLUS

**Full Participant:**

Pennies are truncated. Zero filled to the left of the dollar amount.

Interest Rebate Amount with a Release Indicator = false or true | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
| 51 | 360 | 364 | 5 | 6th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 6th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 52 | 365 | 372 | 8 | 7th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 7th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 53 | 373 | 377 | 5 | **Full Participant:**<br><br>7th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 7th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 54 | 378 | 382 | 5 | **Full Participant:**<br><br>7th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 7th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
| 55 | 383 | 387 | 5 | 7th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 7th disbursement | Numeric $>=0$<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 56 | 388 | 392 | 5 | 7th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 7th disbursement | Numeric $>=0$<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 57 | 393 | 400 | 8 | 8th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 8th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 58 | 401 | 405 | 5 | **Full Participant:**<br><br>8th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 8th disbursement | Numeric $>=0$<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 59 | 406 | 410 | 5 | **Full Participant:**<br><br>8th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 8th disbursement | Numeric $> = 0$<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 60 | 411 | 415 | 5 | 8th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 8th disbursement | Numeric $> = 0$<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 61 | 416 | 420 | 5 | 8th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 8th disbursement | Numeric $> = 0$<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 62 | 421 | 428 | 8 | 9th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 9th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |

| | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 63 | 429 | 433 | 5 | **Full Participant:** 9th Anticipated Disbursement Amount The anticipated gross amount for the 9th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Amount with a Release Indicator = false or true | Right |
| 64 | 434 | 438 | 5 | 9th Disbursement Anticipated Loan Fee Amount **Full Participant:** 9th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 9th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 65 | 439 | 443 | 5 | 9th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 9th disbursement | Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Interest Rebate Amount with a Release Indicator = false or true | Right |
| 66 | 444 | 448 | 5 | 9th Disbursement Anticipated Net Amount The anticipated net amount for the 9th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Net Amount with a Release Indicator = false or true | Right |

| | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 67 | 449 | 456 | 8 | 10th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 10th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 68 | 457 | 461 | 5 | **Full Participant:**<br><br>10th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 10th disbursement | Numeric $> = 0$<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 69 | 462 | 466 | 5 | **Full Participant:**<br><br>10th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 10th disbursement | Numeric $> = 0$<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 70 | 467 | 471 | 5 | 10th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 10th disbursement | Numeric $> = 0$<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 71 | 472 | 476 | 5 | 10th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 10th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 72 | 477 | 484 | 8 | 11th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 11th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 73 | 485 | 489 | 5 | **Full Participant:**<br><br>11th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 11th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 74 | 490 | 494 | 5 | **Full Participant:**<br><br>11th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 11th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |

| Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 75 | 495 | 499 | 5 | 11th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 11th disbursement | Numeric > = 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 76 | 500 | 504 | 5 | 11th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 11th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 77 | 505 | 512 | 8 | 12th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 12th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 78 | 513 | 517 | 5 | **Full Participant:**<br><br>12th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 12th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 79 | 518 | 522 | 5 | **Full Participant:** 12<sup>th</sup> Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 12th disbursement | Numeric $> = 0$ Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 80 | 523 | 527 | 5 | 12th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 12th disbursement | Numeric $> = 0$ Will be blank for 2000-2001 Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Interest Rebate Amount with a Release Indicator = false or true | Right |
| 81 | 528 | 532 | 5 | 12th Disbursement Anticipated Net Amount The anticipated net amount for the 12th disbursement | Numeric $> = 0$ Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Net Amount with a Release Indicator = false or true | Right |
| 82 | 533 | 540 | 8 | 13th Disbursement Anticipated Date The anticipated disbursement date for the 13th disbursement | Format is CCYYMMDD Can be blank Blank for PLUS **Full Participant:** Disbursement Date with a Release Indicator = false or true | Date |

| | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 83 | 541 | 545 | 5 | **Full Participant:** 13th Anticipated Disbursement Amount The anticipated gross amount for the 13th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Amount with a Release Indicator = false or true | Right |
| 84 | 546 | 550 | 5 | **Full Participant:** 13th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 13th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 85 | 551 | 555 | 5 | 13th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 13th disbursement | Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Interest Rebate Amount with a Release Indicator = false or true | Right |
| 86 | 556 | 560 | 5 | 13th Disbursement Anticipated Net Amount The anticipated net amount for the 13th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Net Amount with a Release Indicator = false or true | Right |

| | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 87 | 561 | 568 | 8 | 14th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 14th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 88 | 569 | 573 | 5 | **Full Participant:**<br><br>14th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 14th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 89 | 574 | 578 | 5 | **Full Participant:**<br><br>14th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 14th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 90 | 579 | 583 | 5 | 14th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 14th disbursement | Numeric  > = 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |

| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 91 | 584 | 588 | 5 | 14th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 14th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 92 | 589 | 596 | 8 | 15th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 15th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 93 | 597 | 601 | 5 | **Full Participant:**<br><br>15th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 15th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 94 | 602 | 606 | 5 | 15th Disbursement Anticipated Loan Fee Amount<br><br>**Full Participant:**<br><br>15th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 15th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |

| | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 95 | 607 | 611 | 5 | 15th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 15th disbursement | Numeric > = 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 96 | 612 | 616 | 5 | 15th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 15th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 97 | 617 | 624 | 8 | 16th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 16th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 98 | 625 | 629 | 5 | **Full Participant:**<br><br>16th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 16th disbursement | Numeric > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 99 | 630 | 634 | 5 | **Full Participant:**<br><br>16th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 16th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 100 | 635 | 639 | 5 | 16th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 16th disbursement | Numeric  > = 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 101 | 640 | 644 | 5 | 16th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 16th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 102 | 645 | 652 | 8 | 17th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 17th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 103 | 653 | 657 | 5 | **Full Participant:** 17th Anticipated Disbursement Amount The anticipated gross amount for the 17th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Amount with a Release Indicator = false or true | Right |
| 104 | 658 | 662 | 5 | **Full Participant:** 17th Disbursement Anticipated Loan Fee Amount The anticipated loan fee amount for the 17th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 105 | 663 | 667 | 5 | 17th Disbursement Anticipated Interest Rebate Amount The anticipated interest rebate amount for the 17th disbursement | Numeric > = 0 Will be blank for 2000-2001 Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Interest Rebate Amount with a Release Indicator = false or true | Right |
| 106 | 668 | 672 | 5 | 17th Disbursement Anticipated Net Amount The anticipated net amount for the 17th disbursement | Numeric > = 0 Can be blank Blank for PLUS **Full Participant:** Pennies are truncated. Zero filled to the left of the dollar amount. Disbursement Net Amount with a Release Indicator = false or true | Right |

| Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 107 | 673 | 680 | 8 | 18th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 18th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 108 | 681 | 685 | 5 | **Full Participant:**<br><br>18th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 18th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 109 | 686 | 690 | 5 | **Full Participant:**<br><br>18th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 18th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 110 | 691 | 695 | 5 | 18th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 18th disbursement | Numeric  > = 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 111 | 696 | 700 | 5 | 18th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 18th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 112 | 701 | 708 | 8 | 19th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 19th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 113 | 709 | 713 | 5 | **Full Participant:**<br><br>19th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 19th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |
| 114 | 714 | 718 | 5 | **Full Participant:**<br><br>19th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 19th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 115 | 719 | 723 | 5 | 19th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 19th disbursement | Numeric >= 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 116 | 724 | 728 | 5 | 19th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 19th disbursement | Numeric >= 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |
| 117 | 729 | 736 | 8 | 20th Disbursement Anticipated Date<br><br>The anticipated disbursement date for the 20th disbursement | Format is CCYYMMDD<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Disbursement Date with a Release Indicator = false or true | Date |
| 118 | 737 | 741 | 5 | **Full Participant:**<br><br>20th Anticipated Disbursement Amount<br><br>The anticipated gross amount for the 20th disbursement | Numeric >= 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 119 | 742 | 746 | 5 | **Full Participant:**<br><br>20th Disbursement Anticipated Loan Fee Amount<br><br>The anticipated loan fee amount for the 20th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Fee Amount with a Release Indicator = false or true | Right |
| 120 | 747 | 751 | 5 | 20th Disbursement Anticipated Interest Rebate Amount<br><br>The anticipated interest rebate amount for the 20th disbursement | Numeric  > = 0<br><br>Will be blank for 2000-2001<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Interest Rebate Amount with a Release Indicator = false or true | Right |
| 121 | 752 | 756 | 5 | 20th Disbursement Anticipated Net Amount<br><br>The anticipated net amount for the 20th disbursement | Numeric  > = 0<br><br>Can be blank<br><br>Blank for PLUS<br><br>**Full Participant:**<br><br>Pennies are truncated. Zero filled to the left of the dollar amount.<br><br>Disbursement Net Amount with a Release Indicator = false or true | Right |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 122 | 757 | 779 | 23 | **Full Participant:**<br><br>Document ID<br><br>The rebuild batch number generated by COD<br><br>This matches the batch ID in the Header Record | Batch Type = RB<br><br>Cycle Indicator = 6 (for 05-06)<br>     = 5 (for 04-05)<br>     = 4 (for 03-04)<br>     = 3 (for 02–03)<br>     = 2 (for 01–02)<br>     = 1 (for 00–01)<br><br>School Code = X00000–X99999 where X = G or E<br><br>Date Batch Created = CCYYMMDD<br><br>Time Batch Created = HHMMSS | Left |
| 123 | 780 | 780 | 1 | **Full Participant:**<br><br>Promissory Note Print Code | S = COD Prints (Send to Borrower)<br><br>R = COD Prints (Return to School)<br><br>O = On-site (EDExpress)<br><br>F = On-site (Custom System)<br><br>Z = COD Reprints and sends to borrower.<br><br>V = COD Reprints and sends to school<br><br>The following valid values and definitions are for Phase-In Participants Only:<br><br>O= Onsite (EDExpress) – for award years prior to 0304<br><br>F= Onsite (Custom System) | Left |
| 124 | 781 | 781 | 1 | **Full Participants:** Not applicable | **Full Participants:** Always Blank | Left |

| Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 125 | 782 | 786 | 5 | Origination Fee Percentage<br><br>The origination fee percentage used for this loan | Numeric > 0<br><br>03000 for 3 percent<br><br>04000 for 4 percent<br><br>There is an implied decimal between the 2nd and 3rd positions from the left | Left |
| 126 | 787 | 795 | 9 | Student's Social Security Number (PLUS)<br><br>Social Security Number of the student | 001010001–999999998<br><br>Blank for Subsidized/Unsubsidized | Right |
| 127 | 796 | 807 | 12 | Student's First Name (PLUS)<br><br>The student's first name | 0-9<br><br>Uppercase A-Z<br><br>' (Apostrophe)<br><br> - (Dash)<br><br>Left justified with alpha character in the first position<br><br>Blank for Subsidized/Unsubsidized | Left |
| 128 | 808 | 823 | 16 | Student's Last Name (PLUS)<br><br>The student's last name | 0-9<br><br>Uppercase A-Z<br><br>' (Apostrophe)<br><br> - (Dash)<br><br>Left justified with alpha character in the first position<br><br>Blank for Subsidized/Unsubsidized<br><br>**Full Participants**, if the last name is more than 16 bytes, the value will be truncated to 16 bytes. | Left |
| 129 | 824 | 824 | 1 | Student's Middle Initial (PLUS)<br><br>The student's middle initial | Uppercase A-Z<br><br>Blank for Subsidized/Unsubsidized | Left |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 130 | 825 | 825 | 1 | **Full Participants:** Student's Citizenship Status | 1 = U.S. Citizen<br>2 = Eligible Non-Citizen<br>3 = Ineligible Non-Citizen<br>Blank for Subsidized/Unsubsidized | Left |
| 131 | 826 | 834 | 9 | **Full Participants:** Not applicable | Always BLANK | Right |
| 132 | 835 | 842 | 8 | Student's Date of Birth (PLUS)<br>The student's date of birth | Format is CCYYMMDD<br>Blank for Subsidized/Unsubsidized | Date |
| 133 | 843 | 843 | 1 | **Full Participant:** Student's Default Overpay Code<br>The student is in default on a Title IV loan or owes a refund on a Title IV grant | **Full Participant:**<br>N = No<br>Z = Overridden by School<br>Y = Yes<br>Blank for Subsidized/Unsubsidized | Left |
| 134 | 844 | 849 | 6 | School Code<br>Direct Loan School Code | X00000–X99999 where X = G or E | Left |
| 135 | 850 | 854 | 5 | **Full Participants:** Not applicable | Always BLANK | Right |

| | | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | | Justify |
| 136 | 855 | 889 | 35 | Student's Local/Temporary Address<br><br>The first line of the student's local/temporary address<br><br>Student's local/temporary address is not required | 0-9<br><br>Uppercase A-Z<br><br>, (Comma)<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br># (Number)<br><br>@ (At)<br><br>% (Percent or care of)<br><br>& (Ampersand)<br><br>/ (Slash)<br><br>Space(s)<br><br>Can be blank<br><br>**I**f the temporary address is more 35 bytes, the value will be truncated to 35 bytes. | | Left |
| 137 | 890 | 905 | 16 | Student's Local/Temporary Address City<br>The student's local/temporary address city<br>Student's local/temporary address is not required | 0-9<br><br>Uppercase A-Z<br><br>, (Comma)<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br># (Number)<br><br>@ (At)<br><br>% (Percent or care of)<br><br>& (Ampersand)<br><br>/ (Slash)<br><br>Space(s)<br><br>Can be blank<br><br>**I**f the temporary city is more 16 bytes, the value will be truncated to 16 bytes. | | Left |

| | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 138 | 906 | 907 | 2 | **Full Participant:** Student's Temporary Address State/Province Code The state or province where the student temporarily resides | Uppercase A-Z A valid two-letter postal code See the State/Country/Jurisdiction Codes table in this section Can be Blank **I**f the state/province is 3 bytes, the value will be truncated to 2 bytes. | Left |
| 139 | 908 | 916 | 9 | **Full Participants:** Student's Temporary Postal Code The student's temporary postal code | 0-9 Space(s) Last 4 digits can be blank Can be blank **I**f the postal code is more than 9 bytes, the value will be truncated to 9 bytes. | Left |
| 140 | 917 | 917 | 1 | Dependency Status The dependency status of the student | I = Independent D = Dependent **Full Participants,** this is the dependency status on file for this loan as submitted by the school or if not submitted by the school. The CPS status as provided by CPS | Left |
| 141 | 918 | 918 | 1 | **Full Participant:** Electronic MPN Indicator Indicates whether the MPN is electronic or paper | **Full Participant:** Y = Electronic MPN Blank = Paper MPN Can be blank Blank for PLUS loans 0203 and prior. | Left |

| Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 142 | 919 | 920 | 2 | **Full Participant:** CPS Transaction Number This data element is only for Full Participants and denotes the transaction number submitted by the school from an eligible ISIR used to calculate this loan | **Full Participant:** Numeric 01-99 | Left |
| 143 | 921 | 925 | 5 | **0304 and forward:** Endorser Amount (PLUS) Total amount of a loan for which the endorser has agreed to cosign | Numeric>=0 for PLUS loans for program years and forward Can be blank Blank for subsidized and unsubsidized **Full Participants,** pennies are truncated. Zero filled to the left of the dollar amount. | Right |
| 144 | 926 | 958 | 33 | Filler | For ED Use Only | Left |
| 145 | 959 | 966 | 8 | Loan Origination Date The date the loan record was originated by the school | Format is CCYYMMDD | Date |
| 146 | 967 | 974 | 8 | Academic Year Start Date The date the student's academic year starts at the school | Format is CCYYMMDD | Date |
| 147 | 975 | 982 | 8 | Academic Year End Date The date the student's academic year ends at the school | Format is CCYYMMDD | Date |

| | Start | End | Field | Field Name and | | |
|---|---|---|---|---|---|---|
| **Field #** | **Position** | **Position** | **Length** | **Description** | **Valid Field Content** | **Justify** |
| 148 | 983 | 983 | 1 | **Full Participant:** HPPA Indicator Indicates if the student in a Health Profession Program is eligible for an additional unsubsidized loan amount | Y = Yes Can be blank Unsubsidized only; always blank for subsidized and PLUS | Left |
| 149 | 984 | 984 | 1 | **Full Participant:** Disclosure Statement Print Code Indicates whether the school or COD will print the Disclosure Statement The party (school or COD) who is responsible for mailing the Disclosure Statement is also responsible for printing and mailing the Plain Language Disclosure | **Full Participant:** Y = COD prints and sends to Borrower R =COD reprints S= School prints Blank = School prints Blank for PLUS loans Program Year 03 and prior | Left |

Table title: **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System**

| | | | | Rebuild Origination Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 150 | 985 | 1034 | 50 | Student's E-mail Address<br>The student's e-mail address | Alphanumeric<br>Upper and Lower Cases<br>'  (Apostrophe)<br>-  (Dash)<br>_  (Underscore)<br>#  (Number)<br>@  (At)<br>%  (Percent or in care of)<br>&  (Ampersand)<br>/ (Slash)<br>, (Comma)<br>Space(s)<br>Can be blank<br>**I**f the email address on file is greater than 50 bytes, the value will be truncated to 50 bytes.<br>Any valid keyboard character including underscore; but not the pipe symbol or space. | Left |
| 151 | 1035 | 1035 | 1 | **Full Participant:**<br>PLUS Credit Decision<br>The credit decision at COD for this loan | A = Accepted<br>D = Denied<br>P = Pending<br>Blank for Subsidized/Unsubsidized | Left |
| 152 | 1036 | 1036 | 1 | For PLUS awards 0203 and prior, the status of the PLUS Promissory Note at COD<br>**0304 and forward, all schools:**<br>Not applicable; blank | Blank for PLUS loans Program Year 04 and forward.<br>Always BLANK | Left |
| 153 | 1037 | 1037 | 1 | **Full Participant:**<br>MPN Status Code<br>The status of the MPN on file at COD<br>**0203 and Prior, all schools:**<br>Not applicable; blank | **Full Participant:**<br>A=Accepted<br>R= Rejected MPN or MPN not on file at COD<br>X=Pending<br>Blank for PLUS loans program year 0203 and prior. | Left |

| | | | | **Rebuild Origination Detail Record—Import from Common Origination and Disbursement System** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 154 | 1038 | 1038 | 1 | **Full Participant:** MPN Link Indicator The Master Promissory Note indicator is used to indicate whether or not the loan has been linked to an MPN at COD (For 2004-2005 award year and prior.) | Y = Loan has been linked to an MPN at COD N = Loan is not linked to an MPN on file at COD For Sub/Unsub loans For PLUS loans Program Year 04 and forward | Left |
| 155 | 1039 | 1059 | 21 | Master Promissory Note Identification The Master Promissory Note (MPN) Identifier printed on the Master Promissory Note linked to this loan | Student's Social Security Number: 001010001–999999998 MPN Indicator: M, S, U or N(PLUS) Program Year: 00–06 School Code: X00000–X99999 where X = G or E Loan Sequence Number: 001–999 Can be blank For 2002-2003 PLUS Loans will be blank | |
| | | **Total Bytes** | **1059** | | | |

| | | | | Rebuild Disbursement Detail Record—Import from Common Origination and Disbursement System | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 1 | 1 | Record Type<br><br>The type of record included in the file | D = Rebuild Disbursement Detail Record | Left |
| 2 | 2 | 22 | 21 | **Full Participant:**<br><br>Financial Award ID<br><br>Unique award identifier | Student's Social Security Number: 001010001–999999998<br><br>Loan Type:  S = Subsidized<br>            U = Unsubsidized<br>            P = PLUS<br><br>Program Year:  06 (for 05-06)<br>               05 (for 04-05)<br>               04 (for 03-04)<br>               03 (for 02–03)<br>               02 (for 01–02)<br>               01 (for 00–01)<br><br>School Code:  X00000–X99999 where X = G or E<br><br>Loan Sequence Number:  001–999 | Left |
| 3 | 23 | 24 | 2 | Disbursement Number<br><br>The disbursement number for the current disbursement transaction | 01–04 for PLUS<br><br>01–20 for Subsidized/Unsubsidized<br><br>**Full Participants,** disbursement number 1 to 9 is zero filled to the left and is returned as 01 to 09 | Right |
| 4 | 25 | 25 | 1 | **Full Participant:**<br><br>Not applicable; blank | **Full Participant:**<br><br>Always BLANK | Left |
| 5 | 26 | 33 | 8 | **Full Participant:**<br><br>Disbursement Date<br><br>The date the disbursement (disbursement sequence number 01) was credited to school's account at the school or paid to the student | Format is CCYYMMDD | Date |
| 6 | 34 | 35 | 2 | Disbursement Sequence | 01–99 | Right |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| | | | | Number<br><br>The sequence number that determines the order in which this disbursement activity transaction is processed for a specific disbursement | 01-65 available for use by schools<br><br>66-99 reserved for system-generated disbursements and/or adjustments<br><br>Disbursement sequence numbers 1 to 9 are zero-filled to the left and are returned as 01 to 09<br><br>Disbursement sequence numbers are in order by chronology. | |
| 7 | 36 | 40 | 5 | **Full Participants:**<br><br>Disbursement Amount<br><br>The actual gross amount (in dollars) of the disbursement | **Full Participants:**<br><br>Numeric > 0 or = 0<br><br>Disbursement Activity field is blank for Full Participants. However, Disbursement Adjustments that are either date changes only and Disbursement Adjustments that only change the sequence number = all zeros.<br><br>Pennies are truncated. Zero filled to the left of the dollar amount. | Right |
| 8 | 41 | 45 | 5 | **Full Participant:**<br><br>Disbursement Fee Amount<br><br>The actual loan fee (in dollars) associated with the disbursement | **Full Participants:**<br><br>Numeric > 0 or = 0<br><br>Disbursement Activity field is blank for Full Participants. However, Disbursement Adjustments that are either date changes only (Q for Phase-In) and Disbursement Adjustments that only change the sequence number = all zeros.<br><br>Pennies are truncated. Zero filled to the left of the dollar amount. | Right |

Table title: **Rebuild Disbursement Detail Record—Import from Common Origination and Disbursement System**

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 9 | 46 | 50 | 5 | **Full Participant:**<br><br>Interest Rebate Amount<br><br>The actual interest rebate amount for the disbursement | **Full Participant:**<br><br>Numeric > 0  or = 0<br><br>Disbursement Activity field is blank for Full Participants. However, Disbursement Adjustments that are either date changes only (Q for Phase-In) and Disbursement Adjustments that only change the sequence number = all zeros.<br><br>Pennies are truncated.  Zero filled to the left of the dollar amount. | Right |
| 10 | 51 | 55 | 5 | **Full Participant:**<br><br>Disbursement Net Amount<br><br>The actual net amount (in dollars) of the disbursement | **Full Participant:**<br><br>Numeric > 0  or = 0<br><br>Disbursement Activity field is blank for Full Participants. However, Disbursement Adjustments that are either date changes only (Q for Phase-In) and Disbursement Adjustments that only change the sequence number = all zeros.<br><br>Pennies are truncated.  Zero filled to the left of the dollar amount. | Right |
| 11 | 56 | 61 | 6 | **Full Participant:**<br><br>Not applicable; all zeros | **Full Participant:**<br><br>Always all zeros | Right |
| 12 | 62 | 84 | 23 | **Full Participants:**<br>Document ID<br>The Rebuild Batch Number generated by COD<br>This matched the Batch ID in the Header | Batch Type = RB<br>Cycle Indicator  = 6 (for 05-06)<br>     = 5 (for 04-05)<br>     = 4 (for 03-04)<br>     = 3 (for 02–03)<br>     = 2 (for 01–02)<br>     = 1 (for 00–01)<br>School Code = X00000–X99999 where X = G or E<br>Date Batch Created = CCYYMMDD<br>Time Batch Created = HHMMSS | Left |

The table title: **Rebuild Disbursement Detail Record—Import from Common Origination and Disbursement System**

| | **Rebuild Disbursement Detail Record—Import from Common Origination and Disbursement System** | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 13 | 85 | 90 | 6 | School Code<br><br>Direct Loan School Code<br><br>Also identifies school originating loan record | X00000–X99999 where X = G or E | Left |
| 14 | 91 | 91 | 1 | **Full Participant:**<br><br>First Disbursement Flag<br><br>Identifies the disbursement with the earliest disbursement date. | **Full Participant:**<br><br>Y = First Disbursement<br><br>Can be blank | Left |
| 15 | 92 | 96 | 5 | COD's Total Net Booked Loan Amount for the First Disbursement<br><br>Total net disbursement amount of the first disbursement accepted and booked by COD for this loan | Numeric > = 0<br><br>Disbursement Activity Q = Blank<br><br>Disbursement Adjustments that only change the sequence number = Blank<br><br>Unbooked Loans = All zeros<br><br>**Note**: If the 1st Disbursement is adjusted the amount becomes the Total Net Booked Loan Amount for the 1st Disbursement.<br><br>**Full Participants:**<br><br>Pennies are truncated. Zero filled to left of the dollar amount | Right |
| 16 | 97 | 104 | 8 | **Full Participants:**<br><br>Booked Loan Date<br><br>The date the loan booked on COD | Format is CCYYMMDD<br><br>Disbursement Activity Q = Blank<br><br>Can be blank.<br><br>Unbooked loans = Blank. | Date |
| 17 | 105 | 112 | 8 | **Full Participants:**<br><br>Not applicable; blank | **Full Participants:**<br><br>Always blank | Date |
| 18 | 113 | 113 | 1 | **Full Participants:**<br><br>Disbursement Release Indicator<br><br>Indicates if a disbursement is an actual disbursement used to substantiate cash that has been drawn down or may lead to a change in the CFL | **Full Participants:**<br><br>Y= true<br><br>N= false<br><br>Or blank | Left |

| | | | | **Rebuild Disbursement Detail Record—Import from Common Origination and Disbursement System** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 19 | 114 | 115 | 2 | **Full Participants:** Previous Disbursement Sequence Number  Previous Disbursement Sequence Number processed by COD prior to the processing of this disbursement transaction | **Full Participants:** 01-90  Can be blank  Previous disbursement sequence number 1 to 9 is zero filled to the left and is returned as 01 to 09  Previous disbursement sequence number is blank when disbursement sequence number is 01 | Left |
| 20 | 116 | 1059 | 944 | Filler | For ED Use Only | Left |
| | | **Total Bytes** | **1059** | | | |

# Entrance Counseling File/Report

Schools may request an Entrance Counseling File or Report to identify students who have completed entrance counseling.   Starting in 2004-2005, this request is made on the Direct Loan Servicing web site.

## *Business Rules:*

1. Borrower's Entrance Counseling results from the Direct Loan Servicing web site are available in an electronic file format.

2. Schools can choose to receive this optional report daily, weekly, or monthly.  The default frequency option is monthly.

3. Schools can choose from the following file formats:

    a. Comma-Delimited (message class DECC06OP)

    b. Fixed-length with Header and Trailer (message class DECF06OP)

    c. Pre-formatted report (message class DECP06OP)

4. The default file format is fixed-length file.

## *Record Layout:*

| Entrance Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 9 | 9 | Borrower's Social Security Number<br><br>The borrower's current Social Security Number | 001010001–999999998 | Right |
| 2 | 10 | 17 | 8 | Borrower's Date of Birth<br><br>The borrower's date of birth | Format is CCYYMMDD | Date |

| | | | | **Entrance Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 3 | 18 | 33 | 16 | Borrower's Last Name  The borrower's last name | 0–9  Uppercase A–Z  . (Period)  ' (Apostrophe)  - (Dash)  Left justified with an A–Z in the first position | Left |
| 4 | 34 | 45 | 12 | Borrower's First Name  The borrower's first name | 0–9  Uppercase A–Z  . (Period)  ' (Apostrophe)  - (Dash)  Left justified with an A-Z in the first position | Left |
| 5 | 46 | 46 | 1 | Borrower's Middle Initial | Uppercase A–Z  Can be blank | Left |
| 6 | 47 | 54 | 8 | Completion Date  Date that Entrance Counseling was completed. | Format is CCYYMMDD | Date |
| 7 | 55 | 60 | 6 | Completion Time  Time that Entrance Counseling was completed. | 000000–235959  Format is HHMMSS  HH = 00–23  MM = 00–59  SS = 00–59 | Right |
| 8 | 61 | 61 | 1 | Rights and Responsibilities Acknowledgement  Indicator for whether rights and responsibilities have been acknowledged by the borrower. | Y = Yes  N = No | Left |
| 9 | 62 | 80 | 19 | Filler | For ED Use Only | Left |
| | | **Total Bytes** | **80** | | | |

# Exit Counseling File/Report

Schools may request an Exit Counseling File or Report to identify students who have completed exit counseling on the Direct Loan Servicing web site.

## Business Rules:

1. Borrower's Exit Counseling results from the Direct Loan Servicing web site are available in an electronic file or downloadable format.

2. Schools can choose to receive this optional report daily, weekly, or monthly. The default frequency option is monthly.

3. Schools can choose from the following file formats:

   a. ASCII-delimited (message class DLCM06OP)

   b. Fixed-length with Header and Trailer (message class DLFF06OP)

   c. Pre-formatted report (message class DLFM06OP)

## Record Layout:

| Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 1 | 1 | 9 | 9 | Borrower's Social Security Number<br><br>The borrower's current Social Security Number | 001010001–999999998 | Right |
| 2 | 10 | 17 | 8 | Borrower's Date of Birth<br><br>The borrower's date of birth | Format is CCYYMMDD | Date |
| 3 | 18 | 33 | 16 | Borrower's Last Name<br><br>The borrower's last name | 0–9<br><br>Uppercase A–Z<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br>Left justified with an A–Z in the first position | Left |

| Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 4 | 34 | 45 | 12 | Borrower's First Name<br><br>The borrower's first name | 0–9<br><br>Uppercase A–Z<br><br>. (Period)<br><br>' (Apostrophe)<br><br>- (Dash)<br><br>Left justified with an A-Z in the first position | Left |
| 5 | 46 | 46 | 1 | Borrower's Middle Initial | Uppercase A–Z<br><br>Can be blank | Left |
| 6 | 47 | 54 | 8 | Exit Counseling Completion Date | Format is CCYYMMDD | Date |
| 7 | 55 | 62 | 8 | Exit Counseling Completion Time | Format is HHMMSSNN<br>HH = 00–23<br>MM = 00–59<br>SS = 00–59<br>NN = 00–99 | Time |
| 8 | 63 | 65 | 3 | Borrower's Acknowledgement of Rights and Responsibilities<br><br>Indicator for whether rights and responsibilities have been acknowledged by the borrower. | Yes or No | Left |
| 9 | 66 | 90 | 25 | Borrower's Current Street Address Line 1 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |

| | | | | Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 10 | 91 | 115 | 25 | Borrower's Current Street Address Line 2 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 11 | 116 | 131 | 16 | Borrower's Current Address City | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 12 | 132 | 133 | 2 | Borrower's Current Address State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 1 | Left |
| 13 | 134 | 142 | 9 | Borrower's Current Address Zip Code | 0-9<br>Spaces<br>Last 4 digits may be blank | Left |
| 14 | 143 | 152 | 10 | Borrower's Current Home Telephone Number | 0-9<br>May be blank | Left |
| 15 | 153 | 154 | 2 | Borrower's Driver's License State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 4<br>May also be blank | Left |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---------|----------------|--------------|--------------|----------------------------|---------------------|---------|
| 16 | 155 | 174 | 20 | Borrower's Driver's License Number | 0-9<br>Uppercase A-Z<br>-(Dash)<br>*(Asterisk)<br>May be blank | Left |
| 17 | 175 | 199 | 25 | Employer's Name | 0-9<br>Uppercase A-Z<br>.(Period)<br>-(Dash)<br>*(Asterisk)<br>May be blank | Left |
| 18 | 200 | 224 | 25 | Employer's Street Address Line 1 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br>#(Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 19 | 225 | 249 | 25 | Employer's Street Address Line 2 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 20 | 250 | 265 | 16 | Employer's City | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |

**Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center**

| Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 21 | 266 | 267 | 2 | Employer's State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 4 | Left |
| 22 | 268 | 276 | 9 | Employer's Zip Code | 0-9<br>Spaces<br>Last 4 digits may be blank | Left |
| 23 | 277 | 286 | 10 | Employer's Telephone Number | 0-9<br>May be blank | Left |
| 24 | 287 | 311 | 25 | Reference Name-1 | Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br>Left justified with an A-Z in the first position | Left |
| 25 | 312 | 336 | 25 | Reference 1 - Street Address Line 1 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 26 | 337 | 361 | 25 | Reference 1- Street Address Line 2 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |

| Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 27 | 362 | 377 | 16 | Reference 1- City | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 28 | 378 | 379 | 2 | Reference 1-State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 4 | Left |
| 29 | 380 | 388 | 9 | Reference 1- Zip Code | 0-9<br>Spaces<br>Last 4 digits may be blank | Left |
| 30 | 389 | 398 | 10 | Reference 1- Telephone Number | 0-9<br>May be blank | Left |
| 31 | 399 | 423 | 25 | Reference Name-2 | Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br>Left justified with an A-Z in the first position | Left |
| 32 | 424 | 448 | 25 | Reference 2- Street Address Line 1 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |

| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 33 | 449 | 473 | 25 | Reference 2- Street Address Line 2 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 34 | 474 | 489 | 16 | Reference 2- City | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 35 | 490 | 491 | 2 | Reference 2-State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 4 | Left |
| 36 | 492 | 500 | 9 | Reference 2- Zip Code | 0-9<br>Spaces<br>Last 4 digits may be blank | Left |
| 37 | 501 | 510 | 10 | Reference 2- Telephone Number | 0-9<br>May be blank | Left |
| 38 | 511 | 535 | 25 | Next of Kin- Name | Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br>Left justified with an A-Z in the first position | Left |

Caption: **Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center**

| Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name and Description | Valid Field Content | Justify |
| 39 | 536 | 560 | 25 | Next Of Kin- Street Address Line 1 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 40 | 561 | 585 | 25 | Next Of Kin- Street Address Line 2 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 41 | 586 | 601 | 16 | Next of Kin- City | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 42 | 602 | 603 | 2 | Next of Kin- State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 4 | Left |
| 43 | 604 | 612 | 9 | Next of Kin- Zip Code | 0-9<br>Spaces<br>Last 4 digits may be blank | Left |
| 44 | 613 | 622 | 10 | Next of Kin- Telephone Number | 0-9<br>May be blank | Left |

| | | | | Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 45 | 623 | 647 | 25 | Borrower's Permanent Street Address Line 1 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 46 | 648 | 672 | 25 | Borrower's Permanent Street Address Line 2 | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># (Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 47 | 673 | 688 | 16 | Borrower's Permanent Address City | 0-9<br>Uppercase A-Z<br>. (Period)<br>' (Apostrophe)<br>- (Dash)<br># Number)<br>@ (At)<br>% (Percent or care of)<br>& (Ampersand)<br>/ (Slash)<br>Spaces | Left |
| 48 | 689 | 690 | 2 | Borrower's Permanent Address State Code | Uppercase A–Z<br><br>A valid two-letter postal code<br>See the State/Country/Jurisdiction Codes table in Section 4 | Left |
| 49 | 691 | 699 | 9 | Borrower's Permanent Zip Code | 0-9<br>Spaces<br>Last 4 digits may be blank | Left |
| 50 | 700 | 709 | 10 | Borrower's Permanent Telephone Number | 0-9<br>May be blank | Left |

| Exit Counseling Results Report (Fixed-Length)—Import from Direct Loan Servicing Center | | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name and Description** | **Valid Field Content** | **Justify** |
| 51 | 710 | 710 | 1 | Borrower's Rights and Responsibilities Media Type | P = Paper<br>E = Electronic | Left |
| | **Total Bytes** | **710** | | | | |

# Delinquent Borrower Report

The Delinquent Borrower Report indicates delinquent borrowers who are at least 31 days delinquent in making their loan payments.

## Business Rules:

1. The Delinquent Borrower Report is available in the following file formats:

    a. Data format (message class DQBD06OP)

    b. Pre-formatted report (message class ED0406OP)

2. The report is printed in portrait and lists four borrowers on a page.

## Record Layout:

| | | | | Delinquent Borrower Detail Record (Data Format) | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| 1 | 1 | 6 | 6 | Direct Loan School Code | A/N | Gnnnnn or Ennnnn |
| 2 | 7 | 10 | 4 | Record Type | A/N | DETL=Detail |
| 3 | 11 | 18 | 8 | As of Date | N | MMDDCCYY |
| 4 | 19 | 27 | 9 | Borrower SSN | N | |
| 5 | 28 | 35 | 8 | Borrower Date of Birth | N | MMDDCCYY |
| 6 | 36 | 65 | 30 | Borrowers Last Name | A/N | |
| 7 | 66 | 95 | 30 | Borrowers First Name | A/N | |
| 8 | 96 | 96 | 1 | Borrowers Middle Initial | A/N | |
| 9 | 97 | 107 | 11 | Past Due Amount | N | Includes Pennies |
| 10 | 108 | 111 | 4 | Days Delinquent | N | |
| 11 | 112 | 119 | 8 | Delinquent Date | N | MMDDCCYY |
| 12 | 120 | 130 | 11 | Loan Amount | N | Includes Pennies |
| 13 | 131 | 141 | 11 | Monthly Payment Amount | N | Includes Pennies |
| 14 | 142 | 149 | 8 | Academic Completion Date | N | MMDDCCYY |
| 15 | 150 | 179 | 30 | Address Line 1 | A/N | |
| 16 | 180 | 209 | 30 | Address Line 2 | A/N | |
| 17 | 210 | 234 | 25 | City | A/N | |
| 18 | 235 | 236 | 2 | State Abbreviation | A | |
| 19 | 237 | 250 | 14 | Zip Code | A/N | |
| 20 | 251 | 275 | 25 | Country | A/N | |
| 21 | 276 | 276 | 1 | Address Condition | A | G=Good |

| | | | | **Delinquent Borrower Detail Record (Data Format)** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| | | | | | | R=Returned B=Bad |
| 22 | 277 | 286 | 10 | Borrower's Residence Phone | A/N | |
| 23 | 287 | 296 | 10 | Borrower's Business Phone | A/N | |
| 24 | 297 | 304 | 8 | Grace End Date | N | MMDDCCYY |
| 25 | 305 | 314 | 10 | Borrower Status | A | Delinquent Defaulted |
| 26 | 315 | 316 | 2 | Repayment Option | A | FF = Fixed Payment FE = Fixed Payment Extended Term GR = Graduated Payment IC = Income Contingent NR = Not in Repayment SP = Special Plan SF = Alternate Plan Fixed Payment SG = Alternate Plan Graduated SN = Alternate Plan Fixed Term ST = Alternate Plan, Negative Amortization |
| 27 | 317 | 320 | 4 | Location Code | N | 0101 |
| 28 | 321 | 350 | 30 | Location Name | A/N | DLSC – Utica |
| 29 | 351 | 360 | 10 | Location Phone Number | N | 8008480979 |
| 30 | 361 | 486 | 126 | Filler | A/N | |
| | | **Total Bytes** | **486** | | | |

| | | | | **Privacy Act Warning Record** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| 1 | 1 | 6 | 6 | Direct Loan School Code | A/N | Gnnnnn or Ennnnn |
| 2 | 7 | 10 | 4 | Record Type | A/N | PRVC = Privacy Act |
| 3 | 11 | 18 | 8 | As of Date | N | MMDDCCYY |

**Privacy Act Warning Record**

| Field # | Start Position | End Position | Length | Field Name | Field Type | Valid Field Content |
|---------|---------------|--------------|--------|------------|------------|---------------------|
| 4 | 19 | 108 | 90 | Privacy Act Warning | A/N | The information included in these transactions is protected under the Privacy Act of 1974 |
| 5 | 109 | 486 | 378 | Filler | A/N | |
| | | **Total Bytes** | **486** | | | |

| Field # | Start Position | End Position | Length | Field Name | Field Type | Valid Field Content |
|---------|---------------|--------------|--------|------------|------------|---------------------|
| 1 | 1 | 6 | 6 | Direct Loan School Code | A/N | Gnnnnn or Ennnnn |
| 2 | 7 | 10 | 4 | Record Type | A/N | PRVC = Privacy Act |
| 3 | 11 | 18 | 8 | As of Date | N | MMDDCCYY |
| 4 | 19 | 22 | 4 | Non Reporting Location ID | N | 0101 |
| 5 | 23 | 52 | 30 | Non Reporting Location Name | A/N | DLSC – Utica |
| 6 | 53 | 62 | 10 | Borrower Services Phone Number | A/N | 8008480979 |
| 7 | 63 | 486 | 424 | Filler | A/N | |
| | | **Total Bytes** | **486** | | | |

**Stafford Summary Record**

| Field # | Start Position | End Position | Length | Field Name | Field Type | Valid Field Content |
|---------|---------------|--------------|--------|------------|------------|---------------------|
| 1 | 1 | 6 | 6 | Direct Loan School Code | A/N | Gnnnnn or Ennnnn |
| 2 | 7 | 10 | 4 | Record Type | A/N | STTL = School Total |
| 3 | 11 | 18 | 8 | As of Date | N | MMDDCCYY |
| 4 | 19 | 27 | 9 | Stafford Borrowers count 31-60 days delinquent | N | |
| 5 | 28 | 40 | 13 | Stafford Amount Past Due 31-60 days delinquent | N | Includes Pennies |
| 6 | 41 | 54 | 14 | Stafford Original Loan Amount 31-60 days delinquent | N | Includes Pennies |
| 7 | 55 | 63 | 9 | Stafford Borrowers count 61-90 days delinquent | N | |
| 8 | 64 | 76 | 13 | Stafford Amount Past Due 61-90 days delinquent | N | Includes Pennies |

| | | | | Stafford Summary Record | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| 9 | 77 | 90 | 14 | Stafford Original Loan Amount 61-90 days delinquent | N | Includes Pennies |
| 10 | 91 | 99 | 9 | Stafford Borrowers count 91-120 days delinquent | N | |
| 11 | 100 | 112 | 13 | Stafford Amount Past Due 91-120 days delinquent | N | Includes Pennies |
| 12 | 113 | 126 | 14 | Stafford Original Loan Amount 91-120 days delinquent | N | Includes Pennies |
| 13 | 127 | 135 | 9 | Stafford Borrowers count 121-150 days delinquent | N | |
| 14 | 136 | 148 | 13 | Stafford Amount Past Due 121-150 days delinquent | N | Includes Pennies |
| 15 | 149 | 162 | 14 | Stafford Original Loan Amount 121-150 days delinquent | N | Includes Pennies |
| 16 | 163 | 171 | 9 | Stafford Borrowers Count 151-180 days delinquent | N | |
| 17 | 172 | 184 | 13 | Stafford Amount Past Due 151-180 days delinquent | N | Includes Pennies |
| 18 | 185 | 198 | 14 | Stafford Original Loan Amount 151-180 delinquent | N | Includes Pennies |
| 19 | 199 | 207 | 9 | Stafford Borrowers count 181-210 days delinquent | N | |
| 20 | 208 | 220 | 13 | Stafford Amount Past Due 181-210 days delinquent | N | Includes Pennies |
| 21 | 221 | 234 | 14 | Stafford Original Loan Amount 181-210 days delinquent | N | Includes Pennies |
| 22 | 235 | 243 | 9 | Stafford Borrowers Count 211-240 days delinquent | N | |
| 23 | 244 | 256 | 13 | Stafford Amount Past Due 211-240 days delinquent | N | Includes Pennies |
| 24 | 257 | 270 | 14 | Stafford Original Loan Amount 211-240 days delinquent | N | Includes Pennies |
| 25 | 271 | 279 | 9 | Stafford Borrowers Count 241-270 days delinquent | N | |
| 26 | 280 | 292 | 13 | Stafford Amount Past Due 241-270 days delinquent | N | Includes Pennies |
| 27 | 293 | 306 | 14 | Stafford Original Loan Amount 241-270 days delinquent | N | Includes Pennies |

| Field # | Start Position | End Position | Length | Field Name | Field Type | Valid Field Content |
|---------|----------------|--------------|--------|------------|------------|---------------------|
| 28 | 307 | 315 | 9 | Stafford Borrowers Count 271-360 days delinquent | N | |
| 29 | 316 | 328 | 13 | Stafford Amount Past Due 271-360 days delinquent | N | Includes Pennies |
| 30 | 329 | 342 | 14 | Stafford Original Loan Amount 271-360 days delinquent | N | Includes Pennies |
| 31 | 343 | 351 | 9 | Stafford Borrowers Count Monthly Total | N | |
| 32 | 352 | 364 | 13 | Stafford Borrowers Past Due Amount Monthly Total | N | Includes Pennies |
| 33 | 365 | 378 | 14 | Stafford Borrowers Original Loan Amount Monthly Total | N | Includes Pennies |
| 34 | 379 | 387 | 9 | Stafford Borrowers Count Defaulted this month | N | |
| 35 | 388 | 400 | 13 | Zeroes | N | |
| 36 | 401 | 414 | 14 | Zeroes | N | |
| 37 | 415 | 423 | 9 | Stafford Borrowers Count Defaulted Calendar YTD | | |
| 38 | 424 | 436 | 13 | Zeroes | N | |
| 39 | 437 | 450 | 14 | Zeroes | N | |
| 40 | 451 | 486 | 36 | Filler | N | |
| | | **Total Bytes** | **486** | | | |

**In-School Consolidation Summary Record**

| Field # | Start Position | End Position | Length | Field Name | Field Type | Valid Field Content |
|---------|----------------|--------------|--------|------------|------------|---------------------|
| 1 | 1 | 6 | 6 | Direct Loan School Code | A/N | Gnnnnn or Ennnnn |
| 2 | 7 | 10 | 4 | Record Type | A/N | CTTL = School In-School Total |
| 3 | 11 | 18 | 8 | As of Date | N | MMDDCCYY |
| 4 | 19 | 27 | 9 | In-School Borrowers count 31-60 days delinquent | N | |
| 5 | 28 | 40 | 13 | In-School Amount Past Due 31-60 days delinquent | N | Includes Pennies |
| 6 | 41 | 54 | 14 | In-School Original Loan Amount 31-60 days delinquent | N | Includes Pennies |
| 7 | 55 | 63 | 9 | In-School Borrowers count 61-90 days delinquent | N | |
| 8 | 64 | 76 | 13 | In-School Amount Past Due 61-90 days delinquent | N | Includes Pennies |
| 9 | 77 | 90 | 14 | In-School Original Loan Amount 61-90 days | N | Includes Pennies |

| Field # | Start Position | End Position | Length | Field Name | Field Type | Valid Field Content |
|---------|----------------|--------------|--------|------------|------------|---------------------|
| | | | | delinquent | | |
| 10 | 91 | 99 | 9 | In-School Borrowers count 91-120 days delinquent | N | |
| 11 | 100 | 112 | 13 | In-School Amount Past Due 91-120 days delinquent | N | Includes Pennies |
| 12 | 113 | 126 | 14 | In-School Original Loan Amount 91-120 days delinquent | N | Includes Pennies |
| 13 | 127 | 135 | 9 | In-School Borrowers count 121-150 days delinquent | N | |
| 14 | 136 | 148 | 13 | In-School Amount Past Due 121-150 days delinquent | N | Includes Pennies |
| 15 | 149 | 162 | 14 | In-School Original Loan Amount 121-150 days delinquent | N | Includes Pennies |
| 16 | 163 | 171 | 9 | In-School Borrowers Count 151-180 days delinquent | N | |
| 17 | 172 | 184 | 13 | In-School Amount Past Due 151-180 days delinquent | N | Includes Pennies |
| 18 | 185 | 198 | 14 | In-School Original Loan Amount 151-180 delinquent | N | Includes Pennies |
| 19 | 199 | 207 | 9 | In-School Borrowers count 181-210 days delinquent | N | |
| 20 | 208 | 220 | 13 | In-School Amount Past Due 181-210 days delinquent | N | Includes Pennies |
| 21 | 221 | 234 | 14 | In-School Original Loan Amount 181-210 days delinquent | N | Includes Pennies |
| 22 | 235 | 243 | 9 | In-School Borrowers Count 211-240 days delinquent | N | |
| 23 | 244 | 256 | 13 | In-School Amount Past Due 211-240 days delinquent | N | Includes Pennies |
| 24 | 257 | 270 | 14 | In-School Original Loan Amount 211-240 days delinquent | N | Includes Pennies |
| 25 | 271 | 279 | 9 | In-School Borrowers Count 241-270 days delinquent | N | |
| 26 | 280 | 292 | 13 | In-School Amount Past Due 241-270 days delinquent | N | Includes Pennies |
| 27 | 293 | 306 | 14 | In-School Original Loan Amount 241-270 days delinquent | N | Includes Pennies |
| 28 | 307 | 315 | 9 | In-School Borrowers Count 271-360 days delinquent | N | |
| 29 | 316 | 328 | 13 | In-School Amount Past Due | N | Includes Pennies |

The table title **In-School Consolidation Summary Record** spans the top of the table.

| | | | | **In-School Consolidation Summary Record** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| | | | | 271-360 days delinquent | | |
| 30 | 329 | 342 | 14 | In-School Original Loan Amount 271-360 days delinquent | N | Includes Pennies |
| 31 | 343 | 351 | 9 | In-School Borrowers Count Monthly Total | N | |
| 32 | 352 | 364 | 13 | In-School Borrowers Past Due Amount Monthly Total | N | Includes Pennies |
| 33 | 365 | 378 | 14 | In-School Borrowers Original Loan Amount Monthly Total | N | Includes Pennies |
| 34 | 379 | 387 | 9 | In-School Borrowers Count Defaulted this month | N | |
| 35 | 388 | 400 | 13 | Zeroes | N | |
| 36 | 401 | 414 | 14 | Zeroes | N | |
| 37 | 415 | 423 | 9 | In-School Borrowers Count Defaulted Calendar YTD | | |
| 38 | 424 | 436 | 13 | Zeroes | N | |
| 39 | 437 | 450 | 14 | Zeroes | N | |
| 40 | 451 | 486 | 36 | Filler | N | |
| | | **Total Bytes** | **486** | | | |

| | | | | **All Borrowers Summary Record** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| 1 | 1 | 6 | 6 | Direct Loan School Code | A/N | Gnnnnn or Ennnnn |
| 2 | 7 | 10 | 4 | Record Type | A/N | ATTL=School All Borrowers Total |
| 3 | 11 | 18 | 8 | As of Date | N | MMDDCCYY |
| 4 | 19 | 27 | 9 | All Borrowers count 31-60 days delinquent | N | |
| 5 | 28 | 40 | 13 | All Borrowers Amount Past Due 31-60 days delinquent | N | Includes Pennies |
| 6 | 41 | 54 | 14 | All Borrowers Original Loan Amount 31-60 days delinquent | N | Includes Pennies |
| 7 | 55 | 63 | 9 | All Borrowers count 61-90 days delinquent | N | |
| 8 | 64 | 76 | 13 | All Borrowers Amount Past Due 61-90 days delinquent | N | Includes Pennies |
| 9 | 77 | 90 | 14 | All Borrowers Original Loan Amount 61-90 days delinquent | N | Includes Pennies |
| 10 | 91 | 99 | 9 | All Borrowers count 91-120 days delinquent | N | |

| | | | | **All Borrowers Summary Record** | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| 11 | 100 | 112 | 13 | All Borrowers Amount Past Due 91-120 days delinquent | N | Includes Pennies |
| 12 | 113 | 126 | 14 | All Borrowers Original Loan Amount 91-120 days delinquent | N | Includes Pennies |
| 13 | 127 | 135 | 9 | All Borrowers count 121-150 days delinquent | N | |
| 14 | 136 | 148 | 13 | All Borrowers Amount Past Due 121-150 days delinquent | N | Includes Pennies |
| 15 | 149 | 162 | 14 | All Borrowers Original Loan Amount 121-150 days delinquent | N | Includes Pennies |
| 16 | 163 | 171 | 9 | All Borrowers Count 151-180 days delinquent | N | |
| 17 | 172 | 184 | 13 | All Borrowers Amount Past Due 151-180 days delinquent | N | Includes Pennies |
| 18 | 185 | 198 | 14 | All Borrowers Original Loan Amount 151-180 delinquent | N | Includes Pennies |
| 19 | 199 | 207 | 9 | All Borrowers count 181-210 days delinquent | N | |
| 20 | 208 | 220 | 13 | All Borrowers Amount Past Due 181-210 days delinquent | N | Includes Pennies |
| 21 | 221 | 234 | 14 | All Borrowers Original Loan Amount 181-210 days delinquent | N | Includes Pennies |
| 22 | 235 | 243 | 9 | All Borrowers Count 211-240 days delinquent | N | |
| 23 | 244 | 256 | 13 | All Borrowers Amount Past Due 211-240 days delinquent | N | Includes Pennies |
| 24 | 257 | 270 | 14 | All Borrowers Original Loan Amount 211-240 days delinquent | N | Includes Pennies |
| 25 | 271 | 279 | 9 | All Borrowers Count 241-270 days delinquent | N | |
| 26 | 280 | 292 | 13 | All Borrowers Amount Past Due 241-270 days delinquent | N | Includes Pennies |
| 27 | 293 | 306 | 14 | All Borrowers Original Loan Amount 241-270 days delinquent | N | Includes Pennies |

| | | | | All Borrowers Summary Record | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Length** | **Field Name** | **Field Type** | **Valid Field Content** |
| 28 | 307 | 315 | 9 | All Borrowers Count 271-360 days delinquent | N | |
| 29 | 316 | 328 | 13 | All Borrowers Amount Past Due 271-360 days delinquent | N | Includes Pennies |
| 30 | 329 | 342 | 14 | All Borrowers Original Loan Amount 271-360 days delinquent | N | Includes Pennies |
| 31 | 343 | 351 | 9 | All Borrowers Count Monthly Total | N | |
| 32 | 352 | 364 | 13 | All Borrowers Past Due Amount Monthly Total | N | Includes Pennies |
| 33 | 365 | 378 | 14 | All Borrowers Original Loan Amount Monthly Total | N | Includes Pennies |
| 34 | 379 | 387 | 9 | All Borrowers Count Defaulted this month | N | |
| 35 | 388 | 400 | 13 | Zeroes | N | |
| 36 | 401 | 414 | 14 | Zeroes | N | |
| 37 | 415 | 423 | 9 | All Borrowers Count Defaulted Calendar YTD | | |
| 38 | 424 | 436 | 13 | Zeroes | N | |
| 39 | 437 | 450 | 14 | Zeroes | N | |
| 40 | 451 | 486 | 36 | Filler | N | |
| | | **Total Bytes** | **486** | | | |

# MPN Discharge Report

The MPN Discharge Report contains data on MPNs that have become inactive within the last 30 days due to discharges for Death or Unauthorized Signature.

## *Business Rules:*

1.  The MPN Discharge Report is sorted in the following order (with each field listed in ascending order):

    a.  Last Name

    b.  First Name

    c.  Middle Initial

    d.  SSN, and then

    e.  DOB

2.  The MPN Discharge Report is provided in the following flat file formats:

    a.  Fixed-Length (default)

    b.  Pipe-delimited

    c.  Comma-delimited

3.  The MPN Discharge Report (all format types) is sent from the COD System with non-award year specific message class MPNDISOP.

4.  The MPN Discharge Report is transmitted to the Reporting School's SAIG mailbox and Newsbox on a weekly basis.

5.  The MPN Discharge Report is transmitted to the following Attended School's Web Newsbox on a weekly basis in a comma-delimited format:

    a.  All Attended Schools with loans linked to the MPNs in the report.

    b.  All Attended Schools that created the MPNs listed in the report regardless of whether or not an award was linked to the MPN.

## Fixed-length Record Layout (default):

| Field # | Start Position | End Position | Field Length | Field Name Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 6 | spanning | | | | **MPN Discharge Report Detail Record** | |

| Field # | Start Position | End Position | Field Length | Field Name Description | Valid Field Content | Justify |
|---|---|---|---|---|---|---|
| 1 | 1 | 16 | 16 | Borrower Last Name | • 0-9<br>• Uppercase A-Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash)<br><br>If the last name is more than 16 bytes, the value will be truncated to 16 bytes | Left |
| 2 | 17 | 28 | 12 | Borrower First Name | • 0–9<br>• Uppercase A–Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash) | Left |
| 3 | 29 | 29 | 1 | Borrower Middle Initial | Uppercase A-Z<br>Can be blank | Left |
| 4 | 30 | 38 | 9 | Borrower Social Security Number (SSN) | 001010001–999999998 | Right |
| 5 | 39 | 46 | 8 | Borrower Date of Birth (DOB) | Format is CCYYMMDD | Date |
| 6 | 47 | 67 | 21 | MPN ID | 123456789M06G12345678<br><br>21 character loan ID of one of the loans associated with the MPN<br><br>The components of the MPN ID are:<br>• Person's SSN:<br>    001010001–999999998<br>• MPN Indicator<br>• Program Year: 99 and forward<br>• Direct Loan School Code:<br>    X00000-X99999<br>      where X = G or E<br>• Loan Sequence Number:  001-999 | Left |
| 7 | 68 | 75 | 8 | Expiration Date | Format is CCYYMMDD | Date |
| 8 | 76 | 76 | 1 | Reason Code | • D = Inactive Due to Death<br>• G = Inactive Due to Unauthorized Signature | Left |
| 9 | 77 | 146 | 70 | Reason Description | • Inactive Due to Death<br>• Inactive Due to Unauthorized Signature | Left |

| MPN Discharge Report Detail Record | | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name Description** | **Valid Field Content** | **Justify** |
| | | Total Bytes | 146 | | | |

## *Comma and Pipe-Delimited Record Layout:*

The comma and pipe-delimited reports have required header information and column headings prior to the detail records.

Note: The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

| Comma or Pipe-Delimited Required Heading Information – MPN Discharge Report | | |
|---|---|---|
| **Line #** | **Field Name and Description** | **Valid Field Content** |
| 1 | U.S. Department of Education | U.S. DEPARTMENT OF EDUCATION |
| 2 | Report Name | MPN DISCHARGE REPORT |
| 3 | Borrower Last Name | LAST NAME |
| | Borrower First Name | FIRST NAME |
| | Borrower Middle Initial | MIDDLE INITIAL |
| | Borrower Social Security Number (SSN) | SSN |
| | Borrower Date of Birth (DOB) | DOB |
| | Master Promissory Note ID | MPN ID |
| | Master Promissory Note Expiration Date | EXPIRATION DATE |
| | Expiration Reason Code | MPN STATUS |
| | Expiration Reason Description | MPN EXPIRATION STATUS |

| Comma or Pipe-Delimited Detail Record – MPN Discharge Report | | |
|---|---|---|
| **Column** | **Field Name and Description** | **Valid Field Content** |
| **A** | Borrower Last Name | • 0-9<br>• Uppercase A-Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash) |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **B** | Borrower First Name | • 0–9<br>• Uppercase A–Z<br>• . (Period)<br>• ' (Apostrophe)<br>- (Dash) |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **C** | Borrower Middle Initial | Uppercase A-Z |

| Comma or Pipe-Delimited Detail Record – MPN Discharge Report | | |
|---|---|---|
| **Column** | **Field Name and Description** | **Valid Field Content** |
| | | Can be blank |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **D** | Borrower Social Security Number (SSN) | 001010001–999999998 |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **E** | Borrower Date of Birth (DOB) | Format is CCYYMMDD |
| **Comma (or Pipe)** | Delimiter | , or \| |
| F | MPN ID | 123456789M04G12345678<br><br>21 character loan ID of one of the loans associated with the MPN<br><br>The components of the MPN ID are:<br>• Person's SSN: 001010001–999999998<br>• MPN Indicator<br>• Program Year: 99 and forward<br>• Direct Loan School Code: X0000-X99999<br>       where X = G or E<br>Loan Sequence Number: 001-999 |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **G** | Expiration Date | Format is CCYYMMDD |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **H** | Expiration Reason Code | • D = Inactive Due to Death<br>• G = Inactive Due to Unauthorized Signature |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **I** | Expiration Reason Description | • Inactive Due to Death<br>• Inactive Due to Unauthorized Signature |

# Expired MPN Report

The Expired MPN Report contains data on MPNs that have expired (become inactive) within the last 30 days due to any of the following reasons:

1.  No awards linked within a year of the date of receipt

2.  No actual disbursements on a linked award within a year of the date of receipt

3.  10 years passing since the date of receipt

4.  A PLUS loan linked with an Endorser.

MPNs will not appear on the Expired MPN Report if they have expired due to Disbursement inactivity more than 30 days prior to the date of the report generation.

## *Business Rules:*

1.  The Expired MPN Report is sorted in the following order (with each field listed in ascending order):

    a.  Last Name

    b.  First Name

    c.  Middle Initial

    d.  SSN, and then

    e.  DOB

2.  The Expired MPN Report is provided in the following flat file formats:

    a.  Fixed-length (default)

    b.  Pipe-delimited

    c.  Comma-delimited

3.  The Expired MPN Report (all format types) is sent from the COD System with non-award year specific message class MPNINAOP.

4. The Expired MPN Report is transmitted to the Reporting School's SAIG mailbox and Newsbox on a weekly basis.

5. The Expired MPN Report is transmitted to the following Attended School's Newsbox on a weekly basis in a comma-delimited format:

   a. All Attended Schools with loans linked to the MPNs in the report.

   b. All Attended Schools that created the MPNs listed in the report regardless of whether or not an award was linked to the MPN.

NOTE: This report will not display the last name and middle initial, and will truncate all but the first two characters of the first name of borrowers who have not been established on the COD system.

## Fixed-length Record Layout (default):

| | | | | | Expired MPN Report Detail Record | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name Description | Valid Field Content | Justify |
| 1 | 1 | 16 | 16 | Borrower Last Name | <ul><li>0-9</li><li>Uppercase A-Z</li><li>. (Period)</li><li>' (Apostrophe)</li><li>- (Dash)</li></ul> If the last name is more than 16 bytes, the value will be truncated to 16 bytes | Left |
| 2 | 17 | 28 | 12 | Borrower First Name | <ul><li>0–9</li><li>Uppercase A–Z</li><li>. (Period)</li><li>' (Apostrophe)</li><li>- (Dash)</li></ul> | Left |
| 3 | 29 | 29 | 1 | Borrower Middle Initial | Uppercase A-Z Can be blank | Left |
| 4 | 30 | 38 | 9 | Borrower Social Security Number (SSN) | 001010001–999999998 | Right |
| 5 | 39 | 46 | 8 | Borrower Date of Birth (DOB) | Format is CCYYMMDD | Date |

| | | | | Expired MPN Report Detail Record | | |
|---|---|---|---|---|---|---|
| Field # | Start Position | End Position | Field Length | Field Name Description | Valid Field Content | Justify |
| 6 | 47 | 67 | 21 | MPN ID | 123456789M06G12345678<br><br>21 character loan ID of one of the loans associated with the MPN<br><br>The components of the MPN ID are:<br>• Person's SSN:<br>  001010001–999999998<br>• MPN Indicator<br>• Program Year: 99 and forward<br>• Direct Loan School Code:<br>  X00000-X99999<br>  where X = G or E<br>• Loan Sequence Number:  001-999 | Left |
| 7 | 68 | 75 | 8 | Expiration Date | Format is CCYYMMDD | Date |
| 8 | 76 | 76 | 1 | Reason Code | E = Expired | Left |
| 9 | 77 | 146 | 70 | Reason Description | Expired | Left |
| | | Total Bytes | 146 | | | |

## *Comma and Pipe-Delimited Record Layout:*

The comma and pipe-delimited reports have required header information and column headings prior to the detail records.

Note:  The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

| | Comma or Pipe-Delimited Required Heading Information – Expired MPN Report | |
|---|---|---|
| Line # | Field Name and Description | Valid Field Content |
| 1 | U.S. Department of Education | U.S. DEPARTMENT OF EDUCATION |
| 2 | Report Name | EXPIRED MPN REPORT |
| 3 | Borrower Last Name | LAST NAME |
| | Borrower First Name | FIRST NAME |
| | Borrower Middle Initial | MIDDLE INITIAL |
| | Borrower Social Security Number (SSN) | SSN |
| | Borrower Date of Birth (DOB) | DOB |
| | Master Promissory Note  ID | MPN ID |
| | Master Promissory Note Expiration Date | EXPIRATION DATE |
| | Expiration Reason Code | MPN STATUS |
| | Expiration Reason Description | MPN EXPIRATION STATUS |

| Comma or Pipe-Delimited Detail Record – Expired MPN Report | | |
|---|---|---|
| **Column** | **Field Name and Description** | **Valid Field Content** |
| **A** | Borrower Last Name | • 0-9<br>• Uppercase A-Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash) |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **B** | Borrower First Name | • 0–9<br>• Uppercase A–Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash) |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **C** | Borrower Middle Initial | Uppercase A-Z<br>Can be blank |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **D** | Borrower Social Security Number (SSN) | 001010001–999999998 |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **E** | Borrower Date of Birth (DOB) | Format is CCYYMMDD |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **F** | MPN ID | 123456789M04G12345678<br><br>21 character loan ID of one of the loans associated with the MPN<br><br>The components of the MPN ID are:<br>• Person's SSN: 001010001–999999998<br>• MPN Indicator<br>• Program Year: 99 and forward<br>• Direct Loan School Code: X0000-X99999<br>      where X = G or E<br>Loan Sequence Number: 001-999 |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **G** | Expiration Date | Format is CCYYMMDD |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **H** | Expiration Reason Code | E = Expired |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **I** | Expiration Reason Description | Expired |

# MPNs Due to Expire Report

The MPNs Due to Expire Report contains data on MPNs that will expire (become inactive) within the next 60 days due to any of the following reasons:

1. No awards linked within a year of the date of receipt

2. No actual disbursements on a linked award within a year of the date of receipt

3. 10 years passing since the date of receipt

MPNs that have expired and were previously included on the report will no longer appear on the report. In addition, MPNs that will no longer expire within the next 60 days due to recent activity will be removed from future report.

## *Business Rules:*

1. The MPNs Due to Expire Report is sorted in the following order (with each field listed in ascending order):

   a. Last Name

   b. First Name

   c. Middle Initial

   d. SSN, and then

   c. DOB

2. The MPNs Due to Expire Report is provided in the following flat file formats:

   a. Fixed-length (default)

   b. Pipe-delimited

   c. Comma-delimited

3. The MPNs Due to Expire Report (all format types) is sent from the COD System with message class MPNEXPOP.

4. The MPNs Due to Expire Report is transmitted to the Reporting School's SAIG mailbox and Newsbox on a monthly basis.

5. The MPNs Due to Expire Report is transmitted to the following Attended School's Newsbox on a weekly basis in a comma-delimited format:

    a. All Attended Schools with loans linked to the MPNs in the report.

    b. All Attended Schools that created the MPNs listed in the report regardless of whether or not an award was linked to the MPN.

NOTE: This report will not display the last name and middle initial, and will truncate all but the first two characters of the first name of borrowers who have not been established on the COD system.

## *Fixed-length Record Layout (default):*

| | | | | | | |
|---|---|---|---|---|---|---|
| **MPNs Due to Expire Report Detail Record** | | | | | | |
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name Description** | **Valid Field Content** | **Justify** |
| 1 | 1 | 16 | 16 | Borrower Last Name | • 0-9<br>• Uppercase A-Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash)<br><br>If the last name is more than 16 bytes, the value will be truncated to 16 bytes | Left |
| 2 | 17 | 28 | 12 | Borrower First Name | • 0–9<br>• Uppercase A–Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash) | Left |
| 3 | 29 | 29 | 1 | Borrower Middle Initial | Uppercase A-Z<br>Can be blank | Left |
| 4 | 30 | 38 | 9 | Borrower Social Security Number (SSN) | 001010001–999999998 | Right |
| 5 | 39 | 46 | 8 | Borrower Date of Birth (DOB) | Format is CCYYMMDD | Date |

| MPNs Due to Expire Report Detail Record | | | | | | |
|---|---|---|---|---|---|---|
| **Field #** | **Start Position** | **End Position** | **Field Length** | **Field Name Description** | **Valid Field Content** | **Justify** |
| 6 | 47 | 67 | 21 | MPN ID | 123456789M06G12345678<br><br>21 character loan ID of one of the loans associated with the MPN<br><br>The components of the MPN ID are:<br>• Person's SSN:<br>    001010001–999999998<br>• MPN Indicator<br>• Program Year: 99 and forward<br>• Direct Loan School Code:<br>    X00000-X99999<br>    where X = G or E<br>Loan Sequence Number:  001-999 | Left |
| 7 | 68 | 75 | 8 | Expiration Date | Format is CCYYMMDD | Date |
| 8 | 76 | 76 | 1 | Reason Code | A = About to Expire | Left |
| 9 | 77 | 146 | 70 | Reason Description | About to Expire | Left |
| | | **Total Bytes** | **146** | | | |

## *Comma and Pipe-Delimited Record Layout:*

The comma and pipe-delimited reports have required header information and column headings prior to the detail records.

Note:  The pipe-delimited report layout is the same as the comma-delimited report layout (except the comma-delimited report utilizes text qualifiers (") around each field). The commas (,) in the valid field content are replaced with pipes (|) in the pipe-delimited report.

| Comma or Pipe-Delimited Required Heading Information – MPNs Due to Expire Report | | |
|---|---|---|
| **Line #** | **Field Name and Description** | **Valid Field Content** |
| 1 | U.S. Department of Education | U.S. DEPARTMENT OF EDUCATION |
| 2 | Report Name | MPNS DUE TO EXPIRE REPORT |
| 3 | Borrower Last Name | LAST NAME |
| | Borrower First Name | FIRST NAME |
| | Borrower Middle Initial | MIDDLE INITIAL |
| | Borrower Social Security Number (SSN) | SSN |
| | Borrower Date of Birth (DOB) | DOB |
| | Master Promissory Note  ID | MPN ID |
| | Master Promissory Note Expiration Date | EXPIRATION DATE |
| | Expiration Reason Code | MPN STATUS |
| | Expiration Reason Description | MPN EXPIRATION STATUS |

| Comma or Pipe-Delimited Detail Record – MPNs Due to Expire Report | | |
|---|---|---|
| **Column** | **Field Name and Description** | **Valid Field Content** |
| A | Borrower Last Name | • 0-9<br>• Uppercase A-Z<br>• . (Period)<br>• ' (Apostrophe)<br>• - (Dash) |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **B** | Borrower First Name | • 0–9<br>• Uppercase A–Z<br>• . (Period)<br>• ' (Apostrophe)<br>- (Dash) |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **C** | Borrower Middle Initial | Uppercase A-Z<br>Can be blank |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **D** | Borrower Social Security Number (SSN) | 001010001–999999998 |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **E** | Borrower Date of Birth (DOB) | Format is CCYYMMDD |
| **Comma (or Pipe)** | Delimiter | , or \| |
| F | MPN ID | 123456789M06G12345678<br><br>21 character loan ID of one of the loans associated with the MPN<br><br>The components of the MPN ID are:<br>• Person's SSN: 001010001–999999998<br>• MPN Indicator<br>• Program Year: 99 and forward<br>• Direct Loan School Code: X0000-X99999<br>    where X = G or E<br>Loan Sequence Number: 001-999 |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **G** | Expiration Date | Format is CCYYMMDD |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **H** | Expiration Reason Code | A = About to Expire |
| **Comma (or Pipe)** | Delimiter | , or \| |
| **I** | Expiration Reason Description | About to Expire |